# KEY INFORMATION MEMORANDUM L&T FMP – SERIES XVIII - Plan A

A close-ended debt fund

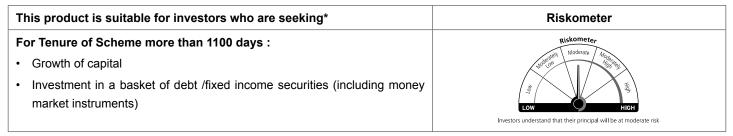


# Plan A (1104 days)

# Presented by L&T Mutual Fund

Offer of Units of Rs. 10 each for cash during the New Fund Offer

New Fund Offer for Plan A opens on	Tuesday, September 25, 2018
New Fund Offer for Plan A closes on	Thursday, September 27, 2018



\*Investors should consult their financial advisers if in doubt about whether the product is suitable for them.

### MUTUAL FUND

L&T Mutual Fund Head Office: 6th Floor, Brindavan, Plot No. 177 CST Road Kalina, Santacruz East Mumbai 400 068 TRUSTEE

L&T Mutual Fund Trustee Limited CIN: U65993MH1996PLC211198 Registered Office: Brindavan, Plot no. 177, CST Road, Kalina, Santacruz (East), Mumbai - 400 098 INVESTMENT MANAGER L&T Investment Management Limited CIN:U65991MH1996PLC229572

Registered Office: Brindavan, Plot no. 177, CST Road, Kalina, Santacruz (East), Mumbai - 400 098

Head Office: 6th Floor, Brindavan, Plot No. 177, CST Road Kalina, Santacruz East Mumbai 400 068

This Key Information Memorandum (KIM) sets forth the information, which a prospective investor ought to know before investing. For further details of the Scheme/Mutual Fund, due diligence certificate by the AMC, Key Personnel, investors' rights & services, risk factors, penalties and pending litigations etc. investors should, before investment, refer to the Scheme Information Document and Statement of Additional Information available free of cost at any of the Investor Service Centres or distributors or from the website www.ltfs.com

The Scheme particulars have been prepared in accordance with Securities and Exchange Board of India (Mutual Funds) Regulations 1996, as amended till date, and filed with Securities and Exchange Board of India (SEBI). The units being offered for public subscription have not been approved or disapproved by SEBI, nor has SEBI certified the accuracy or adequacy of this KIM.

This Key Information Memorandum (KIM) is dated September 12, 2018.

# **DISCLAIMER – NATIONAL STOCK EXCHANGE OF INDIA LIMITED**

As required, a copy of the Scheme Information Document has been submitted to National Stock Exchange of India Limited (herein after referred to as NSE). NSE has given vide its letter number **NSE/LIST/51971 dated June 27, 2018** permission to the Mutual Fund to use the Exchange's name in the Scheme Information Document as one of the stock exchanges on which the Mutual Fund's Units are proposed to be listed subject to the Mutual Fund fulfilling the various criteria for listing. The Exchange has scrutinized the Scheme Information Document for its limited internal purpose of deciding on the matter of granting the aforesaid permission to the Mutual Fund. It is to be distinctly understood that the aforesaid permission given by NSE should not in any way be deemed or construed that the Scheme Information Document has been cleared or approved by NSE; nor does it in any manner warrant, certify or endorse the correctness or completeness of any of the contents of the Scheme Information Document; nor does it warrant that the Mutual Fund's Units will be listed or will continue to be listed on the Exchange; nor does it take any responsibility for the financial or other soundness of the Mutual Fund, its sponsors, its management or any scheme of the Mutual Fund.

Every person who desires to apply for or otherwise acquires any Units of the Mutual Fund may do so pursuant to independent inquiry, investigation and analysis and shall not have any claim against the Exchange whatsoever by reason of any loss which may be suffered by such person consequent to or in connection with such subscription / acquisition whether by reason of anything stated or omitted to be stated herein or any other reason whatsoever.

# PRODUCT LABELLING

For product labeling please refer to the cover page.

# **INVESTMENT OBJECTIVE**

To achieve growth of capital through investments made in a basket of debt/ fixed income securities (including money market instruments) maturing on or before the maturity of the Scheme.

There is no assurance that the objective of the Scheme will be realised and the Scheme does not assure or guarantee any returns.

# ASSET ALLOCATION PATTERN OF THE SCHEME

Instruments	Indicative a (% of ne	Risk Profile	
	Minimum		
Debt Instruments*	90	100	Low to Medium
Money Market Instruments	0	Low to Medium	

\* \*The Scheme may invest upto 50% in securitised debt.

Exposure in derivatives, either exchange traded or Over the Counter (for example: Interest Rate Swaps) can be upto 50% of Net Assets as permitted by SEBI Regulations.

The Scheme does not intend to invest in repo/reverse repo in corporate debt securities.

The Scheme does not intend to invest in Foreign Securities (including foreign securitized debt). The Scheme shall not engage in scrip lending or short selling.

The Scheme does not propose to invest in credit default swaps.

The cumulative gross exposure through Debt instruments, Money Market instruments and Derivative positions shall not exceed 100% of net assets of the Scheme.

However, following will not be considered while calculating the cumulative gross exposure:

Exposure due to hedging positions; and

Exposure in Cash or cash equivalents with residual maturity of less than 91 days.

The, exposure in Derivatives will be for efficient portfolio management including hedging and in accordance with conditions as may be stipulated by SEBI/ RBI from time to time.

Pending deployment of funds of a Scheme in terms of the investment objectives, a Scheme may invest such funds in short term deposits of schedule commercial banks, subject to such guidelines as may be specified by SEBI. The Mutual Fund / AMC shall abide by the guidelines for parking of funds of a Scheme in short term deposits of scheduled commercial banks as specified by SEBI vide its circular dated April 16, 2007 and such other guidelines as may be specified from SEBI from time to time.

# SECTOR ALLOCATION

In accordance with SEBI circular SEBI/ HO/ IMD/ DF2/ CIR/ P/ 2016/35 dated February 15, 2016 read with SEBI Circular SEBI/HO/IMD/DF2/CIR/P/2016/68 dated August 10, 2016 and SEBI circular SEBI/HO/IMD/DF2/CIR/P/2017/14 dated February 22, 2017, the total exposure to a single sector shall not exceed 25% of the net assets of the Scheme. The sectoral classification shall be as per the classification provided by AMFI, as amended from time to time. However, this limit is not applicable for investments in Bank CDs, Collateralized borrowings and lending obligations (CBLO), Government Securities, Treasury Bills, AAA rated securities issued by Public Financial Institutions and Public Sector Banks and short term deposits of scheduled commercial banks.

Provided that an additional exposure to financial services sector (over and above the limit of 25%) not exceeding 15% of the net assets of the Scheme shall be allowed by way of increase in exposure to Housing Finance Companies (HFCs) only.

Provided further that the additional exposure to such securities issued by HFCs are rated AA and above and these HFCs are registered with the National Housing Bank (NHB) and the total investment/ exposure in HFCs shall not exceed 25% of the net assets of the Scheme.

### **RISK PROFILE OF THE SCHEME(S)**

- Mutual Fund units involve investment risks including the possible loss of principal. Please read the Scheme Information Document carefully for details on risk factors before investment. Scheme specific risk factors are summarized below:
- The Scheme shall have a minimum of 20 investors and no single investor shall account for more than 25% of the corpus
  of the Scheme. These conditions will be complied with immediately after the close of the new fund offer itself i.e. at the
  time of allotment. In case of non-fulfillment with the condition of minimum 20 investors, the Scheme shall be wound
  up in accordance with Regulation 39 (2) (c) of SEBI Regulations automatically without any reference from SEBI. In
  case of non-fulfillment with the condition of 25% holding by a single investor on the date of allotment, the application to
  the extent of exposure in excess of the stipulated 25% limit would be liable to be rejected and the allotment would be
  effective only to the extent of 25% of the amount collected during the NFO period. Consequently, such exposure over
  25% limit will lead to refund within 5 Business days from the date of closure of NFO.
- In addition to the factors that affect the values of securities, the NAV of Units of the Scheme will fluctuate with the
  movement in the broader fixed income, money market and derivatives market and may be influenced by factors
  influencing such markets in general including but not limited to economic conditions, changes in interest rates, price
  and volume volatility in the fixed income markets, changes in taxation, currency exchange rates, foreign investments,
  political, economic or other developments and closure of the stock exchanges.
- Further the investments made by the Scheme will also be affected by interest rate risk, spread risk, credit risk or default risk, liquidity risk, reinvestment risk, settlement risk, market risk, risk associated with investment in derivatives, foreign securities and securitised debt.

# **RISKS ASSOCIATED WITH TRADING ON STOCK EXCHANGE(S)**

- The transactions in the Units of a Scheme can be undertaken only once the Units are listed on the Stock Exchange(s) and there could be a time gap between the allotment and listing of Units on the Stock Exchange(s). This could lead to inability on the part of investors to trade in the Units during the aforesaid period.
- Although Units of the Scheme as mentioned in the Scheme Information Document will be listed on the Stock Exchange(s), there can be no assurance that an active secondary market will develop or be maintained.
- The Units of a Scheme may trade above or below their NAV. The NAV of a Scheme will fluctuate with changes in the market value of the Scheme's holdings. The trading prices of Units of a Scheme will fluctuate in accordance with changes in their NAV as well as demand and supply of the Units of a Scheme in the market.
- Trading in Units of a Scheme on the Stock Exchange(s) may be halted because of market conditions or for reasons that
  in view of exchange authorities or SEBI, trading in Units of a Scheme is not advisable. In addition, trading in Units of a
  Scheme is subject to trading halts caused by extraordinary market volatility and pursuant to Exchange and SEBI 'circuit
  filter' rules. There can be no assurance that the requirements of Exchange necessary to maintain the listing of Units of
  a Scheme will remain unchanged.
- In respect of Units issued in demat form through Depositories, the records of the depository shall be final with respect to the number of Units available to the credit of Unit holder. Settlement of trades, repurchase of Units by the Fund on the Maturity Date will depend upon the confirmations to be received from Depository(ies) on which the Fund has no control.
- As the Units allotted under a Scheme will be listed on the Stock Exchange(s), the Fund shall not provide for redemption/ repurchase of Units prior to Maturity Date of a Scheme.

# **RISKS ASSOCIATED WITH CLOSE-ENDED SCHEMES**

- Market Risk: As with all debt securities, changes in interest rates may affect the Scheme's NAV as the prices of securities generally increase as interest rates decline and generally decrease as interest rates rise. Prices of long-term securities generally fluctuate more in response to interest rate changes than the short-term securities.
- Volatility Risk: Indian debt markets can be volatile leading to the possibility of price movements up or down in fixed income securities and thereby causing fluctuations in the Scheme's NAV.
- Liquidity Risk: FMPs are listed on exchanges. However, there can be no assurance that an active secondary market
  will develop, hence, these might not be easily tradable. Trading in the units may also be impacted due to market
  conditions / circuit filter rules / extraordinary events leading to Exchange / SEBI authorities halting the trading in general
  or in the units of the scheme. The bid-ask spread could be high in the event of low trading volumes. In case the investor
  has to sell off the FMP for whatsoever reason, he/she may have to sell it at a discount i.e. at lower value as compared
  to the NAV.

- While all endeavour would be made to ensure compliance with the requirement of the Exchange necessary to maintain the listing of the Units of the respective plan(s), there can be no assurance that these will continue to be met or will remain unchanged.
- As the Units will be listed on the Exchange(s), the Fund shall not provide redemption / repurchase facility for Units prior to maturity / final redemption date of the respective plan.
- Credit Risk: While credit risk is associated with all debt investments / debt funds, in the case of FMPs, such risk, if materialized, could have a higher impact on the NAV as the resolution may have to be done at distress.
- Reinvestment Risk: Investments by FMPs are restricted to securities maturing on or before the maturity date of the
  FMP. Investment of the fund that are repaid or sold before the fund maturity date would need to reinvested in shorter
  tenor securities / CBLO with maturity before the FMP date. Yield on such reinvestments may be lower given shorter
  duration of such investments with consequential impact on overall yield / return of the fund.

# **RISK ASSOCIATED WITH INVESTING IN DERIVATIVES**

The Scheme will invest in derivative products in accordance with and to the extent permitted under the Regulations and by RBI. Derivative products are specialized instruments that require investment techniques and risk analysis different from those associated with stocks and bonds. The use of a derivative requires an understanding not only of the underlying instrument but of the derivative itself. Trading in derivatives carries a high degree of risk although they are traded at a relatively small amount of margin which provides the possibility of great profit or loss in comparison with the principal investment amount. Thus, derivatives are highly leveraged instruments. Even a small price movement in the underlying security could have an impact on their value and consequently, on the NAV of the Units of the Scheme.

# PLANS

# Direct Plan:

Investors proposing to purchase units of the Scheme directly from the Mutual Fund (i.e. investments not routed through an AMFI Registration Number (ARN) Holder) can invest under the Direct Plan. The options referred below (i.e. Dividend (Payout) and Growth) will be available under the Direct Plan. The Scheme shall have a common portfolio i.e. the Direct Plan will not have a segregated portfolio.

Investments under the Direct Plan can be made through various modes offered by the Mutual Fund for investing directly with the Mutual Fund {except Stock Exchange Platform(s) and all other platform(s) where investors' applications for subscription of units are routed through distributors}.

Investors subscribing under the Direct Plan will have to indicate "Direct Plan" against the Scheme name in the application form i.e. "L&T FMP – SERIES XVIII – Plan A - Direct Plan". Investors should also indicate "Direct" in the ARN column of the application form.

# Regular Plan:

Investors proposing to purchase units of the Scheme through an ARN Holder can invest under the Regular Plan. The options referred above will be available under the Regular Plan. The Scheme shall have a common portfolio. i.e. the Regular Plan will not have a segregated portfolio.

Scenario	Distributor / broker code mentioned by the investor	Plan mentioned by the investor	Default plan in which the application shall be processed
1	Not mentioned	Not mentioned	Direct Plan
2	Not mentioned	Direct Plan	Direct Plan
3	Not mentioned	Regular Plan	Direct Plan
4	Mentioned	Direct Plan	Direct Plan
5	Direct Plan	Not Mentioned	Direct Plan
6	Direct Plan	Regular Plan	Direct Plan
7	Mentioned	Regular Plan	Regular Plan
8	Mentioned	Not Mentioned	Regular Plan

In cases of wrong/ invalid/ incomplete ARN codes mentioned on the application form, the application shall be processed under the Regular Plan. The AMC shall contact and obtain the correct ARN code within 30 calendar days of the receipt of the application form from the investor/ distributor. In case, the correct code is not received within 30 calendar days, the AMC shall reprocess the transaction under Direct Plan from the date of allotment without any exit load.

# **OPTIONS**

There are two options available under a Scheme:

- 1. Dividend (Payout)
- 2. Growth\*

\* If the investor does not clearly specify the choice of option at the time of investing, the default option for the investment will be considered as the Growth Option.

Both Options will have a common portfolio.

# APPLICABLE NAV

The Applicable NAV will be the NAV per unit applicable for Redemption of Units on the Maturity Date.

For Units held under dematerialized mode, the price of the Units on the Stock Exchange(s) will depend on demand and supply at that point of time and the underlying NAV.

# For Switches

The Transaction Slip can be used by investors to make interscheme switches within the Mutual Fund. All valid applications for switch-out shall be treated as redemption and for switch-in as purchases at the respective applicable NAVs of the scheme/plan/option. In case of a Scheme, switch - in applications will be accepted during the NFO period and switch - out will be permissible on maturity of the Scheme.

# MINIMUM APPLICATION/BALANCE AMOUNT

Rs. 5,000 and in multiples of Re.1 thereafter.

# DESPATCH OF REPURCHASE (REDEMPTION) REQUEST

The redemption proceeds will be dispatched to the Unit Holders within 10 Business Days from the Maturity Date.

### **BENCHMARK INDEX**

**CRISIL** Composite Bond Fund Index

### **DIVIDEND POLICY**

The Trustee may decide to distribute by way of dividend, the surplus by way of realised profit, dividends and interest, net of losses, expenses and taxes, if any, to Unit Holders in the dividend option of a Scheme if such surplus is available and adequate for distribution in the opinion of the Trustee. The Trustee's decision with regard to availability and adequacy, rate, timing and frequency of distribution shall be final. The dividend will be due to only those Unit Holders whose names appear in the register of Unit Holders in the Dividend Option (Payout) of a Scheme on the record date which will be fixed by the Trustees and announced in advance.

Further, the NAV shall be adjusted to the extent of dividend distribution and statutory levy, if any, at the close of business hours on record date. Within one day of the decision by the Trustees regarding dividend distribution rate and record date, AMC shall issue notice to the public communicating the decision including the record date. The record date shall be 5 calendar days from the issue of notice. Such notice shall be given in one English daily newspaper having nationwide circulation as well as in a newspaper published in the language of the region where the head office of the mutual fund is situated.

Any dividend declared will be compulsorily paid out and the AMC shall dispatch to the Unit Holders, the dividend warrants within 30 days of the date of declaration of dividend.

Further, the dividend proceeds may be paid by way of direct credit/NEFT/RTGS/Wired Transfer/any other manner through which the investor's bank account specified in the Registrar's/Depository's records is credited with the dividend proceeds.

# NAME OF THE FUND MANAGER

Mr. Jalpan Shah and Mr. Vikas Garg

# NAME OF THE TRUSTEE COMPANY

L&T Mutual Fund Trustee Limited

### **PERFORMANCE OF THE SCHEME**

This Scheme is a new scheme and does not have any performance track record.

### **EXPENSES OF A SCHEME**

All expenses incurred during the NFO will be borne by the AMC.

### (i) Load Structure

Entry Load: Not Applicable

Exit Load: Not Applicable

Since the Units under a Scheme will be listed on the Stock Exchange(s), redemption request will not be accepted by the Fund directly before the Maturity Date.

### (ii) Recurring Expenses:

The total annual recurring expenses of the Scheme are estimated at 2.45% of the daily net assets of the Scheme (excluding additional expenses for gross new inflows from specified cities) as given below. These expenses are subject to inter-se change and may increase/decrease as per actual and/or any change in the SEBI regulations, as amended from time to time.

Please note that, the total expense ratio of the Scheme (including Investment Management and Advisory Fees) will be subject to the maximum limits (as a percentage of daily net assets of the Scheme) as per Regulation 52 of SEBI (Mutual Funds) Regulations 1996; as amended from time to time, with no sub-limit on investment and advisory fees.

# TOTAL ANNUAL RECURRING EXPENSES

(% per annum of daily net assets)

Nature of Expenses	% of daily net assets
Investment Management & Advisory Fees	
Registrar & Transfer Agent Fees	
Custodian Fees	
Trustee Fees	
Audit Fee	
Marketing & Selling expense incl. agent commission	
Cost related to investor communications	
Cost of fund transfer from location to location	
Cost of providing account statements and dividend redemption cheques and warrants	Up to 2.25%
Costs of statutory Advertisements	
Cost towards investor education & awareness (at least 2 bps)	
Brokerage and transaction cost (other than Securities Transaction Tax as applicable )over and above 12 bps and 5 bps for cash and derivative market trades resp.	
GST on expenses other than investment and advisory fees	
GST on brokerage and transaction cost#	
Listing/Rating Fee	
Other expenses* as permitted by SEBI regulations (Regulations 52(4))	
Maximum total expense ratio (TER) permissible under Regulation 52 (6) (c) (i) and (6) (a)	2.25%
Additional expenses for gross new inflows from specified cities (as mentioned in note below)	0.30%

# GST on brokerage and transaction cost, over and above 12 bps and 5 bps for cash and derivative market transactions charged to the Scheme will be part of Total Expense Ratio limit as defined above.

Note: At least 5% of the total recurring expenses are charged towards distribution expenses/ commission in the Regular Plan. The total recurring expenses of the Direct Plan will be lower to the extent of the abovementioned distribution expenses/ commission (at least 5%) which is charged in the Regular Plan. For example, in the event that the TER of the Regular option is 1%, the TER of the Direct Plan would not exceed 0.95% p.a.

\*Other expenses: Any other expenses which are directly attributable to the scheme, may be charged with approval of the trustee Within the overall limits as specified in the regulations except those expenses which are specifically prohibited.

The AMC shall charge the scheme with investment management and advisory fees in accordance with Regulation 52 (2) of SEBI Regulations.

The Mutual Fund/AMC shall annually set apart at least 2 basis points of the daily net assets of a scheme within the maximum limit of total recurring expenses as per Regulation 52 for investor education and awareness initiatives.

In accordance with Regulation 52 (6A), the following expenses can be charged in addition to the existing total recurring expenses charged under Regulation 52 (6):

a. brokerage and transaction costs which are incurred for the purpose of execution of trade and is included in the cost of investment, not exceeding 0.12 % in case of cash market transactions and 0.05 % in case of derivatives transactions;

Please note that any payment towards brokerage and transaction costs, over and above the said 12 bps and 5 bps for cash market and derivatives transactions respectively, shall be charged to the Scheme within the total recurring expenses limit specified under Regulation 52. Any expenditure in excess of the said limit will be borne by the AMC/ Trustees/ Sponsors.

b. additional recurring expenses up to 30 basis points on daily net assets of the Scheme, if the new inflows from cities as specified by SEBI are at least (a) 30% of gross new inflows in the scheme; or (b) 15% of the average assets under management (year to date) of the Scheme, whichever is higher.

In case inflows from such cities are less than the higher of (a) or (b) stated above, additional expenses on daily net assets of the Scheme can be charged on a proportionate basis.

The expenses so charged can be utilised for distribution expenses incurred for bringing inflows from such cities.

The amount incurred as expense on account of inflows from such cities shall be credited back to the scheme in case the said inflows are redeemed within a period of one year from the date of investment.

Pursuant to SEBI circular dated September 13, 2012, additional TER can be charged up to 30 basis points on daily net assets of the Scheme as per Regulation 52 of the SEBI Regulations, if the new inflows from beyond top 15 cities are at least (a) 30% of gross new inflows in the scheme or (b) 15% of the average assets under management (year to date) of the scheme, whichever is higher.

In case inflows from beyond top 15 cities is less than the higher of (a) or (b) above, additional TER on daily net assets of the Scheme shall be charged as follows:

# Daily net assets X 30 basis points X New inflows from beyond top 15 cities

365\* X Higher of (a) or (b) above

\* 366, wherever applicable

# Goods and Services Tax (GST):

- a) GST on the investment management and advisory fees will be charged to the Scheme in addition to the total recurring expenses limit specified under Regulation 52.
- b) GST, if any, on any other fees / expenses (including brokerage and transaction costs on asset purchases) shall be charged to the Scheme within the total recurring expenses limit specified under Regulation 52.

# Illustration :

Impact of expense ratio on the Scheme's returns:

Expense ratio, normally expressed as a percentage of Average Assets under Management, is calculated by dividing the permissible expenses under the Regulations by the average net assets.

To further illustrate the above, for the Scheme under reference, suppose an investor invested Rs. 10,000/- under the Growth Option, the impact of expenses charged will be as under:

	Regul	Direct Plan				
Particulars	Amount (Rs.)	units	NAV (Rs.)	Amount (Rs.)	units	NAV (Rs.)
Invested in the NFO (A)	10,000	1,000	10.0000	10,000.00	1,000	10.0000
Value of above investment after 1 year from the date of allotment (post all applicable expenses) (B)	10,700	10,700	10,700	10,700	10,700	10,700
Expenses charged during the year (other than Distribution Expenses) (C)	50			50		

	Reg	Direct Plan				
Particulars	Amount (Rs.)	units	NAV (Rs.)	Amount (Rs.)	units	NAV (Rs.)
Distribution Expenses charged during the year (D)	50			0		
Value of above investment after 1 year from the date of allotment (after adding back all expenses charged) (E) [E= B+C+D]	10,800	1,000	10.8000	10,800	1,000	10.8000
Returns (%) (post all applicable expenses) (F) [F= (B-A)/A]	7.00% 7.50%		7.50%			
Returns (%) (without considering any expenses) (G) [G= (E-A)/A]	8.00%				8.00%	

Kindly note the following:

- The purpose of the above illustration is to purely explain the impact of expense ratio charged to the Scheme and should not be construed as indicative returns of the Scheme.
- Calculations are based on assumed NAVs, and actual returns on your investment may be more or less.
- It is assumed that the expenses charged are evenly distributed throughout the year.
- The expenses of the Direct Plan under the Scheme will be lower to the extent of the above mentioned distribution expenses/ commission.

Any tax impact has not been considered in the above example, in view of the individual nature of the tax implications. Each investor is advised to consult his or her own financial advisor.

# TAX TREATMENT FOR THE INVESTORS (UNITHOLDERS)

You are advised to refer to the details in the Statement of Additional Information and also independently refer to your tax advisor.

### DAILY NET ASSET VALUE (NAV) PUBLICATION

The NAVs of a Scheme will be calculated by the Fund on all Business Days and details may be obtained by calling the investor line of the AMC at **1800 2000 400 or 1800 4190 200**. The AMC shall extend the facility of sending the latest available NAVs to unitholders through SMS, upon receiving a special request in this regard. The NAVs of the Scheme will also be updated by 9.00 p.m. on all Business Days on the website of the Fund i.e. **www.ltfs.com** and on the AMFI website i.e. **www.amfiindia.com** 

If the NAVs are not available before commencement of business hours on the following day due to any reason, the Mutual Fund shall issue a press release giving reasons and explaining when the Mutual Fund would be able to disclose the NAVs.

### FOR INVESTOR GRIEVANCES PLEASE CONTACT

Computer Age Management Services Private Limited	Mr. Ankur Banthiya
Registered Office:	Investor Grievance Officer
New No. 10, Old No.178,	KGN Towers, 6th floor, No.62 Ethiraj Salai,
M.G.R.Salai, Nungambakkam,	(Commander-In-Chief Road) Egmore, Chennai – 600 105
Chennai - 600 034.	Tel: 1800 2000 400 or 1800 4190 200
Tel.: 044 – 24587094, 044 – 30407094	E-mail: investor.line@Intmf.co.in
	Website: www.ltfs.com

### UNITHOLDERS' INFORMATION

In case of investors opting to hold the Units in physical mode, on allotment, the AMC/Fund will send to the Unit Holder, an account statement/transaction confirmation specifying the number of units allotted by way of e-mail and/or SMS within 5 Business Days from the date of closure of New Fund Offer to the Unit holders registered e-mail address and/or mobile number.

In case of a specific request received from the Unit holders, the AMC/Fund will provide the account statement in physical to the investors within 5 Business Days from the receipt of such request.

In case of investors opting to hold the Units in dematerialized form, an account statement could be obtained from the Depository Participants.

Further, kindly note the following:

# Applicable to investors who opt to hold units in non-demat form

Account statements to be issued in lieu of Unit Certificates under a Scheme shall be non-transferable. The account statement shall not be construed as a proof of title.

All Units of a Scheme will rank pari passu, among Units within the same option in the Scheme, as to assets and earnings.

# For normal transactions during ongoing sales and repurchase:

A consolidated account statement for each calendar month to the unit holder(s) in whose folio(s) transaction(s) has/ have taken place during the month on or before 10th of the succeeding month shall be sent physically or by e-mail.

In the event the account has more than one registered holder, the first named unit holder shall receive the CAS/ account statement.

The transactions viz. purchase, redemption, switch, dividend payout, etc., carried out by the unit holders shall be reflected in the CAS on the basis of Permanent Account Number (PAN).

The CAS shall not be received by the unit holders for the folio(s) not updated with PAN details. The unit holders are therefore requested to ensure that the folio(s) are updated with their PAN.

For folios not included in the CAS (due to non-availability of PAN), the AMC/ Mutual Fund shall issue monthly account statement to such unit holder(s), for any financial transaction undertaken during the month on or before 10th of succeeding month by physical mode.

In case of a specific request received from the unit holders, the AMC/ Mutual Fund will provide the account statement in physical to the investors within 5 Business Days from the receipt of such request.

The unit Holder may request for a physical account statement by calling the investor line of the AMC at **1800 2000 400 or 1800 4190 200**.

### Half Yearly Consolidated Account Statement:

The AMC/Mutual Fund will provide to unit Holders a CAS detailing holding across all schemes of all mutual funds at the end of every six months (i.e. September/ March), on or before 10th day of succeeding month, in whose folios no transaction has taken place during that period. The half yearly consolidated account statement will be sent by e-mail to the unit holders whose e-mail address is available, unless a specific request is made to receive in physical. CAS will not be sent to a unit Holder in respect of folios whose PAN details are not updated.

Further, CAS issued for the half-year (September/ March) shall provide the following, in the prescribed format provided by SEBI:

a) Total purchase value / cost of investment in each scheme invested by the investor.

The amount of actual commission paid by AMCs/Mutual Funds (MFs) to distributors (in absolute terms) during the half-year period against the investor's total investments in each MF scheme.

The term 'commission' here refers to all direct monetary payments and other payments made in the form of gifts / rewards, trips, event sponsorships etc. by AMCs/MFs to distributors.

The scheme's average Total Expense Ratio (in percentage terms) for the half-year period, of both Direct Plan and Regular Plan, for each scheme where the investor has invested in.

Such half-yearly CAS shall be issued to all MF investors, excluding those investors who do not have any holdings in MF schemes and where no commission against their investment has been paid to distributors, during the concerned half-year period.

# • Applicable to investors who have a demat account and opt to hold units in non-demat form Monthly SCAS:

A single Securities Consolidated Account Statement ("SCAS")<sup>^</sup> for each calendar month to the unit holder(s) who are holding a demat account ('Beneficial Owner(s)') in whose folio(s) transaction(s) has/have taken place during the month on or before 10th of the succeeding month shall be sent physically or by e-mail.

^SCAS shall contain details relating to all the transaction(s)\*\* carried out by the Beneficial Owner(s) (including transaction charges paid to the distributor) across all schemes of all mutual funds and transactions in securities held in dematerialized form across demat accounts, during the month and holdings at the end of the month.

\*\*transaction(s) shall include purchase, redemption, switch, dividend payout, dividend reinvestment, systematic investment plan, systematic withdrawal advantage plan, systematic transfer plan, bonus transactions, etc.

- Consolidation of account statement shall be done on the basis of PAN.
- In case of multiple holding, identification shall be based on the PAN of the first holder and the pattern of holding.
- The SCAS will be sent by e-mail to the investor(s) whose e-mail address is registered with the Depositories. In case an
  investor does not wish to receive SCAS through e-mail, an option shall be given by the Depository to receive SCAS in
  physical.
- The SCAS shall not be received by the unit holder(s) for the folio(s) not updated with PAN and/or KYC details.
- Where PAN is not available, the account statement shall be sent to the Unit holder by the AMC/ Mutual Fund.
- In case of a specific request received from the unit holder(s), the AMC/ Mutual Fund will provide an account statement (reflecting transactions of the Mutual Fund) to the unit holder(s) within 5 Business Days from the receipt of such request.
- In case an investor does not wish to receive SCAS, an option shall be given by the Depository to indicate negative consent.
- Investor(s) having multiple demat accounts across the Depositories shall have an option to choose the Depository through which the SCAS will be received.

# Periodic SCAS:

- In case there is no transaction in the folio, a half yearly SCAS detailing holding across all schemes of mutual funds and securities held in dematerialized form across demat accounts shall be sent by Depositories to investors at the end of every six months (i.e. September/March), on or before 10th day of succeeding month.
- The half yearly SCAS will be sent physically or by e-mail as per the mode of receipt opted by the investors to receive monthly SCAS.
- In case of demat accounts with NIL balance and no transactions in mutual fund folios and in securities, the depository shall send physical statement to investor(s) in terms of regulations applicable to Depositories.

Unit holders/ Investors opted for physical dispatch and who are not eligible for receiving SCAS/ CAS shall continue to receive a monthly account statement from the AMC/ Mutual Fund.

### **Annual Report:**

An annual report of the Scheme will be prepared as at the end of each financial year (i.e. March 31) and copies of the report or an abridged summary thereof will be sent to all Unit Holders as soon as possible but not later than 4 months from the closure of the relevant financial year. In case of an Unit Holder whose e-mail address is available with the AMC/Mutual Fund, the annual report or abridged summary thereof will be sent by way of an e-mail at the e-mail address provided by the Unit Holder and such Unit Holder will not receive physical copies of the annual report or abridged summary thereof unless a specific request is received by the AMC/Mutual Fund in this behalf from the Unit holder.

The Unit Holder may request for physical copies of the annual report or abridged summary thereof by calling the toll-free investor line of the AMC at 1800 2000 400 or 1800 4190 200

A Unit holder whose-mail address is not available with the AMC/Mutual Fund, the AMC shall continue to dispatch the annual report or an abridged summary thereof in physical form.

The full report or the abridged summary thereof will be displayed on the website of the Mutual Fund i.e. www.ltfs.com and will also be available for inspection at the registered office of the AMC and a copy thereof will be provided on request to the Unit Holder.

### Half yearly disclosures:

### Portfolio

This is a list of securities where the corpus of the Schemes is invested. The market value of these investments is also stated in the portfolio disclosures.

The Mutual Fund shall within 10 days from the close of each half year that is on 31st March and on 30th September disclose the portfolio statement of the scheme on its website (www.ltfs.com) and on the website of AMFI (www.amfiindia.com). The

Mutual Fund shall publish an advertisement disclosing the hositng of half yearly portfolio statement of its schemes in one national English daily newspaper and one national Hindi daily newspaper.

### Financial Results:

The Mutual Fund shall before the expiry of one month from the close of each half year (i.e. March 31 and September 30) display its unaudited financial results on the website of the Mutual Fund. Further, an advertisement disclosing the hosting of the aforesaid results on the website shall be published in one national English daily newspaper circulating in the whole of India and in a Marathi daily.

# **INVESTMENT STRATEGY**

The investment strategy of the Scheme will be to invest the assets of the Scheme in various debt (including government securities) and money market securities maturing on or before the maturity of the Scheme.

The actual percentage of investment in various fixed income securities will be decided after considering the economic environment (including interest rates and inflation), the performance of the corporate sector and general liquidity, prevailing political conditions and other considerations in the economy and markets. Also the Fund Manager(s) will generally be guided by, but not restrained by, the ratings announced by various rating agencies on the debt instruments available in the market.

All investments made by the Scheme will be made in accordance with SEBI (Mutual Funds) Regulations, 1996, as amended from time to time.

- The overall portfolio structuring would aim at controlling risk at moderate level. Issuer specific risk will be minimized by
  investing only in those companies that have been thoroughly researched in-house. Risk will also be managed through
  broad diversification of the portfolios within the framework of the Schemes'investment objective and policies.
- The AMC will follow a structured investment process in order to identify the best securities for investment and has developed an internal research framework for consistently examining all securities.

### **Credit Evaluation Policy**

Investors are requested to note that the following Credit Evaluation Policy shall be followed by the AMC:

The AMC has a dedicated credit analysis function for conducting the due-diligence and thorough analysis of each company.

Investments in fixed income instruments are made on the basis of an internal approved list of companies/issuers. The list is usually reviewed on a half yearly basis with respect to their financial health. The Companies/Issuers which already form part of the portfolio are reviewed on a regular basis as their financial results are published. The ratings of companies/issuers in this internal approved list are under a continuous watch by the credit analysis function. Any upgrades or downgrades are immediately informed to the Investment Team and action (if any) is taken immediately.

For inclusion of a new company/issuer in an internal approved list, a detailed process is followed by the AMC. The credit analysis function prepares a detailed report on the company/issuer taking into account both qualitative and quantitative parameters. The report is prepared after carefully studying the company financial data, its track record, its sponsor/parent in terms of their financials, any defaults to its creditors etc. The Analyst/Fund Manager may also meet the management of the company/issuer. In addition to this, the sector in which the company/issuer operates is also studied.

The AMC would ensure that appropriate risk mitigating measures are in place throughout the tenure of portfolio of the Scheme i.e., right from the beginning of the portfolio construction phase. It involves all tenets of independent credit risk analysis, adequate diversification of the portfolio and maturity of securities being in line with the maturity of the portfolio. In order to ensure adequate independent risk management, the AMC shall endeavour independence through credit risk analysis of all the intended credits.

# **Investments in Securitised Debt/Structured Instruments**

The various asset classes which are generally available for securitisation in India are:

- Commercial Vehicles
- Construction equipments
- Auto and two wheeler pools
- Mortgage pools
- Personal loan, credit cards and other retail loans
- Micro finance loans
- Corporate loans/receivables
- Project SPV's receivables

As and when new asset classes of securitised debt/structured instruments are introduced, the investments in such instruments will be evaluated on a case by case basis.

The dedicated credit research function which supports the Fund Manager will generally adopt a bottom - up approach while assessing the originator and will consider various factors for the purpose of identification of the securitised debt to which the Scheme could take exposure which will include profile of the issuer/originator, nature of asset class, analysis of underlying loan portfolio, seasoning of loans, geographical distribution of loans, coverage provided by credit-cum-liquidity enhancements, pre-payment risks (if any), assessment of credit risk associated with the underlying borrower and other associated risks. For Project SPV's receivables, in addition to the profile of issuer and its sponsor, credit function will also consider the track record of underlying project cash flows, project viability, receivables visibility under various scenarios, counter party risk and structure of the instrument in terms of available credit enhancements/guarantees/ring-fencing of cash flows.

Investments in securitised debt will be done in accordance with the overall investment objective and the risk profile of the Scheme and will primarily be for the purposes of achieving portfolio diversification and optimising returns. Securitisation enables end investors to obtain exposure to large number of smaller size retail loans, and also to SPV receivables, strengthened by robust instrument structure, which can help diversify idiosyncratic risk. Carefully created portfolio of good quality loans, combined with adequate credit enhancements can, from time to time, provide good risk-adjusted investment opportunities for the investing scheme. It must be noted that the securitised debt/structured instruments instruments are relatively less liquid in the secondary market, since the Scheme does not provide exit option to unitholders the liquidity risk can be prudently managed. The various disclosures with respect to securitised debt made in the Scheme Information Document will help the investors to assess and understand the risks which the Scheme will be subject to as a result of investments in securitised debt.

The credit research function awards an internal rating for various issuers based on the independent research and by following L&T's internal credit process taking into account issuer's/originator's historical track record, prevailing rating and financial statements.

The issuer/originator will be evaluated based on various parameters including but not limited to -

- track record In conjunction with the track record, other relevant factors which will be considered are level of credit enhancement, support from the parent and the ownership structure of the securitization vehicle. In case of project SPVs, track record of its lead sponsor will be considered.
- the willingness and ability to pay For transactions with recourse to the originator, internal credit assessment of the
  originator would play a crucial role in determining the willingness and ability to pay. For transactions without recourse
  to the originator, credit enhancement facilities in the form of cash collateral, such as fixed deposits, bank guarantee
  etc. could be obtained as a risk mitigation measure. A detailed financial risk assessment of the issuer/originator will be
  carried out by identifying the financial risks specific to the issuer/originator including assessment of the issuer's financial
  statements.

Also the following critical evaluation parameters would be considered by the Fund Manager/the credit research function:

- High default track record/frequent alteration of redemption conditions/covenants
- High leverage ratios of the ultimate borrower (for single-sell downs) both on a standalone basis as well on a consolidated level/group level
- Higher proportion of re-schedulement of underlying assets of the pool or loan, as the case may be
- Higher proportion of overdue assets of the pool or the underlying loan, as the case may be
- Poor corporate governance
- Insufficient track record of servicing of the pool or the loan, as the case may be.

After the evaluation of the aforesaid parameters at the of the time of investment, the monitoring of investments in securitised debt is done on regular intervals by the credit function and in case of any major event, the assessment of the critical evaluation parameters is done again.

The underlying assets in securitised debt/structured instruments may assume different forms and the general types of receivables include auto finance, credit cards, home loans or corporate receivables, SPV receivables or any such receipts. Credit risks relating to such receivables depend upon various factors, including macro-economic factors of these industries and economies. Further, specific factors like the nature and adequacy of property mortgaged against these borrowings, the nature of loan agreement/mortgage deed in case of home loans, adequacy of documentation in case of auto finance and home loans, capacity of a borrower to meet his obligations on borrowings in case of credit cards macro-economic risks & counter party risks related to project receivables in terms of project SPVs and intentions of the borrower also influence the risks relating to asset borrowings underlying securitised debt/structured instrument. Additionally, the nature of the asset borrowings underlying the securitised debt/structured instrument also influences the underlying risk, for instance while

residential mortgages tend to have lower default rates, repossession and recovery is easier in case of commercial vehicles. Credit rating agencies take into account a series of such factors and follow an elaborate system involving stipulation of margins, over-collateralisation and guarantees to provide a rating for securitised debt.

### Risks associated with investments in securitised debt/structured instrument:

The underlying assets in securitised debt may assume different forms and the general types of receivables include auto finance, credit cards, home loans or any such receipts. Credit risks relating to such receivables depend upon various factors, including macroeconomic factors of these industries and economies. Further, specific factors like the nature and adequacy of property mortgaged against these borrowings, the nature of loan agreement/mortgage deed in case of home loans, adequacy of documentation in case of auto finance and home loans, capacity of a borrower to meet his obligations on borrowings in case of credit cards and intentions of the borrower also influence the risks relating to asset borrowings underlying securitised debt. Additionally, the nature of the asset borrowings underlying the securitised debt also influences the underlying risk, for instance while residential mortgages tend to have lower default rates, repossession and recovery is easier in case of commercial vehicles. Credit rating agencies take into account a series of such factors and follow an elaborate system involving stipulation of margins, over-collateralisation and guarantees to provide a rating for securitised debt.

In case of securitised debt, changes in market interest rates and pre-payments may not change the absolute amount of receivables for the investors but may have an impact on the reinvestment of the periodic cash flows that an investor receives on securitised papers.

- **Tenor risk:** While building the planned amortization schedule for a PTC, there can be a clause stating a minimum percentage of receivable by the issue to stick to the initial cash flows. If the receivables are less than the minimum stated receivables then the tenor of the PTC can get elongated or vice versa.
- **Risk due to prepayment:** In case of securitised debt, changes in market interest rates and pre-payments may not change the absolute amount of receivables for the investors but may have an impact on the re-investment of the periodic cash flows that an investor receives on securitised papers.

In the event of pre-payment of the underlying debt, investors may be exposed to changes in tenor and yield.

- Liquidity Risk: Presently, despite recent legal developments permitting the listing of securitised debt/ structured instrument, the secondary market for securitised debt in India is not very liquid. Even if a more liquid market develops in the future, secondary transactions in such instruments may be at a discount to initial issue price due to changes in the interest rate structure.
- Limited Recourse, Delinquency and Credit Risk: Certificates issued on investment in securitised debt represent a beneficial interest in the underlying receivables and there is no obligation on the issuer, seller or the originator in that regard. Defaults on the underlying loan/ decline in project SPV's receivables can adversely affect the pay outs to the investors and thereby, adversely affect the NAV of the Scheme. While it is possible to repossess and sell the underlying asset, various factors can delay or prevent repossession and the price obtained on sale of such assets may be low. Delinquencies and credit losses may cause depletion of the amount available under the Credit Enhancement and thereby the Investor Payouts may get affected if the amount available in the Credit Enhancement facility is not enough to cover the shortfall. On persistent default of a Obligor to repay his obligation, the Servicer may repossess and sell the underlying Asset. However many factors may affect, delay or prevent the repossession of such Asset or the length of time required to realize the sale proceeds on such sales. In addition, the price at which such Asset may be sold may be lower than the amount due from that Obligor.
- **Bankruptcy Risk:** If the originator of securitised debt instruments in which the Scheme invests is subject to bankruptcy proceedings and the court in such proceedings concludes that the sale of the assets from originator to the trust was not a 'true sale', then the Scheme could experience losses or delays in the payments due. Normally, care is taken in structuring the securitization transaction so as to minimize the risk of the sale to the trust not being construed as a 'true sale'.
- Risk of Co-mingling: Servicers in a securitization transaction normally deposit all payments received from the obligors into a collection account. However, there could be a time gap between collection by a servicer and depositing the same into the collection account. In this interim period, collections from the loan agreements by the servicer may not be segregated from other funds of the servicer. If the Servicer fails to remit such funds due to investors, investors in the Scheme may be exposed to a potential loss.

# **RISK MITIGATION**

Investments in securitised debt will be done based on the assessment of the originator and the securitised debt which is carried out by the credit research function based on the in-house research capabilities as well as the inputs from the independent credit rating agencies as well as the inputs from the independent credit rating agencies and by following L&T's

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internal credit process. In order to mitigate the risk at the issuer / originator level the credit function will consider various factors which will include-

- size and reach of the issuer / originator;
- collection process;
- the infrastructure and follow up mechanism;
- the quality of information disseminated by the issuer / originator; and
- the credit enhancement for different types of issuer / originator.
- track record of project SPV receivables, counter party risk & project risk.

The examples of securitized assets which may be considered for investment by the Scheme and the various parameters which will be considered include;

- A) Asset backed securities issued by banks or non-banking finance companies. Underlying assets may include receivables from loans against cars, commercial vehicles, construction equipment or unsecured loans such as personal loans, consumer durable loans, corporate receivables etc. The various factors which will be usually considered while making investments in such type of securities include profile of the issuer, analysis of underlying loan portfolio nature of asset class, seasoning of loans, geographical distribution of loans and coverage provided by credit-cum-liquidity enhancements.
- B) Mortgage backed securities issued by banks or housing finance companies, where underlying assets are comprised of mortgages / home loan. The various factors which will be usually considered while making investments in such type of securities include issuer profile of the issuer, quality of underlying portfolio, seasoning of loans, coverage provided by credit-cum-liquidity enhancements and prepayment risks.
- C) Single loan securitization, where the underlying asset comprises of loans issued by a bank / non-banking finance company. The factor which will be usually considered while making investments in such type of securities include assessment of credit risk associated with the underlying borrower as well as the originator. The dedicated credit research function will adhere to the L&T's internal credit process and perform a detailed review of the underlying borrower prior to making investments.
- D) Any other instrument that are introduced in the market from time to time.

The Fund Manager will invest in securitised debt/ structured instrument which are rated investment grade and above by a credit rating agency recognised by SEBI.

While the risks mentioned above cannot be eliminated completely, they may be minimized by considering the diversification of the underlying assets and credit and liquidity enhancements. Further, investments in securitised debt/ structured instrument will be done in accordance with the investment restrictions specified under the Regulations / the Scheme Information Document which would help in mitigating certain risks. Currently, as per the Regulations, the Scheme cannot invest more than 15% of its net assets in debt instruments (irrespective of residual maturity) issued by a single issuer which are rated not below investment grade by a credit rating agency authorised to carry out such activity under the Act. Such investment limit may be extended to 20% of the net assets of the Scheme with the prior approval of the Board of Trustees and the Board of the AMC.

In addition, a detailed review and assessment of the ratings of the securitised debt will also be carried out which could include interactions with the issuer / originator and the rating agency.

The rating agency would normally take in to consideration the following factors while rating a securitised debt/ structured instrument:

- Credit risk at the asset / originator / portfolio / pool level
- · Various market risks like interest rate risk, macro-economic risks
- Counterparty risk
- Legal risks
- assessment of risks related to business for example outlook for the economy, outlook for the industry and factors specific to the issuer / originator.

The framework which will generally be applied by the Fund Manager while evaluating the investment decision with respect to securitised debt will be as follows:

Characteristics/	Mortgage	Commercial	CAR	2	Micro	Personal	Single loan	Others
Type of Pool	Loan	Vehicle and		wheelers	Finance	Loans	Sell Downs	
		Construction			Pools			
		Equipment						
Approximate	3 months to	3 months to	3 months to	3 months	1month to	3 months to	1 month to	As and
Average maturity (in	120 months	60 months	60 months	to 36	12 months	12 months	120 months	when new
Months)				months				asset
Collateral margin	In excess	In excess of	In excess of	In excess	In excess of	In excess of	Case by	classes of
(including cash	of 3%	5%	5%	of 5%	10%	10%	case basis	securitised
,guarantees, excess								debt are
interest spread,								introduced,
subordinate tranche)								the
Average Loan to	95% or	90% or lower	90% or	90% or	Unsecured	Unsecured	Case by	investments
Value Ratio	lower		lower	lower			case basis	in such
Maximum single	< 2.5%	< 1%	< 1%	< 1%	<0.5%	<0.5%	Not	instruments
exposure range *							Applicable	will be
Average single	< 1%	< 0.5%	< 0.5%	< 0.5%	< 0.25%	< 0.25%	Not	evaluated
exposure range %*							Applicable	on a case by
								case
								basis.

\*denotes % of a single ticket / loan size to the overall assets in the securitised pool.

Note: The information illustrated in the table above is based on current scenario relating to securitised debt market and is subject to change depending upon the change in the related factors.

In addition, fund manager's investment decision would be in conformity of RBI's guidelines on securitized transactions as applicable for the originators / issuers of the securitized instruments.

In addition to the framework stated in the table above, in order to mitigate the risks associated with the underlying assets where the diversification is less, at the time of investment the credit function could consider various factors including but not limited to-

- Size of the loan the size of each loan is generally analysed on a sample basis and an analysis of the static pool of the originator is undertaken to ensure that the same matches with the static pool characteristics. It also indicates whether there is high reliance on very small ticket size borrower which could result in delayed and expensive recoveries.
- Average original maturity of the pool of underlying assets the analysis of average maturity of the pool is undertaken to evaluate whether the tenor of the loans are generally in line with the average loans in the respective industry and repayment capacity of the borrower.
- Loan to value ratio, average seasoning of the pool of underlying assets these parameters would be evaluated based on the asset class as mentioned in the table above.
- Default rate distribution the credit function generally ensures that all the contracts in the pool are current to ensure zero default rate distribution.
- Geographical distribution the analysis of geographical distribution of the pool is undertaken to ensure prevention of concentration risk.
- Credit enhancement facility credit enhancement facilities in the form of cash collateral, such as fixed deposits, bank guarantee etc. could be obtained as a risk mitigation measure.
- Liquid facility these parameters will be evaluated based on the asset class as mentioned in the table above.
- Structure of the pool of underlying assets The structure of the pool of underlying assets would be either single
  asset class or combination of various asset classes as mentioned in the table above. We could add new asset class
  depending upon the securitisation structure and changes in market acceptability of asset classes.

The minimum retention period of the debt by the originator prior to securitisation and the minimum retention percentage by originator of debts to be securitised shall be as specified in the RBI guidelines.

There is a dedicated credit research function which supports the Fund Manager in taking investments decisions.

Investments by the scheme in any security are done after detailed analysis by the credit research function and in accordance with the investment objectives and the asset allocation pattern of a scheme. All investments are made on an arm's length basis without consideration of any investments (existing / potential) in the schemes made by any party related / involved in

the transaction. The robust credit process ensures that there is no conflict of interests when a scheme invests in securitised debt of an originator and the originator in turn makes investments in that particular scheme.

The resources for and mechanisms of individual risk assessment with the AMC for monitoring investment in securitized debt are as follows:

- Team dedicated to credit analysis. Currently, the AMC has credit analysts, who are responsible
- for credit research and monitoring, for all exposures including securitised debt. Ratings are monitored for any movement

- Based on the cash flow report and analyst view, periodic review of utilization of credit enhancement shall be conducted and ratings shall be monitored accordingly.

- For legal and technical assistance with regard to the documentation of securitised debt instruments, the team can make use of resources within the internal legal team and if required take help of the external legal counsel as well.
- Further, the portfolios of the Scheme will be constructed in accordance with the investment restriction specified under the Regulations which would help in mitigating certain risks relating to investments in securities market.

**Investments in derivatives:** A Scheme may invest up to 50% of its net assets in derivatives for the purpose of hedging and portfolio balancing provided the cumulative gross exposure through debt and derivative positions will not exceed 100% of the net assets of the Scheme. Investments in interest rate swaps shall be done only for the purposes of hedging and shall be in terms of requirements specified by SEBI and / or RBI from time to time. Hedging does not mean maximization of returns but only attempts to reduce systemic or market risk that may be inherent in the investment. The manner in which derivative investments may be utilised and the benefits thereof have been explained in the preceding portion of the Scheme Information Document. The various risks associated with investing in derivatives have been explained at paragraph "**Risk associated with investing in derivatives**" above. Any investments in derivatives will be undertaken after considering the risks as set out at paragraph "**Risk associated with investing in derivatives**" above.

The Scheme does not propose to invest in securities of a company having its principal business activity in the airlines and

furniture sectors.

As per the SEBI Regulations, mutual funds are required to disclose (the floors and ceilings within a range of 5%) the intended allocation (in %) in various securities against each sub asset class/credit rating.

Credit Rating Instruments	ΑΑΑ	A1+	AA (including AA+ and AA-)	A1	A (including A+ and A-)	BBB (including BBB+ and BBB-)	N.A.
CDs	-	-	-	-	-	-	-
CPs	-	-	-		-	-	-
NCDs/Bonds	70%-75%	-	25%-30%	-	-	-	-
Securitised Debt	-	-	-	-	-	-	-
Government Securities/Treasury Bills/ CBLO/Reverse Repos having collateral as Government securities	-	-	-	-	-	-	-
Cash and Cash equivalents (including units of Liquid Funds as defined under SEBI Regulations and/or fixed deposits)	-	-	-	-	-	-	0% - 5%

The Scheme may invest in various securities/instruments as per the table given below:-

### Notes:

- a) The Fund manager reserves the right to deviate the asset allocation pattern in favour of higher credit rating in the same instrument.
- b) As a result of non-availability of CDs and considering the risk reward analysis of the aforesaid instrument, the Scheme may invest in CBLOs, Treasury Bills and Reverse Repo.
- c) As a result of non-availability of CPs (including securitised debt) and considering the risk reward analysis of the aforesaid instruments, the Scheme may invest in Treasury Bills, CBLOs, Reverse Repo and CDs having highest rating (A1+).
- d) As a result of non-availability of NCDs (including securitised debt) and considering the risk reward analysis of the aforesaid instruments, the Scheme may invest in Treasury Bills, CBLOs, Reverse Repo, CPs and CDs having highest rating (A1+).

- e) Exposure to cash and cash equivalent (including units of debt/fixed income schemes of mutual funds registered with SEBI and/or fixed deposits) would be higher post closure of NFO of the Scheme and towards its maturity.
- f) The Schemes may have exposure in unrated securities and derivatives instruments as per the limits specified in this document and as may be permitted under the Regulations and RBI from time to time.
- g) Any deviations from the floor and ceiling of credit ratings specified above for any instrument shall be rebalanced within a period not exceeding 5 days for Schemes with maturity over 30 days up to 3 months, 15 days for Schemes up to 6 months of maturity and 30 days for Schemes beyond 6 months of maturity. The rebalancing period for Schemes with maturity up to 30 days will be NIL.
- h) During the tenure of the Scheme, the above allocation may vary due to instances like (i) coupon inflow; (ii) the instrument is called or bought back by the issuer; (iii) in anticipation of any adverse credit event.
- i) All investments shall be made based on the ratings prevalent at the time of investment. However, in case of a security/ an instrument having dual ratings, the most conservative publicly available rating would be considered.

There would be no variation between the indicative portfolio allocation and the final portfolio, except under the circumstances mentioned in points (a), (b), (c), (d), (e), (g) and (h).

# Investments in derivatives:

The AMC will comply with all requirements as stipulated in the SEBI circular number Cir/IMD/D F /11/2010 dated August 18, 2010 with respect to investments in derivatives.

A Scheme may invest up to 50% of its net assets in derivatives for the purpose of hedging and portfolio balancing. Hedging does not mean maximization of returns but only attempts to reduce systemic or market risk that may be inherent in the investment. The manner in which derivative investments may be utilised and the benefits thereof have been explained in the preceding portion of this Scheme Information Document. The various risks associated with investing in derivatives have been explained at paragraph "Risk associated with investing in derivatives" above. Any investments in derivatives will be undertaken after considering the risks as set out at paragraph "Risk associated with investing in derivatives" above.

### SPECIAL CONSIDERATIONS

The Fund/AMC and its empanelled brokers have not given and shall not give any indicative portfolio and indicative yield in any communication, in any manner whatsoever. Investors are advised not to rely on any communication regarding indicative yield/portfolio with regard to the scheme.

# MATURITY

A Scheme shall be fully redeemed at the end of its tenure unless rolled over as per SEBI Regulations. The tenure of Plan A will be 1104 days.

The redemption proceeds will be dispatched to the Unit Holders within 10 Business Days from the Maturity Date.

If the day following the Maturity Date is a non-business day, then the redemption proceeds will be dispatched on such other nearest Business Day as the AMC may deem to be appropriate subject to the proceeds being dispatched within 10 Business Days.

During the tenure of a Scheme, the Units under a Scheme cannot be redeemed by an Unit holder by submitting a redemption request directly to the Fund.

However, since the Units under a Scheme will be listed on a Stock Exchange, the Unit holders can purchase/redeem Units on a continuous basis from/on the Stock Exchange(s) on which the Units are listed. The Units can be purchased/redeemed during the trading hours of the Stock Exchange(s) like any other publicly traded stock, until the commencement of the book closure period decided by the AMC for determining the Unit holders whose name(s) appear on the list of beneficial owners as per the Depository records for the purpose of redemption of Units on Maturity Date.

On the Maturity Date the Units will be redeemed by the Fund.

# TRANSACTION CHARGE(S)

AMC shall deduct Transaction Charge(s) from the subscription amount and pay it to the distributor who has opted to receive. The details of the same are mentioned below:-

Type of Investor	Transaction Charge(s) (for Purchase/Subscription of Rs. 10,000 and above)
First Time Mutual Fund Investor	Rs. 150
Investor other than First Time Mutual Fund Investor	Rs. 100

However, Transaction Charge(s) will not be deducted for the following:-

- Purchase/Subscription submitted by investor at the Investor Service Centres or through AMC's website viz. www.ltfs.com and which are not routed through any distributor.
- Purchase/Subscription through a distributor for an amount less than Rs. 10,000;
- Transactions such as Switches, STP i.e. all such transactions wherein there is no additional cash flow at a Mutual Fund level similar to Purchase/Subscription.
- Purchase in the secondary market through any Stock Exchange after a Scheme is listed on any Stock Exchange.

The distributors shall have also the option to either opt in or opt out of levying Transaction Charge(s) based on type of the product.

# NOTE ON EMPLOYEE UNIQUE IDENTITY NUMBER ("EUIN")

Please note that disclosing Employee Unique Identity Number is important, especially in case of advisory transactions, as it will help us in resolving your query and assist in tackling the problem of misselling of Mutual Fund schemes.

### OTHER DISCLOSURES

# Portfolio details

- a. Top 10 holdings- Being a launch KIM, this is not applicable
- b. Fund allocation- Being a launch KIM, this is not applicable
- c. Aggregate investments Being a launch KIM, this is not applicable
  - Directors of AMC : NA
  - Fund Manager(s) : NA
  - Key personnel : NA

# d. Portfolio Turnover Ratio : NA

Investors are advised to refer to the website of Mutual Fund (https://www.ltfs.com/companies/Int-investment-management/downloads.html)) for the latest monthly portfolio of the Scheme.

### e. Restrictions on redemption of Mutual Funds

The following requirement shall be observed before imposing restriction on redemptions:

Restriction may be imposed when there are circumstances leading to a systemic crisis or event that severely constricts market liquidity or the efficient functioning of markets such as:

- Liquidity issues when market at large becomes illiquid affecting almost all securities rather than any issuer specific security.
- Market failures, exchange closures when markets are affected by unexpected events which impact the functioning
  of exchanges or the regular course of transactions. Such unexpected events could also be related to political,
  economic, military, monetary or other emergencies.
- Operational issues when exceptional circumstances are caused by force majeure, unpredictable operational
  problems and technical failures (e.g. a black out). Such cases can only be considered if they are reasonably
  unpredictable and occur in spite of appropriate diligence of third parties, adequate and effective disaster recovery
  procedures and systems.

Restriction on redemption may be imposed for a specified period of time not exceeding 10 working days in any 90 days period.

Any imposition of restriction would require specific approval of Board of AMC and Trustees. When restriction on redemption is imposed, the following procedure shall be applied:

- No redemption requests upto INR 2 lakh shall be subject to such restriction.
- Where redemption requests are above INR 2 lakh, AMC shall redeem the first INR 2 lakh without such restriction and remaining part over and above INR 2 lakh shall be subject to such restriction.

Date: September 12, 2018.

CL05806

7

### L&T FMP – SERIES XVIII – PLAN A A close - ended debt Fund

Drawn on Bank



App. No.						Time Stamp
This was doned in solid-blackers.		- It+	Distant		] [	Time Stamp
This product is suitable for in		eking*	Riskor		New Fund Offer Opens on	Tuesday, September 25, 2018
<ul> <li>For Tenure of Scheme more</li> <li>Growth of capital</li> </ul>	than 1100 days :		Hadden Moder	ste Made	New Fund Offer Closes on	Thursday, September 27, 2018
• Investment in a basket o		securities (including	- All and a second seco			
money market instruments	)		Low Investors understand that their pri	HIGH ncipal will be at moderate risk		
Please refer to the general instruct	ione for accietance and	complete all sections in				hark ink
Distributor/RIA Code	Sub-Distributor	•	Distributor Code		EUIN	Branch Code
nitial Commission will be paid by the in	westor directly to the distril	hutor based on assessmer	t of various factors inclu	iding the service ren	dered by the Distributor	
Transaction Charges: SEBI (Mutual	Fund) Regulations allow dee	duction of transaction charg	es of Rs. 100/- from you	r investment for payr	nent to your distributor if you	
transaction charges for investments sou charges would be deducted over 3-4 inst						
If this is the first time, you are investing in					«	
Investor's Declaration where EUIN the employee/relationship manager/sales and the distributor has not charged any a	person of the above distribute	tor and/or notwithstanding th				
and the distributor has not charged any a	advisory lees on this transac					
		🖉 2nd Applicant		K.	3rd Applicant	
1. EXISTING UNIT HOLDER'S IN	FORMATION (If you ho		Fund, please furnish th			Payment Information section.)
		First Name	Middle News		t Nama	
Name of Sole/1st Unit Holder		First Name	Middle Name		t Name Folio N	0.
PAN/PEKRN#		Aadhaar No.	st Unit Holder	KI	IN^	
Date of Birth <sup>^</sup> D D M M Y	ΥΥΥΥ	Mobile No. +91-		E·	-mail Id	
2. NEW APPLICANT(S) PERSON	IAL INFORMATION					
Name of 1st/Sole Applicant	□ Ms. □ M/s	First Name		Middle Name		Last Name
PAN/PEKRN#	Α	adhaar No.	st Unit Holder	KIN	V <sup>*</sup>	
Date of Birth <sup>*</sup>	Y Y Y (Mandatory if first a	applicant is a minor) Mobile No.	+91	E-n	nail Id	
Guardian (For Minor Investmen	ts) / Contact Person (	For Non-Individuals)				
Name 🗆 Mr. 🗆 Ms. 🗆 M/s	First Name		Middle Na			st Name
PAN/PEKRN#	A	adhaar No.	st Unit Holder	KIN	<b>۱</b> ^	
Date of Birth <sup>*</sup>	Y Y Y (Mandatory if first a	applicant is a minor) Mobile No.	+91	E-n	nail Id	
Relationship with Minor Applicant	Proof of Date of Birth			Proof of the Relation	onship with minor	
O Natural Guardian	O Birth Certificate Copy	Passport Copy	Aadhaar Card Copy	O Birth Certificate	Copy O Passport Copy	O Court Appointment Order
O Court Appointment Guardian	○ Others			○ Others		
Mobile No. +91-		E-mail Id*				
Investors providing e-mail id will registered postal address, please to		ents, Annual Report & o	other communication	over e-mail. If yo	u however wish to receiv	ve this communication in yo
KYC is mandatory. Please enclose	copies of KYC acknow	-		-	-	
14 digit KYC Identification Numb				egistered under C	entral KYC Records Reg	istry (CKYCR).
ADDRESS (Address as per KRA Corr	espondence Address	e this address if you a		verseas Residen	ce Address (Mandatory	for NRIs/PIOs)
о» т		<b>D</b>	City/Town			Pin
City/Town		Pin	State		Country	
State	Country					
Tel (R) (ISD) (STD)		Tel (O) (ISD) (STE	D)       (C	F	ax (ISD) (STD)	
	(10 be filled in by the	Applicant)				L&T Financial Services Mutual Fund
Received from			- · ·	an app	blication for App. No.	
nvestment in Scheme L&T	L&T FMP – SERIE	5 AVIII – Plan A	Option		For	Office Use Only
	Je No.	Rs.	Det	ed D D M M Y		Child Use Only

Branch

City

Tax status of Sole/First Applicant (Please ✓)		
Resident Indian Individual       Limited Liability Partnership (LLP)         Non Resident Indian Individual (NRI)       Partnership Firm         Person of Indian Origin (PIO)       Foreign Institutional Investor (FII)         Company/Body Corporate       Defence Establishment	<ul> <li>Non Govt. Organization (NGO)</li> <li>Association of Persons (AOP)/Body of Individuals(BOI)</li> <li>Bank</li> </ul>	O Mutual Fund Trust Others
○ Financial Institutions ○ Hindu Undivided Family (HUF)	○ Society	Are you a Non Profit Organization (NPO)
BANK ACCOUNT INFORMATION (Mandatory for receiving Redemption	ion/Dividend payments)	
Account Number	Account Type	rrent
Bank Name		
Branch	City	
IFSC	MICR	
If you are not making the investment from the above mentioned ban	k account, please attach an original cancelled cheq	ue leaf of the above account with the name
of the first holder printed.		
Any one or Survivor	□ Joint	
(If the mode of operation is not specified above, for folios opened with mo		aken as "Any one or Survivor")
4. DETAILS OF OTHER APPLICANT(S) (Please note that where the s	sole/1st applicant is a minor, no joint holders are all	owed)
Name of 2nd Applicant  Mr.  Ms.  M/s  First Name	Middle Name Last Name	Folio No.
PAN/PEKRN# Aadhaar No.	First Unit Holder	
Date of Birth*         D         M         Y         Y         Y         Mobile No. +91-	E-mail Id	
Name of 3rd Applicant  Mr. Ms. M/s  First Name	Middle Name Last Name	Folio No.
PAN/PEKRN# Aadhaar No.	First Unit Holder	
Date of Birth*         D         M         M         Y         Y         Y         Mobile No. +91-	E-mail Id	
KYC is mandatory. Please enclose copies of KYC acknowledgement lette		
<ul> <li>* 14 digit KYC Identification Number (KIN) and Date of Birth is mandato</li> <li>5. POWER OF ATTORNEY (PoA) HOLDER DETAILS</li> </ul>	ry for individual(s) who has registered under Central K	rc Records Registry (CKTCR).
If your investment is being made by a Constituted Attorney on your behalf,	please furnish the below details and enclose a notarise	d copy of the Power of Attorney for registering
the same: POA Holder's Name □ Mr. □ Ms. F i r s t		Last
POA for Sole / First Applicant Second Applicant Third Applic	cant E-mail Id	
PAN of POA Holder		e of Birth <sup>^</sup> D   D   M   M   Y   Y   Y   Y
(POA Holder needs to comply with applicable KYC requirements).		
^ 14 digit KYC Identification Number (KIN) and Date of Birth is mandate		KYC Records Registry (CKYCR).
6. INVESTMENT & PAYMENT INFORMATION (Please ensure that the	cheque complies to the CTS 2010 standards)	
Scheme Name L&T FMP – SERIES XVIII – Plan A	Option (ü) Growth* Divide	end Payout
Payment Mode : Cheque / DD / Pay Order Electronic Tran	asfer One Time Mandate (OTM)	
(Default plan / option / sup option will be applied incase of no information,	ambiguity or discrepancy)	
Instrument No.	Drawn On	Bank Name
UTR No.		
Investment Amount (₹)	Bank Branch	Bank City
DD Charges (if applicable ₹)	Account Type	urrent
Net Amount (₹)		
*Default option if not selected Available in select schemes only Document attached to avoid Third Party Payment rejection, where ap	oplicable :  Banker's Certificate, for DD  Third P	'arty Declaration
This is only acknowledgment of receipt of application and will be processe information/ documents. Ple	d as per the contents filled in the application, subject to re- ease retain this slip till you receive your account statement	
<b>call</b> 1800 2000 400 or 1800 4190 200	email investor.line@Intmf.co.in	www.ltfs.com
Please note our lines are open from	9 am to 6 pm, Monday to Friday and 9 am to 1 pm o	on Saturday

7. DEMAT ACCOU	JNT INFORMATION (Ma	indatory	for crediti	ng units	s in demat accou	ınt)				
If you wish to hold Depository Participa	your investment in dema ant.	aterialised	d mode ple	ase furr	ish the below de	tails and <u>enclose</u>	a copy of the C	Client Master tha	ıt you may hav	e received from your
Depository (Please	ü any one)	1 🗆	NSDL	OR						
Depository Participa	epository Participant Name									
Depository Participa	ant ID				Beneficiary A/c	No.				
8. KYC DETAILS	(Mandatory. If left blank	the app	lication is	liable t	o be rejected)					
	For First Applicant/		Below 1 la	iC	1-5 Lacs	5-10 Lacs	🗌 10-25 La	acs 🗌 25 La	acs - 1 crore	> 1 Crore
Gross Annual	Guardian	Net-wor	th (₹)		as on	D / M M / Y	Y  Y  Y (Not old	ler than 1 year) (N	/landatory for N	Ion-Individuals)
Income			Below 1 la	ic	1-5 Lacs	5-10 Lacs	🗌 10-25 La	acs 🗌 25 La	acs - 1 crore	> 1 Crore
(For Individuals and Non Individuals)	For Second Applicant	Net-wor	th (₹)		as on	D / M M / Y	Y Y Y (Not olde	er than 1 year)		
individuais)			Below 1 la	IC	1-5 Lacs	5-10 Lacs	🗌 10-25 La	acs 🗌 25 La	acs - 1 crore	> 1 Crore
	For Third Applicant	Net-wor	th (₹)		as on	D / M M / Y	YYY (Not olde	er than 1 year)		
	For First Applicant/	🗆 Priva	ate Sector S	Service	Public Sector	Service 🗌 Gover	nment Service	Business	Professional	
Occupation	Guardian	Hous	ewife 🗆 F	Retired	Student	Forex I	Dealer	Agriculturist	Others	Please specify
Details (For Individuals	For Second Applicant		ate Sector Sector			Service  Govern Govern Forex I			Professional Others	Please specify
only)	For Third Applicant				Public Sector Student	Service Govern			Professional Others	Please specify
Others	For First Applicant/ Gua	ardian	🗆 I am p	olitically	Exposed Persor	I am Rel	ated to Politically	Exposed Persor	I 🗌 Not /	Applicable
(For Individuals	For Second Applicant		🗆 I am p	olitically	Exposed Persor	I am Rel	ated to Politically	Exposed Persor	Not /	Applicable
only)	For Third Applicant		olitically	Exposed Persor	I am Rel	ated to Politically	Exposed Persor	Not /	Applicable	
	Is the company a Listed	d Compai	ny or Subsi	diary of	Listed Company	or Controlled by a	Listed Company	y [	YES N	10
Others	(If No, please attach Ul	timate Be	eneficiary C	wnershi	p Declaration ma	ndatorily)				
(For	If the Entity involved/pro	oviding a	ny of the fo	llowing	services:					
Non-Individuals	→ Gaming/Gambling/Lo	ottery/Ca	sino Servic	es	<b>YES</b>	NO				
only)	→ Foreign Exchange/ M	/loney Cł	nanger Ser	vices	<b>YES</b>	NO				
	→ Money Lending/Pawning				☐ YES					

9. INFORMATION REQUIRED FOR TAX REPORTING (Mandatory. If left blank the application is liable to be rejected)

Category	Sole/First Applicant/Guardian	Second Applicant	Third Applicant			
Gender						
Father's Name						
Type of address given at the KRA	<ul> <li>Residential or Business</li> </ul>	○ Residential or Business	○ Residential or Business			
	○ Residential	○ Residential	○ Residential			
	○ Business	○ Business	○ Business			
	○ Registered Office	<ul> <li>Registered Office</li> </ul>	<ul> <li>Registered Office</li> </ul>			
Permissible documents are O Passpo	Permissible documents are O Passport O Election ID Card O PAN Card O Govt. ID Card O Driving License O UIDAI Card O NRE/GA Card O Others					
Country/Place/City of Birth						
Country of citizenship/nationality	$\odot$ Indian $\bigcirc$ U.S. $\bigcirc$ Others	$\odot$ Indian $\bigcirc$ U.S. $\bigcirc$ Others	$\odot$ Indian $\bigcirc$ U.S. $\bigcirc$ Others			
	(Please, specify)	(Please, specify)	(Please, specify)			

I am a tax resident of India and not a resident of any other country  $\,\bigcirc\, Yes \,$   $\,\bigcirc\, No$ 

If No, please mandatorily enclose the FATCA & CRS Declaration for Individual Investors.

FOR NON-INDIVIDUALS: Please mandatorily enclose the FATCA, CRS & UBO Declaration for Non Individuals with all the sections filled.

#### 10. NOMINATION DETAILS (Please note that where the sole/1st applicant is a minor, no nomination is allowed)

#### (Please ü) 🗆 I/We wish to Nominate 🛛 🗆 I/We do not wish to Nominate

I/We do hereby nominate the person(s) named below to receive the units allotted to my/our credit in my/our folio in the event of my/our death. I/We also understand that all payments and settlements made to Nominee(s), and signature(s) of the Nominee(s) acknowledging receipt thereof, will be noted as be a valid discharge by the AMC/Mutual Fund/ Trustee. This instruction supercedes all previous nominations made by me/us in respect of the folio indicated above.

Name and Address of 1 <sup>st</sup> Nominee		
Name	Address	
Allocation %	City	
Date of Birth D D M M Y Y Y Y Y (in case Nominee is a minor)	State	
Guardian Name (in case Nominee is a minor)	Country	Pin Code
Signature of Guardian (if nominee is minor (Mandatory) 🖉	Signature of the Nominee Z	
Name and Address of 2 <sup>nd</sup> Nominee		
Name	Address	
Allocation %	City	
Date of Birth D D M M Y Y Y Y Y (in case Nominee is a minor)	State	
Guardian Name (in case Nominee is a minor)	Country	Pin Code
Signature of Guardian (if nominee is minor (Mandatory) 🖉	Signature of the Nominee 🗷	
Name and Address of 3rd Nominee		
Name	Address	
Allocation %	City	
Date of Birth	State	
Guardian Name (in case Nominee is a minor)	Country	Pin Code
Signature of Guardian (if nominee is minor (Mandatory) &	Signature of the Nominee Z	

### **11. DECLARATION & SIGNATURES**

I/We have read and understood the contents of the Scheme Information Document, Statement of Additional Information and Key Information Memorandum of the aforesaid Scheme(s) of L&T Mutual Fund including the sections on "Who cannot invest", "Foreign Account Tax Compliance Act (FATCA) / Common Reporting Standard (CRS)" ("Reporting Guidelines")" and "Important Note on Anti Money Laundering, Know-Your-Customer and Investor Protection". I/We hereby apply for allotment/purchase of Units in the Scheme(s) and agree to abide by the terms and conditions applicable thereto. I/We hereby declare that I/We am/are authorised to make this investment and that the amount invested in the Scheme(s) is through legitimate sources only and does not involve and is not designed for the purpose of any contravention or evasion of any Act, Rules, Regulations, Notifications or Directions issued by any authority in India. I/We hereby authorise L&T Mutual Fund ("the Fund"), its Investment Manager ("LTIM") and its agents to disclose details of my investment to my bank(s)/ Fund's bank(s) and/or Distributor/Broker/Investment Adviser/any governmental or regulatory authority. The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him for the different competing schemes of various Mutual Funds from amongst which the Scheme(s) is being recommended to me/us. I/We have neither received nor been induced by any rebate or gifts, directly or indirectly, in making this investment. I/We

I/We accept and agree to abide by the terms and conditions (as mentioned on HYPERLINK "http://www.ltfs.com" www.ltfs.com) with respect to my/our dealings with L&T Mutual Fund/its Investment Manager through various channels.

In case there is any change in the information (especially pertaining to Reporting Guidelines) already provided to LTIM / Fund, I/We agree that I/We shall inform the same to LTIM/Fund within 30 days of the change. I/We authorize updation of the records (including pertaining to the Reporting Guidelines) basis the information / documents received by LTIM/Fund/Registrar and Transfer Agent ("RTA") from other SEBI Registered Intermediaries. I/We authorize LTIML/Fund/RTA, to share the information provided by me / us with other SEBI Registered Intermediaries to facilitate single submission /updation. I / We authorize LTIM/ Fund/RTA to provide relevant information to upstream payors to enable withholding to occur and pay out any sums from the my/our account or close or suspend my/our account(s) under intimation me/us."

#### APPLICABLE FOR NON-ADVISORY TRANSACTIONS ONLY:

I/We, hereby acknowledge and confirm that the above transaction is "Execution Only" as explained vide SEBI Circular No. CIR/IMD/DF/13/2011 dated 22 August 2011. This investment is being made notwithstanding the advice of the appropriateness/inappropriateness of the same. On such transaction(s), I am not being charged any kind of transaction fee(s) by the AMFI registered distributor. On this transaction, the distributor would be compensated by the Mutual Fund House/Asset Management Company concerned in lines with the commission rate(s)disclosed by the distributor.

\*APPLICABLE FOR NRIs/PIOs/FIIs/FPIS INVESTING ON REPATRIATION BASIS ONLY: I/We confirm that I am/we are Non-Resident(s) of Indian Nationality/Origin and that I/We have remitted funds from abroad through approved banking channels or from funds in my/our NRE/FCNR Account. I/We undertake that all additional purchases made under this folio will also be from funds received from abroad through approved banking channels or from funds or from funds in my/our NRE/FCNR Account.

### APPLICABLE FOR INVESTMENT THROUGH RIA (REGISTERED INVESTMENT ADVISER) :

I/We hereby give you my/our consent to share/provide the transactions data feed/portfolio holdings/NAV etc. in respect of my/our investments under Direct Plan to the above mentioned SEBI Registered Investment Adviser.

#### APPLICABLE FOR AADHAAR SUBMISSION :

I/We hereby give you my/our consent to validate Aadhaar with UIDAI and for updating/linking my Aadhaar number based on the PAN given in all my accounts maintained with CAMS serviced Mutual Funds for KYC & other related due diligence purpose in line with PMLA requirements and Account enrichment purpose.

Date: D D M M Y Y Y Y

K Second Applicant

### **GENERAL INSTRUCTIONS FOR COMMON APPLICATION FORM**

Please read the below instructions carefully before filling the form. Please fill up the form in English in BLOCK LETTERS with black or dark ink. All information sought in the form is mandatory except where it is specifically indicated as optional. All instructions & notes are subject to SEBI & AMFI guidelines as amended from time to time. Please note in case of any error while fi lling the form all applicants must sign against the corrections.

- Existing Unit Holders: If you hold a folio with us, please furnish the Folio Number, Name and PAN of Sole/First Applicant in Section 1 of the Form. Your investment would be processed in the specified folio. Your personal information and bank account details would apply to this investment as well.
- New Applicants: New Applicants need to provide their personal information in Section 2 of the Form.

If there are more than one applicants and the mode of operation of the account is not indicated, the same would be treated as "Any one or Survivor".

#### In case of Non-Individual Applicants :

a. SEBI has mandated identification of Ultimate Beneficial Owners for non-individual investors other than listed companies (and majority owned subsidiary of such companies).

If the applicant investing is not the ultimate beneficiary owner, please also fill up the Declaration For 'Ultimate Beneficiary Ownership' form to furnish details of such person(s).

- b. The Foreign Account Tax Compliance Act (FATCA) of the USA, stipulates identification of US account holders and reporting of details related to US Account Holders to the Inland Revenue Service (IRS) in the U.S. India has agreed to sign the Inter-Governmental Agreement with USA which inter alia includes reporting of holdings and transactions in specified US Accounts. Accordingly, certain additional information are being sought from investors. Non-Individual investors also need to indicate if they qualify under any of the heads of classification stipulated under FATCA.
- 3. Investments by Minor Applicants: If the Sole/First applicant is a minor i.e. below 18 years of age:
  - a. details of Guardian for the minor applicant needs to be provided
  - b. the relationship of the Guardian with the Applicant needs to be indicated in the form
  - c. proof of date of birth of the applicant and the relationship of the guardian with the applicant needs to be provided
  - d. the Guardian's PAN needs to be provided
  - the Guardian needs to comply with applicable KYC requirements.
     Please further note that joint applicants are not permitted where the Sole / First applicant is minor. Please also note that a minor cannot be a joint applicant in a folio.
- **4. Investments by Attorneys**: Where the investment is being made by a Constituted Attorney on behalf of the applicant,
  - a. the name and PAN of the POA Holder needs to be provided in the form
  - a notarized copy of the Power of Attorney duly signed by the Applicant & the Constituted Attorney needs to be attached with the application. Alternatively, the original POA can be submitted which will be returned after verification.
  - c. nomination on behalf of an applicant signed by an attorney would not be registered.
  - d. The Fund House reserves the right to hold redemption proceeds in case the requisite documents are not submitted.
- 5. Micro Investments: As per AMFI notification and guidelines issued on July 4, 2009, SIPs or lumpsum purchases by eligible investors in a rolling 12 month period or in a financial year not exceeding Rs. 50,000 shall be exempt from the requirement of PAN. From January 1, 2012, KYC is mandatory for all holders of Micro investments.
  - a. The exemption of PAN requirement is only available to individuals.
  - In case of investments held jointly, the first holder must not possess a PAN.
  - c. Eligible investors may invest through SIP or lumpsum purchase without providing PAN subject to the threshold amount as mentioned above.
  - d. Eligible investors should attach a copy of KYC acknowledgment letter quoting PAN exempt KYC Reference No. (PEKRN) along with the application form.

#### 6. KYC (Know Your Customer):

- a. KYC is mandatory for investment in mutual funds and all applicants need to comply with this requirement.
- b. With effect from 1st February 2017, any individual customer who is new to KRA system and whose KYC is not registered or verified in the KRA system, needs to fill in new KYC form viz., "CKYC Form" to comply with the KYC requirements. For more information on KYC requirements, please visit our web site (www.ltfs.com) or speak to your investment adviser.

For non-Individual applicants, KYC Compliance requires identification of the customer by seeking relevant information on incorporation, commencement of business, tax status, nature of entity, nature of business, address and certain details of Promoters/Partners/ Trustees/Whole Time Directors/Kartas of HUF. SEBI has appointed KYC Registration Agencies ( KRA) to facilitate a single KYC across all SEBI registered intermediaries. For more information on KYC requirements, please visit our web site or speak to your investment adviser.

- c. If the investment is being made on behalf of a minor applicant, the Guardian needs to comply with KYC requirements.
- d. If the investment is being made by a Constituted Attorney on behalf of an applicant, the Attorney needs to comply with KYC requirements.

#### 7. Address & Contact Information:

- a. Please furnish your full address with postal code in the Application Form. PO Box Number is not sufficient
- b. Please note that your address on our records would be automatically updated with your address appearing in the records of the KRA. If your address in the application form is different from what appears in the records of the KRA, please ensure that your latest address is updated in the records of the KRA.
- c. Please provide the **Mobile Number** and **E-Mail Address** of the Sole / First Applicant in case of of Individual Applicant and Key Contact Person in case of Non-Individual Applicants in the form. This would help us seamlessly communicate with you on your investments.
- 8. Permanent Account Number (PAN): Furnishing of PAN is mandatory for all applicants except where specific dispensation is provided under law.
- Aadhaar Number: Aadhaar is mandatory for all applicants except NRI's, Non-individuals & HUF's. Submission of this form does not warranty linking of Aadhaar Number in your Folios. It is subject to authentication with UIDAI database & other required validations. Please ensure your mobile number is updated in your Aadhaar database.
- 10. Demat Account: If you wish to hold your investments in the Dematerialised mode, please provide the name and DP ID of your Depository Participant and your Beneficiary Account Number. Please also attach a copy of the Client Master that you may have received from your Depository Participant.

Please ensure that the sequence of names in the application form matches the sequence in which the Demat account is held. If the sequence of names does not match with the Demat account details provided therein, the Units will not be transferred to the Demat Account and the Units will be held in the physical mode.

Please note that this is an additional facility offered to unit holders who wish to hold units in the dematerialised mode. This is not a mandatory requirement and unit holders can continue holding units physically with the mutual fund. If you do not wish to hold your mutual fund units in the dematerialised form, please strike off this section.

If the demat account details in the application form are incomplete/incorrect or does not match with the records of the Depository, units would be allotted and held physically in the Fund's books and an Account Statement confirming the unit allotment would be sent to you..

#### 11. Bank Account:

- a. Please furnish your complete Bank Account details to be registered against your folio for redemption / dividend payments.
- b. If your investment cheque is not being issued from the Bank Account indicated in the Section tiltled " Bank Account Information" please attach an original cancelled cheque leaf of this account for verification. If the cheque leaf does not have your name pre-printed, please additionally provide an extract of your bank statement or passbook duly attested evidencing the correctness of your bank details or a letter from your bank confirming your bank details.
- **c. Electronic Payments:** We offer electronic payment of redemptions and dividends. To avail this facility please furnish :
  - IFSC This is a 11 character code. If you don't see this printed on your cheque leaf, please ask your Bank for the same ;
  - MICR Code This is a 9 digit number appearing next to your cheque number;
  - CBS Bank Account Number Most banks have now implemented core-banking solutions leading to a change in Account Number of customers. Please provide your latest core banking Account Number.
- d. We offer the facility to register multiple bank accounts against your investments. If you wish to avail this facility, please ask for a Multiple Bank Details Registration Form.
- e. If your units are held in the Dematerialised Form, please note that your Bank Account Details appearing in the Depository's records would be considered for redemption / dividend payments.
- **12. Nomination**: You can appoint upto a maximum of 3 nominees for your investments. Please note the following with respect to nomination.
  - a. The nomination can be made only by individuals applying for/holding units on their own behalf singly or jointly. Non-individuals including society, trust, body corporate, partnership firm, karta of Hindu undivided family, holder of Power of Attorney cannot nominate. If the units are held jointly, all joint holders will sign the nomination form.

- b. A minor can be nominated and in that event, the name and address of the guardian of the minor nominee shall be provided by the unitholder. Nomination can also be in favour of the Central Government, State Government, a local authority, any person designated by virtue of his office or a religious or charitable trust.
- c. The Nominee shall not be a trust, other than a religious or charitable trust, society, body corporate, partnership firm, karta of Hindu undivided family or a Power of Attorney holder. A Non-Resident Indian can be a Nominee subject to the exchange controls in force, from time to time.
- d. Nomination in respect of the units stands rescinded upon the transfer of units.
- e. Transfer of units in favour of a nominee shall be valid discharge by the asset management company against the legal heir.
- f. The cancellation of nomination can be made only by those individuals who hold units on their own behalf singly or jointly and who made the original nomination.
- g. On cancellation of the nomination, the nomination shall stand rescinded and the asset management company shall not be under any obligation to transfer the units in favour of the Nominee.

For more details on Nomination, please refer the Statement of Additional Information (SAI).

### 13. Investment & Payment Details:

- a. Please mention the name of the Scheme where you plan to make your investment and your preferred option. If you do not indicate your preferred option, your application would be processed based on the terms & conditions set out in the Scheme Information Document.
- b. If there is a difference in the scheme name between application form and investment cheque issued, scheme on the application form will be considered for processing.
- c. If you are not investing through a Distributor, please suffix "Direct Plan" after the scheme name.
- d. Your investment cheque should be crossed "Account Payee only" and drawn favouring the scheme name where the investment is in a specific scheme.

- e. Please ensure that the investment cheque issued by you complies with CTS 2010 requirements stipulated by the Reserve Bank of India. The words "CTS 2010" should appear on the face of the cheque.
- f. Payments made by Cash/Money Order/Postal Order, Non-MICR cheques Outstation cheques are not accepted. Post dated cheques will not be accepted except for investment made under Systematic investment Plan.
- g. Third Party Payments for investments are not accepted except in the below cases :
  - Payments made by Grand Parents/related persons on behalf of a minor in consideration of natural love and affection for value not exceeding Rs 50,000.
  - Payment by employer on behalf of employees under SIP or lump sum subscription through Pay Roll deductions or deductions out of expense re imbursements.
  - Custodian on behalf of an FII or Client made by Custodian.
  - Payment by an AMC to its empanelled distributor on account of commission/incentive etc. in the form of Mutual Fund units through SIP or lump sum/one time subscription.
  - Payment by a Corporate to its Agent/Dealer/Distributor on account of commission or incentive payable for sale of its goods/services in the form of Mutual Fund units through SIP or lump sum/one time subscription.
- 14. Signatures: All signatures should be in English or any other Indian Language. Thumb impressions should be from the left hand in case of males and right hand in case of females. All such thumb impressions need to be attested by a Magistrate, Notary Public or Special Executive Magistrate under his/her official seal.
- **15.** Employees Unique Identification Number (EUIN): If you are making this investment based on an investment advise received from your distributor, please quote the Employees Unique Identification Number (EUIN) of your relationship manager in the Application Form.

If your distributor has, however, not given you any advice pertaining to the investment or your investment decision is not withstanding the advice provided by your distributor regarding inappropriateness of the scheme visà-vis your investment needs, the EUIN box may be left blank. In this case, please sign in the space provided in the respective section to confirm your acceptance to the declaration stated therein.

Serial	Documents	Individuals	NRIS	Investments through Constituted Attorney	Companies	Trusts	Societies	Partnership Firms
1	Signed A/c Payee cheque/draft favouring the scheme	$\checkmark$	~	$\checkmark$	~	~	$\checkmark$	$\checkmark$
2	KYC acknowledgment	$\checkmark$	~	$\checkmark$	~	~	$\checkmark$	$\checkmark$
3	Copy of cancelled cheque (Required where pay out bank details are different from the instrument bank)	✓	~	$\checkmark$	~	~	~	$\checkmark$
4	Proof of Date of Birth (For Minor investments)	✓	~					
5	Third Party declaration where applicable	✓	~					
6	FIRC where payment is made through a DD from NRE/ FCNR A/c where applicable		~					
7	Client Master List (Required for crediting units in Demat Account)	√	~	$\checkmark$	~	~	~	$\checkmark$
8	Notarised Power of Attorney			$\checkmark$				
9	Resolution/Authorisation to invest				✓	~	~	$\checkmark$
10	List of authorized Signatories with Specimen Signatures				~	~	~	$\checkmark$
11	MOA & AOA( Not required if the KYC status is VERIFIED)				~			
12	Trust Deed					$\checkmark$		
13	Bye Laws						~	
14	Partnership Deed							$\checkmark$
15	FATCA Declaration	√	~	✓	√	~	✓	~

All documents numbered 8-14 should be originals or true copies certified by the Director/Trustee/Company Secretary/Authorised Signatory/Notary Public / Partner as applicable.

# Note: For product labelling please refer to the cover page.

call 1800 2000 400 or 1800 4190 200	email investor.line@Intmf.co.in	www.ltfs.com	
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Please note our lines are open from 9 am to 6 pm, Monday to Friday and 9 am to 1 pm on Saturday.

Mutual Fund investments are subject to market risks, read all scheme related documents carefully.

### List of documents to be submitted along with the application form:

### (Investors must read the scheme information document/key information memorandum and instructions before filling this form)

### L&T FMP – SERIES XVIII – PLAN A (Tenure 1104 days)

 New Fund Offer Opens on
 Tuesday, September 25, 2018

 New Fund Offer Closes on
 Thursday, September 27, 2018

This product is suitable for investors who are seeking*	Riskometer
<ul> <li>For Tenure of Scheme more than 1100 days :</li> <li>Growth of capital</li> <li>Investment in a basket of debt /fixed income securities (including money market instruments)</li> </ul>	Riskometer Madrine Carlos States Carlos Stat

ASBA Application No.	BA Application No.							
BROKER/AGENT	<b>INFORMATION</b>				FOR	OFFICE USE O	NLY	
Name and AMFI Re	egn. No. Sub Bro	ker Name & Code	SCSB	SCSB IFSC Code	Syndica	ate Member Code	S	r. No.
ARN:		[Name & Code]	[11 Digit Code]	[Na	ame and Code]			
APPLICANT'S DE	ETAILS (Name shou	ıld be as available i	n Demat Account i	in case of Demat A	Account ho	olders)		
Name of First/Sole Ap	oplicant							
(For existing unitholde	er(s) please furnish yo	our Folio No.)						
F i r s t	n a m e		Mide	d I e n a	m e		Las	stname
						Folio No.		
INVESTOR CATE	GORY (Please 🗆 as	applicable; Refer I	nstruction No. 4 m	nentioned on back	side)			
IND	HUF	NRI	FII	FI	IC	;	MF	MINOR
BANK	TRUST	AOP	SOCTY	СО	0	TH Please Speci	ify	1
DETAILS OF BAI	NK ACCOUNT FO	R BLOCKING OF	FUNDS	·	·			
Bank Name								
(Do not abbreviate)				1				
Account No.	(Please provid	de the full account nu	umbor)	Branc	h Name			
	(Flease plovid							
City		For Residents				Pin Code	<u> </u>	
Account Type (PI	ease √) □ Savin		ent 🗌 NRO	NRE Repa		Non-Repatriable		
Amount to be blocked (	()							
Amount in words								
				<b>D</b> " O '				
	ease √] □ National S			Depository Service	is [India] Li	imited		
Depository Participant	Name							
DP-ID								
Beneficiary Account N	Number							
INVESTMENT DE	ETAILS [Please √]							
L&T FMP – SEI	RIES XVIII – PLA	N A			Growth *	Dividend Pa	ayout (*Default Op	tion)
		a filled and atter				action Forme)		
ACKNOWLEDGE	EMENT SLIP (To b	e filled and attac	nea by the Appl	icant with the N	FU Appli	cation Form)		

		New Fund Offer Opens on	Tuesday, September 25, 2018
L&T FMP – SERIES XVIII – PLAN A (Tenure 1104 days)		New Fund Offer Closes on	Thursday, September 27, 2018
(Tenure 1104 days)			
Received from	(sole/first applicant) ASBA Form dated	details of w	hich are as follows:
Application No.	Amount Blocked (₹)		
SCSB (Bank and Branch)	Bank Account No		
Date of Submission			

### UNDERTAKING BY ASBA INVESTOR AND ACCOUNT HOLDER

- (1) I/We hereby undertake that, I/we have read and understood the instructions contained in this Form and Terms and Conditions concerning ASBA as contained in the Scheme Information Document (SID)/Key Information Memorandum (KIM) of the above mentioned Scheme and Statement of Additional Information (SAI) of L&T Mutual Fund. Further, I/we understand that if the details as provided by me/us in this Form are different from those in the NFO Application Form, then in such a case; the information as provided by me/us herein will be relied upon. I/We further confirm and undertake that I am/we are eligible ASBA applicant(s) as per the relevant provisions of the SEBI (Issue of Capital and Disclosure Requirement) Regulations, 2009.
- (2) In accordance with provisions of ASBA in the SEBI ICDR Regulations, 2009 and as disclosed in the SAI, I/We authorise
  - (a) The SCSB to do all acts as are necessary to make an application in the New Fund Offer of above mentioned Scheme, including uploading of application details, blocking the amount to the extent mentioned above under "DETAILS OF BANK ACCOUNT FOR BLOCKING OF FUNDS" or unblocking of funds in the bank account maintained with the SCSB specified above, transfer of funds to the L&T Mutual Fund's account on receipt of instructions from the Registrar to L&T Mutual Fund after finalisation of the basis of allotment, entitling me/us to receive mutual fund units on such transfer of funds, etc.
  - (b) Registrar to issue instructions to the SCSB to unblock the funds in the bank account specified above upon finalisation of the basis of allotment and to transfer the requisite money to the L&T Mutual Fund's account.
- (3) In case the amount available in the bank account specified above is insufficient, the SCSB shall reject the application.
- (4) If the DP ID, Beneficiary or PAN is not provided by me/us or the details on the same as furnished in the form are incorrect or incomplete or not matching with the depository records, my/our application shall be rejected and L&T Mutual Fund or SCSB shall not be liable for losses, if any.

TURES	1ST APPLICANT/POA HOLDER/GUARDIAN	2ND APPLICANT/POA HOLDER	3RD APPLICANT/POA HOLDER
	SIGNATURE	SIGNATURE	SIGNATURE
SIGNA.	SCSB BANK - 1ST ACCOUNT HOLDER	SCSB BANK - 2ND ACCOUNT HOLDER	SCSB BANK - 3RD ACCOUNT HOLDER
	SIGNATURE	SIGNATURE	SIGNATURE

### UNDERTAKING BY ASBA INVESTOR AND ACCOUNT HOLDER

- SCSB means Self Certified Syndicate Bank registered with the SEBI, which offers the facility of ASBA. The list of SCSBs as on May 15, 2012 (as available on SEBI website) is as follows:1. Axis Bank Ltd 2. State Bank of Hyderabad 3. State Bank of Travancore 4. State Bank of Bikaner and Jaipur 5. YES Bank Ltd. 6. Punjab National Bank 7. Deutsche Bank AG 8. Union Bank of India 9. HDFC Bank Ltd. 10. ICICI Bank Ltd 11. Vijaya Bank 12. State Bank of India 13. HSBC Ltd. 14. Kotak Mahindra Bank Ltd. 15. CITI Bank 16. IndusInd Bank Ltd. 17. Karur Vysya Bank Ltd. 18. Indian Overseas Bank Limited 19. Oriental Bank of Commerce 20. Standard Chartered Bank 21. J P Morgan Chase Bank, N.A. 22. Nutan Nagarik Sahakari Bank Ltd. 23. Canara Bank 24. United Bank of India. 25. Tamilnad Mercantile Bank Ltd. 26. BNP Paribas 27. The Kalupur Commercial Co-operative Bank Ltd. 28. Bank of America N.A 29. Dhanlaxmi Bank Limited 30. State Bank of Mysore 31. The Lakshmi Vilas Bank Ltd. 32. The Saraswat Co-operative Bank Ltd. 33. The Surat Peoples Co-op Bank 34. Dena Bank 35. IDBI Bank 36. Bank of Baroda, 37. DBS Bank Ltd. For the complete list of controlling/designated branches of above mentioned SCSBs, please refer to websites www.sebi.gov.in, www.bseindia.com and www.nseindia.com
- 2. Eligible investors for ASBA maintaining their account in any of the above SCSBs may use ASBA facility subject to fulfilling all the terms and conditions stipulated in this regard.
- 3. The investor is required to submit a copy of the acknowledgment receipt of the ASBA Form (as submitted with SCSB) along with the NFO application form to be furnished to L&T Mutual Fund.
- 4. Investors shall tick the applicable category in the form, please note the various categories below:

Code	Category	Code	Category	Code	Category
IND	Individual	IC	Insurance Companies	AOP	Association of Persons
HUF	Hindu Undivided Family	MF	Mutual Funds	SOCTY	Society
NRI	Non-Resident Indian	MINOR	Minor (Through Guardian)	BOI	Board of Individuals
FII	Foreign Institutional Investor	BANK	Bank	со	Bodies Corporate
FI	Banks & Financial Institutions	TRUST	Trust	ОТН	Others

Mutual Fund investments are subject to market risks, read all scheme related documents carefully.

Registered office:	For investment related enquiries, Investor Grievance please contact:
L&T Investment Management Limited	L&T Investment Management Limited
Brindavan, Plot no. 177, CST Road,	KGN Towers, 06th floor, No.62
Kalina, Santacruz (East),	Ethiraj Salai, (Commander-In-Chief Road),
Mumbai - 400 098	Egmore, Chennai – 600 105
	E-mail: investor.line@Intmf.co.in
	www.ltfs.com

# FATCA – CRS DECLARATION & SUPPLEMENTARY INFORMATION (For Individual Investors including Sole Proprietor & POA Holder)

Please refer to the Instructions for assistance and complete all sections in English. For legibility, please use BLOCK letters in black or dark ink. Please seek appropriate advice from a tax professional on FATCA related information applicable to you.

APPLICANT(S) INFORMATION			
Folio No./Application No.			
Name of Sole/1st Unit Holder	First Name	Middle Name	Last Name
Name of 2nd Applicant	First Name	Middle Name	Last Name
Name of 3rd Applicant	First Name	Middle Name	Last Name
PAN/PEKRN**	βecohd Unit	Holder	Third Unit Hold¢r
Aadhaar No.	βecohd Unlit	Holder	Fhird Unit Hold¢r
KIN^         Firşt Uıhit Holder	Se¢ond Uni	t Hølder	Third Unit Holder
Date of Birth^ (1st Unit Holder)	Y   Y Date of Birth <sup>^</sup> (2nd Unit Holder) □   □   □	Date of Birth <sup>^</sup> (3rd U	nit Holder)

### \*\*PEKRN required for Micro investments upto Rs. 50,000 in a year.

^ 14 digit KYC Identification Number (KIN) and Date of Birth is mandatory for Individual(s) who has registered under Central KYC Records Registry (CKYCR).

Mobile I	N٥.	+91	
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E-mail ID

TAICA & CIUS DE TAILS			
Category	Sole/First Applicant/Guardian	Second Applicant	Third Applicant
Gender			
Father's Name			
Type of address given at the KRA	○ Residential or Business	○ Residential or Business	○ Residential or Business
	○ Residential	○ Residential	○ Residential
	○ Business	○ Business	○ Business
	○ Registered Office	○ Registered Office	<ul> <li>Registered Office</li> </ul>
Permissible documents are O Pass	sport $\bigcirc$ Election ID Card $\bigcirc$ PAN Card	○ Govt. ID Card ○ Driving License ○ L	IIDAI Card ONRE/GA Card Others
Country/Place/City of Birth			
Country of citizenship/nationality	$\odot$ Indian $\odot$ U.S. $\odot$ Others	$\odot$ Indian $\odot$ U.S. $\odot$ Others	$\odot$ Indian $\odot$ U.S. $\odot$ Others
	(Please, specify)	(Please, specify)	(Please, specify)

### I am a tax resident of India and not a resident of any other country $\,\bigcirc\,$ Yes $\,$ $\,$ $\,$ No

If 'Yes', please proceed for signature of declaration.

If 'No', please fill below, for all countries (other than India) in which you are resident for tax purposes, i.e. where you are a Citizen/Resident/Green Card Holder/Tax Resident in respective countries.

Country of Tax Residency			
Tax Identification No or Functional			
Equivalent			
Identification Type			
(TIN or other, please specify)			
If TIN is not available, please tick ( $\checkmark$ ) the reason A $\bigcirc$ , B $\bigcirc$ or C $\bigcirc$	Reason A $\bigcirc$ , B $\bigcirc$ or C $\bigcirc$	Reason A $\bigcirc$ , B $\bigcirc$ or C $\bigcirc$	Reason A $\bigcirc$ , B $\bigcirc$ or C $\bigcirc$
[As defined below]	Reason A $\bigcirc$ , B $\bigcirc$ or C $\bigcirc$	Reason A $\bigcirc$ , B $\bigcirc$ or C $\bigcirc$	Reason A $\bigcirc$ , B $\bigcirc$ or C $\bigcirc$

> Reason A: The country where the Account holder is liable to pay tax does not issue Tax Identification Numbers to its residents.

> Reason B: No TIN required (Select this reason only, if the authorities of the respective country of tax residence do not require the TIN to be collected)

> Reason C: Others please state the reason thereof.

### DECLARATION

I hereby confirm that the information provided hereinabove is true, correct and complete to the best of my knowledge and belief and that I shall be solely liable and responsible for the information submitted above. I also confirm that I have read and understood the FATCA and CRS Terms and condition below and hereby accept the same. I also undertake to keep you informed in writing about any changes/modification to the above information in future within 30 days of the same being effective and also undertake to provide any other additional information as may be required any intermediary or by domestic or overseas regulators /tax authorities.

#### Signatures

📧 Sole / 1st Applicant / Guardian

📧 2nd Applicant

📧 3rd Applicant

Date: D D // M M // Y Y Y Y

Place:

### FATCA & CRS TERMS & CONDITIONS

### (Note: The guidance Note/notification issued by the CBDT shall prevail in respect to interpretation of the terms specified in the form)

Details under FATCA & CRS. The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income- tax Rules, 1962 which Rules require Indian financial institutions such as the Bank to seek additional personal tax and beneficial owner information and certain certifications and documentation from all our account holders. In relevant cases, information will have to be reported to tax authorities/ appointed agencies.

Should there be any change in any information provided by you, please ensure you advise us promptly, i.e. ,within 30 days.

Please note that you may receive more than one request for information if you have multiple relationships with (Insert FI's name) or its group entities. Therefore, it is important that you respond to our request, even if you believe you have already supplied any previously requested information.

#### FATCA & CRS INSTRUCTIONS

If you have any questions about you tax residency, please contact your tax advisor. If you are a US citizen or resident or green card holder ,please include United States in the foreign country information field along with your US Tax Identification Number.

It is mandatory to supply a TIN or functional equivalent if the country in which you are tax resident issues such identifiers. If no TIN is yet available or has not yet been issued, please provide an explanation and attach this to the form.

In case customer has the following Indicia pertaining to a foreign country and yet declares self to be non-tax resident in the respective country ,customer to provide relevant Curing Documents as mentioned below:

FATCA & CRS Indicia observed (ticked)	Documentation required for Cure of FATCA/CRS Indicia		
U.S place of birth	1. Self-certification that the account holder is neither a citizen of United States of America nor its resident for tax purposes:		
	2. Non –US passport or any non - US government issued document evidencing nationality or citizenship (refer list below ) ; AND		
	3. Any one of the following documents:		
	Certified copy of certificate of Loss of Nationality		
	or Reasonable explanation of why the customer does not have such a certificate despite renouncing US citizenship;		
	or Reason the customer did not obtain U.S. citizenship at birth		
Residence /mailing address in a country other than India	1. Self-certification that the account holder is neither a citizen of United States of America nor a tax resident of any country other than India; <b>and</b>		
	2. Documentary evidence (refer list below)		
Telephone number in a country other than India	<ul> <li>If no Indian telephone number is provided</li> <li>Self-certification that the account holder is neither a citizen of United States of America nor a tax resident of any country other than India; and</li> </ul>		
	2. Documentary evidence (refer list below)		
	If Indian telephone number is provided along with a foreign country telephone number		
	1. Self-certification that the account holder is neither a citizen of United States of America nor a tax resident for tax purposes of any country other than India; <b>OR</b>		
	2. Documentary evidence (refer list below)		

List of acceptable documentary evidence needed to establish the residence (S) for tax purposes:

1. Certificate of residence issued by an authorized government body\*

2. Valid identification issued by an authorized government body\*(e.g. Passport, National Identity card, etc.)

\* Government or agency thereof or a municipality of the country or territory in which the payee claims to be a resident

call 1800 2000 400 or 1800 4190 200	email investor.line@Intmf.co.in	www.ltfs.com

CL04056

Please note our lines are open from 9 am to 6 pm, Monday to Friday and 9 am to 1 pm on Saturday.

### Mutual Fund investments are subject to market risks, read all scheme related documents carefully.

# FATCA, CRS & UBO DECLARATION (For Non Individual Investors)

Please refer to the Instructions for assistance and complete all sections in English. For legibility, please use BLOCK letters in black or dark ink. Please seek appropriate advice from a tax professional on FATCA related information applicable to you.

APPL	ICANT(S) INFO	RMATION					
Folio No	o./Application No.						
Name of	f the entity						
Type of	address given at ł "Addres		ential or Busines would be taken a	ss O Residential as available in KRA database. In case	O Business of any change, please a	◯ Registe approach KRA & notify the	
City of In	ncorporation			Country of Incorporation			
PAN				Date of Incorporation	D / M M / Y	YYYY	
Entity ( Type Please (	Constitution <sup>ü)</sup>	<ul> <li>Partnership Fi</li> <li>Trust</li> <li>L</li> </ul>	irm ○ HUF .iquidator	<ul> <li>Private Limited Company</li> <li>Limited Liability Partnership</li> </ul>	<ul> <li>Public Limited Co</li> <li>Artificial Juridical</li> </ul>		O AOP/BOI specify
Please	tick the applicable	e tax resident decla	ration -				
		ent of any country		lia: O Yes O No sident for tax purposes and the associa	ated Tax ID number bel	low.)	
	(	Country		Tax Identification Number	≥r%	Identificatio (TIN or Other, ple	
In case	TIN or its function	al equivalent is not	available, pleas	rovide its functional equivalent <sup>s</sup> . e provide Company Identification num			etc.
In case	the Entity's Counti	ry of Incorporation /	lax residence	is U.S. but Entity is not a Specified U.S	3. Person, mention Entit	ty's exemption code here	
Please r	refer to para 3(vii)	exemption code for	r U.S. persons u	Inder part D of FATCA Instructions & D	efinitions		
FATO	CA & CRS De	claration					
PART	A (to be Filled by I	Financial Institution	s or Direct Repo	orting NFEs)			
1	We are a, Financial instituti	ion³ O	GIIN				
	or		Note: If you de	o not have a GIIN but you are sponsor s name below	ed by another entity, ple	ease provide your sponsor'	s GIIN above and indicate
	Direct reporting f (please tick as a		Name of spon	soring entity			
		ole (please tick as a	,	O Applied for			
	If the entity is a F	Financial institution,		red to apply for - please specify 2 digits ned – Non-participating FI	s sub-category <sup>10</sup>		
PART	B (please fill any c	one as appropriate '	"to be filled by N	IFEs other than Direct Reporting NFEs	s")		
1	Is the Entity a p company whose established secu	shares are regular	pany (that is, a ly traded on an	Yes O (If yes, please specify any or Name of stock exchange	າe stock exchange on w	which the stock is regularly	traded) No $\bigcirc$
2	Is the Entity a r	related entity of a pany whose share		Yes (If yes, please specify name regularly traded) No	of the listed company a	and one stock exchange on	which the stock is
		ablished securities	0,	Name of listed company			
				Nature of relation: OSubsidia	iry of the Listed Compar	ny or $\bigcirc$ Controlled by a	Listed Company
3	Is the Entity an a	active1 Non Financia	al Entity (NFE)	Yes O (If yes, please fill UBO decla	ration in the next sectio	on.) No 🔿	
				Nature of Business			
				Please specify the sub-category of A		ention code – Refer 2C of F	Part D)
4	Is the Entity a pa (NFE)	assive <sup>2</sup> Non Financi	ial Entity	Yes O (If yes, please fill UBO decla	ration in the next sectio	on.) No 🔾	
				Nature of Business			

<sup>1</sup> Refer 2 of Part D | <sup>2</sup> Refer 3(ii) of Part D | <sup>3</sup> Refer 1(i) of Part D | <sup>4</sup> Refer 3(vi) of Part D | <sup>10</sup> Refer 1A of Part D

UBO Declaration				
Category (Please tick applicable category): Our Ounincorporated association / body of individuals Others (please specify Please list below the details of controlling person(s EACH controlling person(s). Owner-documented FFI's <sup>5</sup> should provide FFI Own	s), confirming ALL co		e Trust O Religiou ) manent residency / citizen:	ship and ALL Tax Identification Numbers for
Name - Beneficial owner / Controlling person Country - Tax Residency* Tax ID No Or functional equivalent for each country <sup>%</sup>	Tax ID Type - 1 Beneficial Inter	TIN or Other, please specify rest - in percentage f Controlling person	•	Country, PIN / ZIP Code & Contact Details
1. Name Country Tax ID No. <sup>%</sup>			ZIP	
2. Name Country Tax ID No. <sup>%</sup>			Address ZIP State: Address Type O Resider	
3. Name Country Tax ID No. <sup>%</sup>	Tax ID Type Beneficial Inter Type Code	rest (%)	Address ZIP State: Address Type O Resider	
# If passive NFE, please provide below additional d	etails for each of cor	ntrolling persons. (Please atta	ch additional sheets if nece	essary)
Name & PAN / Any other Identification Number (PAN, Aadhar, Passport, Election ID, Govt. ID, Driv NREGA Job Card, Others) City of Birth - Country of Birth	ving Licence,	Occupation Type - Service, Business, Others Nationality Father's Name -		<b>DOB</b> - Date of Birth <b>Gender</b> - Male, Female, Other

# Additional details to be filled by controlling persons with tax residency / p	permanent residency	/ citizenship / Green Card in any cou	intry other than India: *	To include US.
where controlling person is a US citizen or green card holder.	, ,	. ,	,	

Mandatory if PAN is not available

DOB

DOB

Gender

Gender

Gender

Male Female

Male Female

Male Female

**DOB** DD/MM//YYY

Other

Other

Other

Occupation Type

Father's Name

Father's Name

Father's Name

Occupation Type

Occupation Type

Nationality

Nationality

Nationality

% In case Tax Identification Number is not available, kindly provide functional equivalent.

#### **FATCA - CRS Terms and Conditions**

The Central Board of Direct Taxes has notified Rules 114F & 114H, as part of the Income Tax Rules- 1962, which rules required Indian financial Institution such as the bank to seek additional personal, tax and beneficial owner information and certain certifications & documentation from all our accounts holders. In relevant cases, information will have to be reported to Tax authorities/appointed agencies. Towards compliance, we may also be requested to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto.

Should there be any change any information provided by you, please insure your advice us promptly, i.e. within 30 days.

If any controlling person of any utility is US citizen or Green card holder, please include United States in the foreign country information field along with the US Tax Identification number.

It is mandatory to supply a TIN or functional equivalent if the country in which you are tax resident issued such identification. If no, TIN is yet available or has not been issued, please provide an explanation and attach this to the form.

#### Part C: Certification

1. Name & PAN

City of Birth

2. Name & PAN

Citv of Birth

3. Name & PAN

City of Birth

Country of Birth

Country of Birth

Country of Birth

I/We have understood the information requirements of this Form (Read along with FATCA & CRS Instructions) and hereby confirm that information provided by me / us on this Form is true, correct & complete. I/We also confirm that I/We have understood the FATCA & CRS Terms & Conditions below and thereby accept the same.

Name		
Designation		
K Authorized Signatory	K Authorized Signatory	Authorized Signatory

### **PART D FATCA Instructions & Definitions**

1

(Note:The Guidance Note/notification issued by the CBDT shall prevail in respect to interpretation of the terms specified in the form)

- (i) Financial Institution (FI) The term FI means any financial institution that is a Depository Institution, Custodial Institution, Investment Entity or Specified Insurance company, as defined.
  - (ii) Depository institution: is an entity that accepts deposits in the ordinary course of banking or similar business.
  - (iii) Custodial institution: is an entity that holds as a substantial portion of its business, holds financial assets for the account of others and where it's income attributable to holding financial assets and related financial services equals or exceeds 20 percent of the entity's gross income during the shorter of-
    - (i) The three financial years preceding the year in which determination is made; or
    - (ii) The period, during which the entity has been in existence, whichever is less.

#### (iv) Investment entity is any entity:

- (a) That primarily conducts a business or operates for or on behalf of a customer for any of the following activities or operations for or on behalf of a customer
- (i) Trading in money market instruments (cheques, bills, certificates of deposit, derivatives, etc.); foreign exchange; exchange, interest rate and index instruments; transferable securities; or commodity futures trading; or
- (ii) Individual and collective portfolio management; or
- (iii) Investing, administering or managing funds, money or financial asset or money on behalf of other persons;

or

- (b) The gross income of which is primarily attributable to investing, reinvesting, or trading in financial assets, if the entity is managed by another entity that is a depository institution, a custodial institution, a specifi ed insurance company, or an investment entity described above. An entity is treated as primarily conducting as a business one or more of the 3 activities described above, or an entity's gross income is primarily attributable to investing, reinvesting, reinvesting, or trading in financial assets of the entity's gross income attributable to the relevant activities equals or exceeds 50 percent of the entity's gross income during the shorter of :
- (i) The three-year period ending on 31 March of the year preceding the year in which the determination is made; or
- (ii) The period during which the entity has been in existence.

The term "Investment Entity" does not include an entity that is an active non-financial entity as per codes 04, 05, 06 and 07 - refer point 2c.)

(v) Specified Insurance Company: Entity that is an insurance company (or the holding company of an insurance company) that issues, or is obligated to make payments with respect to, a Cash Value Insurance Contract or an Annuity Contract.

	not required to apply for GIIN: Refer Rule 114F(5) of Income Tax Rules, 1962 for the conditions to be satisfied as "Non- Reporting nancial Institution and Guidance issued by CBDT in this regard				
A. Reason	. Reasons why FI not required to apply for GIIN:				
Code	Sub-category				
01	Governmental Entity, International Organization or Central Bank				
02	Treaty Qualified Retirement Fund; a Broad Participation Retirement Fund; a Narrow Participation Retirement Fund; or a Pension Fund of a Governmental Entity, International Organization or Central Bank				
03	Non-public fund of the armed forces, an employees' state insurance fund, a gratuity fund or a provident fund				
04	Entity is an Indian FI solely because it is an investment entity				
05	Qualified credit card issuer				
06	Investment Advisors, Investment Managers & Executing Brokers				
07	Exempt collective investment vehicle				
08	Trust				
09	Non-registering local banks				
10	FFI with only Low-Value Accounts				
11	Sponsored investment entity and controlled foreign corporation				
12	Sponsored, Closely Held Investment Vehicle				

	<b>Jon-financial entity (NFE)</b> : (any one of the following): Refer Explanation (A) to 114F (6) of Income Tax Rules, 1962 for details
Code	Sub-category
01	Less than 50 percent of the NFE's gross income for the preceding financial year is passive income and less than 50 percent of the assets held by the NFE during the preceding financial year are assets that produce or are held for the production of passive income;
02	The stock of the entity is regularly traded on an established securities market or the non-financial entity is a related entity of an entity, the stock of which is regularly traded on an established securities market.
03	The NFE is a Governmental Entity, an International Organization, a Central Bank, or an entity wholly owned by one or more of the foregoing;
04	Substantially all of the activities of the NFE consist of holding (in whole or in part) the outstanding stock of, or providing financing and services to, one or more subsidiaries that engage in trades or businesses other than the business of a Financial Institution, except that an entity shall not qualify for this status if the entity functions as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes;
05	The NFE is not yet operating a business and has no prior operating history, but is investing capital into assets with the intent to operate a business other than that of a Financial Institution, provided that the NFE shall not qualify for this exception after the date that is 24 months after the date of the initial organization of the NFE;
06	The NFE was not a Financial Institution in the past five years, and is in the process of liquidating its assets or is reorganizing with the intent to continue or recommence operations in a business other than that of a Financial Institution;
07	The NFE primarily engages in financing and hedging transactions with, or for, Related Entities that are not Financial Institutions, and does not provide financing or hedging services to any Entity that is not a Related Entity, provided that the group of any such Related Entities is primarily engaged in a business other than that of a Financial Institution;
08	<ul> <li>Any NFE that fulfills all of the following requirements:</li> <li>It is established and operated in India exclusively for religious, charitable, scientific, artistic, cultural, athletic, or educational purposes; or it is established and operated in India and it is a professional organization, business league, chamber of commerce, labor organization, agricultural or horticultural organization, civic league or an organization operated exclusively for the promotion of social welfare;</li> <li>It is exempt from income tax in India;</li> <li>It has no shareholders or members who have a proprietary or beneficial interest in its income or assets;</li> </ul>
	The applicable laws of the NFE's country or territory of residence or the NFE's formation documents do not permit any income or assets of the NFE to be distributed to, or applied for the benefit of, a private person or non-charitable Entity other than pursuant to the conduct of the NFE's charitable activities, or as payment of reasonable compensation for services rendered, or as payment representing the fair market value of property which the NFE has purchased; and
	The applicable laws of the NFE's country or territory of residence or the NFE's formation documents require that, upon the NFE's liquidation or dissolution, all of its assets be distributed to a governmental entity or other non-profit organization, or escheat to the government of the NFE's country or territory of residence or any political subdivision thereof.
	<ul> <li>Explanation For the purpose of this sub-clause, the following shall be treated as fulfilling the criteria provided in the said sub-clause, namely:-</li> <li>(i) an Investor Protection Fund referred to in clause (23EA);</li> <li>(ii) a Credit Guarantee Fund Trust for Small Industries referred to in clause 23EB; and</li> </ul>
	<ul> <li>(iii) a line of the function of t</li></ul>

2 Active Non-financial entity (NEE): (any one of the following): Refer Explanation (A) to 114E (6) of Income Tax Pules, 1062 for details

### 3. Other definitions

### (i) Related entity

An entity is a 'related entity' of another entity if either entity controls the other entity, or the two entities are under common control For this purpose, control includes direct or indirect ownership of more than 50% of the votes and value in an entity

(ii) Passive NFE

The term passive NFE means

- (i) any non-financial entity which is not an active non-financial entity; or
- (ii) an investment entity described in sub-clause (B) of clause (c) of the Explanation to clause (3), which is not located in any of the jurisdictions specified by the Central Board of Direct Taxes in this behalf
- (iii) not a withholding foreign partnership or a withholding foreign trust

#### (iii) Passive income

The term passive income includes income by way of:

- (1) Dividends,
- (2) Interest
- (3) Income equivalent to interest,
- (4) Rents and royalties, other than rents and royalties derived in the active conduct of a trade or business conducted, at least in part, by employees of the NFE
- (5) Annuities
- (6) The excess of gains over losses from the sale or exchange of financial assets that gives rise to passive income
- (7) The excess of gains over losses from transactions (including futures, forwards, and similar transactions) in any financial assets,
- (8) The excess of foreign currency gains over foreign currency losses
- (9) Net income from swaps
- (10) Amounts received under cash value insurance contracts

But passive income will not include in case of a non-financial entity that regularly acts as a dealer in financial assets, any income from any transaction entered into in the ordinary course of such dealer's business as a such dealer.

(iv) Controlling persons are natural persons who exercise control over an entity and includes a beneficial owner under sub-rule (3) of rule 9 of the Prevention of Money-Laundering (Maintenance of Records) Rules, 2005.

In determining the Beneficial Owner, the procedure specified in the following circular as amended from time to time shall be applied, namely:-

- (i) DBOD.AML.BC. NO.71/14.01.001/2012-13, issued on the 18<sup>th</sup> January, 2013 by the Reserve Bank of India; or
- (ii) CIR/MIRSD/2/2013, issued on the 24th January, 2013by the Securities and Exchange Board of India; or
- (iii) IRDA/SDD/GDL/CIR/019/02/2013, issued on the 4th February, 2013 by the Insurance Regulatory and Development Authority.

In the case of a trust, the controlling person means the settler, the trustees, the protector (if any), the beneficiaries or class of beneficiaries, and any other natural person exercising ultimate effective control over the trust. In the case of a legal arrangement other than a trust, the said expression means the person in equivalent or similar positions

(A) Controlli	ng Person Type:
Code	Sub-category
01	CP of legal person - ownership
02	CP of legal person - other means
03	CP of legal person - senior managing official
04	CP of legal arrangement - trust - settlor
05	CP of legal arrangement - trust - trustee
06	CP of legal arrangement - trust - protector
07	CP of legal arrangement - trust - beneficiary
08	CP of legal arrangementtrust-other
09	CP of legal arrangement - Other - settlor equivalent
10	CP of legal arrangement - Other - trustee equivalent
11	CP of legal arrangement - Other - protector equivalent
12	CP of legal arrangement - Other - beneficiary equivalent
13	CP of legal arrangement - Other - other equivalent
14	Unknown

### (v) Specified U.S. person – A U.S person other than the following:

- (i) a corporation the stock of which is regularly traded on one or more established securities markets;
- (ii) any corporation that is a member of the same expanded affiliated group, as defined in section 1471(e)(2) of the U.S. Internal Revenue Code, as a corporation described in clause (i);
- (iii) the United States or any wholly owned agency or instrumentality thereof;
- (iv) any State of the United States, any U.S. Territory, any political subdivision of any of the foregoing, or any wholly owned agency or instrumentality of any one or more of the foregoing;
- (v) any organization exempt from taxation under section 501(a) of the U.S. Internal Revenue Code or an individual retirement plan as defined in section 7701(a)(37) of the U.S. Internal Revenue Code;
- (vi) any bank as defined in section 581 of the U.S. Internal Revenue Code;
- (vii) any real estate investment trust as defined in section 856 of the U.S. Internal Revenue Code;
- (viii) any regulated investment company as defined in section 851 of the U.S. Internal Revenue Code or any entity registered with the U.S. Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. 80a-64);
- (ix) any common trust fund as defined in section 584(a) of the U.S. Internal Revenue Code;
- (x) any trust that is exempt from tax under section 664(c) of the U.S. Internal Revenue Code or that is described in section 4947(a)(1) of the U.S. Internal Revenue Code;
- (xi) a dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any State;
- (xii) a broker as defined in section 6045(c) of the U.S. Internal Revenue Code; or
- (xiii) any tax-exempt trust under a plan that is described in section 403(b) or section 457(g) of the U.S. Internal Revenue Code.

### (vi) Direct reporting NFE

A direct reporting NFE means a NFE that elects to report information about its direct or indirect substantial U.S. owners to the IRS.

Exempt	ion code for U.S. persons (Refer 114(9) of Income Tax Rules, 1962 for details
Code	Sub-category
А	An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
В	The United States or any of its agencies or instrumentalities
С	A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities
D	A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)
Е	A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)
F	A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
G	A real estate investment trust
Н	A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
Ι	A common trust fund as defined in section 584(a)
J	A bank as defined in section 581
К	A broker
L	A trust exempt from tax under section 664 or described in section 4947(a)(1)
М	A tax exempt trust under a section 403(b) plan or section 457(g) plan

call 1800 2000 400 or 1800 4190 200

email investor.line@Intmf.co.in

www.ltfs.com

CL03391

Please note our lines are open from 9 am to 6 pm, Monday to Friday and 9 am to 1 pm on Saturday.

Mutual Fund investments are subject to market risks, read all scheme related documents carefully.

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#### Instructions/Guidelines for filling Individual KYC Application Form

#### General Instructions:

- 1. Self-Certification of documents is mandatory.
- 2. KYC number of applicant is mandatory for update/change of KYC details.
- 3. For particular section update, please tick (🗸) in the box available before the section number and strike off the sections not required to be updated.
- 4. Copies of all documents that are submitted need to be compulsorily self-attested by the applicant and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the list mentioned under [1].
- 5. If any proof of identity or address is in a foreign language, then translation into English is required.
- 6. Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted
- 7. If correspondence & permanent addresses are different, then proofs for both have to be submitted.
- 8. Sole proprietor must make the application in his individual name & capacity.
- 9. For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIOCard/OCICard and overseas address proof is mandatory.
- 10. In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
- 11. For opening an account with Depository participant or Mutual Fund, for a minor, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/ Passport of Minor/Birth Certificate must be provided.

#### A. Clarification / Guidelines on filling 'Identity Details' section

- 1. Name: Please state the name with Prefix (Mr/Mrs/Ms/Dr/etc.). The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
- 2. Either father's name or spouse's name is to be mandatorily furnished. In case PAN is not available father's name is mandatory.

#### B. Clarification/Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India

. Tax identification Number (TIN): TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/ insurance number, citizen/personal identification/services code/number, and resident registration number)

#### C. Clarification / Guidelines on filling 'Proof of Identity [Pol]' section, if PAN Card copy is not enclosed/For PAN exempt Investors

- 1. If driving license number or passport is provided as proof of identity then expiry date is to be mandatorily furnished.
- 2. Mention identification / reference number if 'Z Others (any document notified by the central government)' is ticked.
- Others Identity card with applicant's photograph issued by any of the following: Central/ State Government Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council, etc., to their Members; and Credit cards/Debit cards issued by Banks.
- 4. Letter issued by a gazetted officer, with a duly attested photograph of the person.

#### D. Clarification / Guidelines on filling 'Proof of Address [PoA] section

- 1. PoA to be submitted only if the submitted PoI does not have an address or address as per PoI is invalid or not in force.
- 2. State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses
- 3. Others includes Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill); Bank account or Post Office savings bank account statement; Documents issued by Government departments of foreign jurisdictions and letter issued by Foreign Embassy or Mission in India; Identity card with applicant's photograph and address issued by any of the following: Central/ State Government Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council, etc., to their Members; and Credit cards/Debit cards issued by Banks.

#### E. Clarification / Guidelines on filling 'Proof of Address [PoA] - Correspondence / Local Address details' section

- 1. To be filled only in case the PoA is not the local address or address where the customer is currently residing. No separate PoA is required to be submitted.
- 2. In case of multiple correspondence / local addresses, Please fill 'Annexure A1'
- 3. Others includes Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill); Bank account or Post Office savings bank account statement; Documents issued by Government departments of foreign jurisdictions and letter issued by Foreign Embassy or Mission in India; Identity card with applicant's photograph and address issued by any of the following: Central/ State Government Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICSI, Bar Council, etc., to their Members; and Credit cards/Debit cards issued by Banks.

#### F. Clarification / Guidelines on filling 'Contact details' section

- 1. Please mention two- digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-99999999999).
- 2. Do not add '0' in the beginning of Mobile number.

#### G. Clarification / Guidelines on filling 'Related Person details' section

1. Provide KYC number of related person if available.

#### H. Clarification / Guidelines on filling 'Related Person details - Proof of Identity [Pol] of Related Person' section

1. Mention identification / reference number if 'Z- Others (any document notified by the central government)' is ticked.

#### I. List of people authorized to attest the documents after verification with the originals:

- 1. Authorised officials of Asset Management Companies (AMC).
- 2. Authorised officials of Registrar & Transfer Agent (R&T) acting on behalf of the AMC.
- 3. KYD compliant mutual fund distributors.
- 4. Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
- In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy/ Consulate General in the country where the client resides are permitted to attest the documents.

### 6. Government authorised officials who are empowered to issue Apostille Certificates.

- J. List of people authorized to perform In Person Verification (IPV):
  - 1. Authorised officials of Asset Management Companies (AMC).
  - 2. Authorised officials of Registrar & Transfer Agent (R&T) acting on behalf of the AMC.
  - 3. KYD compliant mutual fund distributors.
  - 4. Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (for investors investing directly).
  - 5. In case of NRI applicants, a person permitted to attest documents, may also conduct the In Person Verification and confirm this in the KYC Form.

#### K. PAN Exempt Investor Category

- 1. Investments (including SIPs), in Mutual Fund schemes up to INR 50,000/- per investor per year per Mutual Fund.
- 2. Transactions undertaken on behalf of Central/State Government, by officials appointed by Courts, e.g., Official liquidator, Court receiver, etc.
- 3. Investors residing in the state of Sikkim.
- 4. UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.

### List of Two-Digit state / U.T Codes as per Indian Motor Vehicle Act, 1988

State / U.T	Code
Andaman & Nicobar	AN
Andhra Pradesh	AP
Arunachal Pradesh	AR
Assam	AS
Bihar	BR
Chandigarh	СН
Chattisgarh	CG
Dadra and Nagar Haveli	DN
Daman & Diu	DD
Delhi	DL
Goa	GA
Gujarat	GJ
Haryana	HR

State / U.T	Code
Himachal Pradesh	HP
Jammu & Kashmir	JK
Jharkhand	JH
Karnataka	KA
Kerala	KL
Lakshadweep	LD
Madhya Pradesh	MP
Maharashtra	MH
Manipur	MN
Meghalaya	ML
Mizoram	MZ
Nagaland	NL
Orissa	OR

State / U.T	Code
Pondicherry	PY
Punjab	PB
Rajasthan	RJ
Sikkim	SK
Tamil Nadu	TN
Telangana	TS
Tripura	TR
Uttar Pradesh	UP
Uttarakhand	UA
WestBengal	WB
Other	XX

### List of ISO 3166 Two-Digit Country Code

Country	Country	Country	Country	Country	Country	Country	Country
Country	Code AF	Country Dominican Republic	Code DO	Country Libya	Code LY	Country Saint Pierre and Miguelon	Code PM
Afghanistan							
Aland Islands	AX	Ecuador	EC	Liechtenstein	LI	Saint Vincent and the Grenadines	VC
Albania	AL	Egypt	EG	Lithuania	LT	Samoa San Marino	WS
Algeria	DZ	El Salvador	SV	Luxembourg	LU		SM
American Samoa	AS	Equatorial Guinea	GQ	Macao	MO	Sao Tome and Principe	ST
Andorra	AD	Eritrea	ER	Macedonia, the former Yugoslav Republic of	MK	Saudi Arabia	SA
Angola	AO	Estonia	EE	Madagascar	MG	Senegal	SN
Anguilla	AI	Ethiopia	ET	Malawi	MW	Serbia	RS
Antarctica	AQ	Falkland Islands (Malvinas)	FK	Malaysia	MY	Seychelles	SC
Antigua and Barbuda	AG	Faroe Islands	FO	Maldives	MV	Sierra Leone	SL
Argentina	AR	Fiji	FJ	Mali	ML	Singapore	SG
Armenia	AM	Finland	FI	Malta	MT	Sint Maarten (Dutch part)	SX
Aruba	AW	France	FR	Marshall Islands	MH	Slovakia	SK
Australia	AU	French Guiana	GF	Martinique	MQ	Slovenia	SI
Austria	AT	French Polynesia	PF	Mauritania	MR	Solomon Islands	SB
Azerbaijan	AZ	French Southern Territories	TF	Mauritius	MU	Somalia	SO
Bahamas	BS	Gabon	GA	Mayotte	YT	South Africa	ZA
Bahrain	BH	Gambia	GM	Mexico	MX	South Georgia and the South Sandwich Islands	GS
Bangladesh	BD	Georgia	GE	Micronesia, Federated States of	FM	South Sudan	SS
Barbados	BB	Germany	DE	Moldova, Republic of	MD	Spain	ES
Belarus	BY	Ghana	GH	Monaco	MC	Sri Lanka	LK
Belgium	BE	Gibraltar	GI	Mongolia	MN	Sudan	SD
Belize	BZ	Greece	GR	Montenegro	ME	Suriname	SR
Benin	BJ	Greenland	GL	Montserrat	MS	Svalbard and Jan Mayen	SJ
Bermuda	BM	Grenada	GD	Morocco	MA	Swaziland	SZ
Bhutan	BT	Guadeloupe	GP	Mozambique	MZ	Sweden	SE
Bolivia, Plurinational State of	BO	Guam	GU	Myanmar	MM	Switzerland	CH
Bonaire, Sint Eustatius and Saba	BQ	Guatemala	GT	Namibia	NA	Syrian Arab Republic	SY
Bosnia and Herzegovina	BA	Guernsey	GG	Nauru	NR	Taiwan, Province of China	TW
Botswana	BW	Guinea	GG	Nepal	NP	Tajikistan	TJ
Bouvet Island	BV	Guinea-Bissau	GW	Netherlands	NE	Tanzania, United Republic of	TZ
Bouverisiand Brazil	BR	Guyana	GW	New Caledonia	NC	Thailand	TH
					NZ		
British Indian Ocean Territory	IO BN	Haiti	HT HM	New Zealand		Timor-Leste	TL
Brunei Darussalam		Heard Island and McDonald Islands		Nicaragua	NI	Togo	TG
Bulgaria	BG	Holy See (Vatican City State)	VA	Niger	NE	Tokelau	TK
Burkina Faso	BF	Honduras	HN	Nigeria	NG	Tonga	TO
Burundi	BI	Hong Kong	HK	Niue	NU	Trinidad and Tobago	TT
Cabo Verde	CV	Hungary	HU	Norfolk Island	NF	Tunisia	TN
Cambodia	KH	Iceland	IS	Northern Mariana Islands	MP	Turkey	TR
Cameroon	CM	India	IN	Norway	NO	Turkmenistan	TM
Canada	CA	Indonesia	ID	Oman	OM	Turks and Caicos Islands	TC
Cayman Islands	KY	Iran, Islamic Republic of	IR	Pakistan	PK	Tuvalu	TV
Central African Republic	CF	Iraq	IQ	Palau	PW	Uganda	UG
Chad	TD	Ireland	IE	Palestine, State of	PS	Ukraine	UA
Chile	CL	Isle of Man	IM	Panama	PA	United Arab Emirates	AE
China	CN	Israel	IL	Papua New Guinea	PG	United Kingdom	GB
Christmas Island	CX	Italy	IT	Paraguay	PY	United States	US
Cocos (Keeling) Islands	CC	Jamaica	JM	Peru	PE	United States Minor Outlying Islands	UM
Colombia	CO	Japan	JP	Philippines	PH	Uruguay	UY
Comoros	KM	Jersey	JE	Pitcairn	PN	Uzbekistan	UZ
Congo	CG	Jordan	JO	Poland	PL	Vanuatu	VU
Congo, the Democratic Republic of the	CD	Kazakhstan	KZ	Portugal	PT	Venezuela, Bolivarian Republic of	VE
Cook Islands	СК	Kenya	KE	Puerto Rico	PR	Viet Nam	VN
Costa Rica	CR	Kiribati	KI	Qatar	QA	Virgin Islands, British	VG
Cote d'Ivoire !Côte d'Ivoire	CI	Korea, Democratic People's Republic of	KP	Reunion !Réunion	RE	Virgin Islands, U.S.	VI
Croatia	HR	Korea, Republic of	KR	Romania	RO	Wallis and Futuna	WF
Cuba	CU	Kuwait	KW	Russian Federation	RU	Western Sahara	EH
Curacao !Curacao	CW	Kyrgyzstan	KG	Rwanda	RW	Yemen	YE
Curação Cyprus	CVV	Lao People's Democratic Republic	LA	Saint Barthelemy !Saint Barthélemy	BL	Zambia	ZM
	CZ	Latvia	LA		SH		ZW
Czech Republic	· · ·			Saint Helena, Ascension and Tristan da Cunha		Zimbabwe	∠vv
Denmark	DK	Lebanon	LB	Saint Kitts and Nevis	KN		
Djibouti	DJ	Lesotho	LS	Saint Lucia	LC		
Dominica	DM	Liberia	LR	Saint Martin (French part)	MF		

call 1800 2000 400 or 1800 4190 200

email investor.line@Intmf.co.in

www.ltfs.com

Please note our lines are open from 9 am to 6 pm, Monday to Friday and 9 am to 1 pm on Saturday.

Mutual Fund investments are subject to market risks, read all scheme related documents carefully.

### MF UTILITY (MFU)

Agartala: Krishna Nagar, Advisor Chowmuhani (Ground Floor), Agartala 799001 Agartala: Bidurkarta Chowmuhani, J N Bari Road, Tripura (West), Agartala 799001 Agra: No. 8 II Floor, Maruti Tower, Sanjay Place, Agra 282002 Agra: 1st Floor Deepak Wasan Plaza, Behind Holiday Inn, Opp Megdoot Furnitures, Sanjay Place, Agra 282002 Ahmedabad: 111- 113 1st Floor, Devpath Building, Off: C G Road, Behind Lal Bungalow, Ellis Bridge, Ahmedabad 380006 Ahmedabad: 201/202 Shail Complex, Opp: Madhusudan House, B/H Girish Cold Drink, Off C G Road, Navrangpura, Ahmedabad 380006 Ahmedabad: 104, FIRST FLOOR, SHIVAM COMPLEX, Near Silicon Tower, OPP. NATIONAL HANDLOOM, Law Garden, Ellisbridge, Ahmedabad - 380006 Ajmer: No. 423/30 Near Church, Brahampuri, Jaipur Road, Opp T B Hospital, Ajmer 305001 Ajmer: 302 3rd Floor, Ajmer Auto Building, Opposite City Power House, Jaipur Road, Ajmer 305001 Akola: Opp. R L T Science College, Civil Lines, Akola 444001 Akola: Yamuna Tarang Complex, Shop No 30 Ground Floor, Opp Radhakrishna Talkies, N.H. No- 06 Murtizapur Road, Akola 444004 Aligarh: City Enclave, Opp. Kumar Nursing Home, Ramghat Road, Aligarh 202001 Aligarh: 1st Floor Kumar Plaza, Aligarh 202001 Allahabad: 30/2 A&B Civil Lines Station, Besides Vishal Mega Mart, Strachey Road, Allahabad 211001 Allahabad: RSA Towers 2nd Floor, Above Sony TV Showroom, ST S P Marg Civil Lines, Allahabad 211001 Alleppey: Bostos Volume Building, Door No. 14/2562 1st Floor, North of Iron Bridge, Near Hotel Arcadia Regency, Alleppey 688001 Alleppey: X1V 172 JP Towers, Mullackal, KSRTC Bus Stand, Alleppey 688011 Alwar: 256 A Scheme 1, Arya Nagar, Alwar 301001 Alwar: 101 Saurabh Tower, Opu Lit Near Bhagat Singh Circle, Road No.2, Alwar 301001 Amaravati: 81 Gulsham Tower, Near Panchsheel, Amaravati 444601 Amaravati: Shop No. 21 2nd Floor, Gulshan Tower, Near Panchsheel Talkies, Jaistambh Square, Amaravati 444601 Ambala: Opposite Peer, Bal Bhawan Road, Ambala 134003 Ambala: 6349 Nicholson Road, Adjacent Kos Hospital, Ambala Cant, Ambala 133001 Amritsar: SCO 18J 'C' Block, Ranjit Avenue, Amritsar 140001 Amritsar: 72-A Taylor's Road, Opp Aga Heritage Club, Amritsar 143001 Anand: 101 A. P. Towers, B/H. Sardar Gunj, Next To Nathwani Chambers, Anand 388001 Anand: B-42 Vaibhav Commercial Center, Nr TVS Down Town Show Room, Grid Char Rasta, Anand 380001 Anantapur: 15-570-33 I Floor,, Pallavi Towers, Opp:Canara Bank,Subash Road, Anantapur 515001 Anantapur: #15/149 1st Floor, S R Towers Subash Road, Opp. To Lalitha Kala Parishad, Anantapur 515001 Ankleshwar: Shop No F 56 First Floor, Omkar Complex, Opp Old Colony, Nr Valia Char Rasta GIDC, Ankleshwar 393002 Ankleshwar: L/2 Keval Shopping Center, Old National Highway, Ankleshwar 393002 Asansol: Block G First Floor, P C Chatterjee Market Complex, Rambandhu, Talabpo Ushagram, Asansol 713303 Asansol: Karvy Computershare Pvt Ltd, 114/N, G.T.Road, Bhanga Panchil, Near Nokia Care, Asansol-713303 Aurangabad: Office No. 1 1st Floor, Amodi Complex, Juna Bazar, Aurangabad 431001 Aurangabad: Ramkunj Niwas, Railway Station Road, Near Osmanpura Circle, Aurangabad 431005 Azamgarh: 1st Floor Alkal Building, Opp. Nagaripalika Civil Line, Azamgarh 276001 Balasore: B C Sen Road, Balasore 756001 Balasore: M.S Das Street, Gopalgaon, Balasore 756001 Bangalore: Trade Center 1st Floor,45 Dickenson Road, (Next To Manipal Center), Bangalore 560042 Bangalore: No.337 GF-3 Karuna Complex, Opp: New Vegetable Market,Sampige Road, Malleshwaram,Bangalore 560003 Bangalore: 59 Skanda Puttanna Road, Basavanagudi, Bangalore 560004 Bangalore: Aaryaa Center, 1st Floor, Municipal No:01, MIG KHB Colony, 1A cross, 5th Block, Opp. Post Office, Koramangala, Banglore-560095. Bangalore: # 186 1st Cross, 2nd floor, Hosur Main Road Wilson Garden, Bangalore - 560027 Bankura: Ambika Market Complex (Ground Floor), Nutanganj Post & Dist Bankura, Bankura 722101 Bareilly: F-62 63 IInd Floor, Butter Plaza Commercial Complex, Civil Lines, Bareilly 243001 Bareilly: 1st Floor 165 Civil Lines, Opp. Hotel Bareilly Palace, Near Railway Station, Bareilly 243001 Bareilly: Thakur Market Complex, Gorabazar Post Berhampore, 72 No Nayasarak Road, Dist Murshidabad, Barhampore 742101 Begusarai: Near Hotel Diamond Surbhi Complex, O.C Township Gate, Kapasiya Chowk, Begusarai 851117 Belgaum: 1st Floor 221/2A/1B, Vaccine Depot Road, Tilakwadi,Near 2nd Railway Gate, Belgaum 590006 Belgaum: CTS No 3939/ A2 A1, Above Raymonds Show Room, Beside Harsha Appliances, Club Road, Belgaum 590001 **Ballari**: CAMS Service Centre, 18/47/A, Govind Nilaya, Ward No. 20, Sangankal Moka Road, Gandhinagar, Ballari 583102, Karnataka **Bellary**: Karvy Computershare Pvt. Ltd., Shree Gayathri Towers,#4,1st Floor,KHB Colony, Gopalsamy Mudaliar Road, Gandhi Nagar, Bellary 583103. **Berhampur**: Gandhi Nagar Main Road, 1st Floor Upstairs of Aroon Printers, Berhampur 760001 **Berhampur**: Opp –Divya Nandan Kalyan Mandap, 3rd Lane Dharam Nagar, Near Lohiya Motor, Berhampur 760001 **Betul**: 107 1st Floor Hotel Utkarsh, J. H. College Road, Betul 460001 **Bhagalpur**: Krishna 1st Floor, Near Mahadev Cinema, Dr.R.P.Road, Bhagalpur 812002 Bhagalpur: 2nd Floor Chandralok Complex, Ghantaghar Radha Rani Sinha Road, Bhagalpur 812001 Bharuch: Shop No 147-148, Aditya Complex, Near Kasak Circle, Bharuch 392001 Bhatinda: 2907 GH GT Road, Near Zila Parishad, Bhatinda 151001 Bhatinda: #2047-A 2nd Floor, The Mall Road, Above Max New York Life Insurance, New Delhi 151001 Bhavnagar: 305-306 Sterling Point, Waghawadi Road, Opp. HDFC Bank, Bhavnagar 364002 Bhavnagar: 303, Sterling Point, Waghawadi Road, Bhavnagar-364001 Bhilai: 1st Floor, Plot No. 3, Block No. 1, Priyadarshini Parisar West, Behind IDBI bank, Nehru Nagar, Bhilai- 490020 Bhilai: Shop No -1 First Floor, Old SADA Office Block, Plot No -1 Commercial Complex, Nehru Nagar- East, Bhilai 490020 Bhilwara: Indra Prasta Tower IInd Floor, Šyam Ki Sabji Mandi, Near Mukerjee Garden, Bhilwara 311001 Bhilwara: Shop No. 27-28 1st Floor, Heera Panna Market, Pur Road, Bhilwara 311001 Bhopal: Plot No 10 2nd Floor, Alankar Complex, MP Nagar Zone II,Near ICICI Bank, Bhopal 462011 Bhopal: Kay Kay Business Centre, 133 Zone I MP Nagar, Above City Bank, Bhopal 462011 Bhubaneswar: Plot No 111 Varaha Complex Building, 3rd Floor Station Square, Kharvel Nagar Unit 3, Bhubaneswar 751001 Bhubaneswar: A/181 Back Side of Shivam Honda Show Room, Saheed Nagar, Bhubaneswar 751007 Bhuj: No. 17 1st Floor Municipal Bldg., Opp. Hotel Prince Station Road, Bhuj 370001 Bikaner: Shop No F 4 & 5, Bothra Compex, Modern Market, Bikaner 334001 Bikaner: 70-71 2nd Floor, Dr.Chahar Building, Panchsati Circle, Sadul Ganj, Bikaner 334001 Bilaspur: Beside HDFC Bank, Link Road, Bilaspur 495001 Bilaspur: Shop No -225, 226 & 227, 2nd Floor, Narayan Plaza, Link Road, Bilaspur 495001 Bokaro: Mazzanine Floor F-4, City Centre, Bokaro Steel City, Bokaro 827004 Bokaro: B-1 1st Floor City Centre, Sector-4, Near Sona Chandi Jwellars, Bokaro 827004 Borivali: CAMS Service Centre, Hirji Heritage, 4th Floor, Office No. 402, L.T. Road, Landmark: Above Tribhuwandas Bhimji Zaveri (TBZ), Borivali West, Mumbai-400092 Burdwan: 399 G T Road, Basement of Talk of The Town, Burdwan 713101 Burdwan: 63 Gt Road, Halder Complex 1st Floor, Burdwan 713101 Calicut: 29 / 97G Gulf Air Building, 2nd Floor Arayidathupalam, Mavoor Road, Calicut Arad Garden Main Road, Chandrapur 442402 Chennai: No.178/10 Kodambakkam High Road, Ground Floor, Opp. Hotel Palmgrove, Nungambakkam, Chennai 600034 Chennai: No. 155/7, Ullagram, Medavakkam Main Road, (Opp. To IDBI ATM), Madipakkam, Chennai-600061 Chennai: New No 51 Gandhi Nagar, First Main Road Adyar, Chennai 600020 Chennai: F-11 Akshaya Plaza, Opp To Chief Metropolitan Court, 1st Floor 108 Adhithanar Salai, Egmore, Chennai 600020 Chennai: G1 Ground Floor, Swathi Court No 22, Vijayaraghaya Road, T Nagar, Chennai 600017 Chennai: Ground Floor, 19, Patullos Road, Chennai - 600002 Chinsurah: J C Ghosh Saranu, Bhanga Gara, Chinsurah 712101 Cochin: 1st Floor K C Centre, Door No. 42/227-B Chittoor Road, Opp. North Town Police Station, Kacheripady Cochin: Ali Arcade 1st Floor, Near Atlantis Junction, Kizhavana Road, Panampilly Nagar, Ernakualm 682036 Coimbatore: No 1334; Thadagam Road, Thirumoorthy Layout R.S. Puram, Behind Venkteswara Bakery, Coimbatore – 641002 Coimbatore: 3rd Floor Jaya Enclave, 1057 Avinashi Road, Coimbatore 641018 Cuttack: Near Indian Overseas Bank, Cantonment Road, Mata Math, Cuttack 753001 Cuttack: PO Buxi Bazar, Opp Dargha Bazar Police Station, Dargha Bazar, Cuttack 753001 Darbhanga: Jaya Complex 2nd Floor, Above Furniture Planet, Donar Chowk, Darbhanga 846003 Davangere: #16/91 Samaja Complex, Church Road, P J Extension, Davangere 577002 Davangere: #15/91 st Floor Sobagu Complex, 2nd Main Road (AVK College Road), P J Extension, Davangere 577002 Dehradun: 204/121 Nari Shilp Mandir, Margold Connaught Place, Dehradun 248001 Dehradun: Kaulagarh Road Near, Sirmaur Marg,Above Reliance Webworld, Dehradun 248001 Deoghar: S S M Jalan Road,Ground Floor Opp. Hotel Ashoke,Caster Town, Deoghar 814112 Deoria: 1st Floor Opp. Zila Panchayat, Civil Lines, Deoria 274001 Dewas: 27 RMO House Station Road, Above Maa Chamunda Gas Agency, Dewas 455001 Dhanbad: Urmila Towers Room No: 111 (1st Floor), Bank More, Dhanbad 826001 Dhanbad: 208 New Market 2nd Floor, Katras Road, Bank More, Dhanbad 826001 Dharwad: 307/9-A 1st Floor, Elite Business Center, Nagarkat Colony, P B Road, Dharwad 580001 Dhule: Ground Floor Ideal Laundry, Lane No 4 Khol Galli, Near Muthoot Finance, Opp Bhavasar General Store, Dhule 424001 Dindigul: No: 9 Old No:4/B, New Agraharam, Palani Road, Dindigul 624001 Durgapur: Plot no. 3601, Nazrul Sarani, City Centre, Durgapur-713216 Durgapur: Mwav-16 Bengal Ambuja, 2nd Floor City Centre, 16 Dt Burdwan, Durgapur 713216 Eluru: D.No:23B-5-93/1 Savithri Complex, Near Dr.Prabhavathi Hospital, Edaravari Street, R.R.Pet, Eluru 534002 Erode: 171-E Sheshaiyer Complex First Floor, Agraharam Street, Erode 638001 Erode: No: 4 Veerappan Traders Complex, KMY Salai Sathy Road, Opp. Erode Bus Stand, Erode 638003 Faridabad: B-49 First Floor Nehru Ground, Behind Anupam Sweet House Nit, Faridabad 121001 Faridabad: A-2B Ist Floor, Nehru Ground NIT, Faridabad 121001 Ferozepur: The Mall Road, Chawla Bulding Ist Floor, Opp. Centrail Jail, Near Hanuman Mandir, Ferozepur 152002 Gandhidham: Karvy Computershare Pvt. Ltd., Shop no. 12, Shree Ambica Arcade, Plot no. 300, Ward 12, Opposite C.G. High School, Near HDFC Bank, Gandhidham - 370201 Gandhinagar: Karvy Computershare Pvt. Tet. Lit., or Die Carlon and Alcade, in territy of the source of the Floor Shubhra Hotel Complex, Mahaubagh, Ghazipur 233001 Gonda: Shri Market Sahabguni, Station Road, Gonda 271001 Gorakhpur: Shop No 3 2nd Floor, Cross Road The Mall, A D Chowk Bank Road, Gorakhpur 273001 Gorakhpur: Above V.I.P. House, Ajdacent A.D. Girls College, Bank Road, Gorakpur 273001 Gulbarga: CTS No 2913 1st Floor, Asian Towers, Next To Adithya Hotel, Jagath Station Main Road, Gulbarga 585105 Guntur: Door No. 5-38-44 5/1 Brodipet, Near Ravi Sankar Hotel, Guntur 522002 Guntur: D No 6-10-27, Srinilayam, Arundelpet 10/1, Guntur 522002 Gurgaon: SCO 16, Sector 14 First Floor, Gurgaon 122001 Gurgaon: Shop No.18 Ground Floor, Sector 14 Opp. AKD Tower, Near HUDA Office, Arthidelpet 10/1, Guildun 322002 Gurgani: Stoo 16, Sector 14 First 1001, Gurgani 122001 Gurgani Shop No. 16 Ground First, Sector 14 First 1001, Gurgani 122001 Gurgani 12001 Gurgani 120 Annanda Chowk, Hazaribag 825301 Hisar: 12 Opp. Bank of Baroda, Red Square Market, Hisar 125001 Hisar: SCO-71 1st Floor, Red Square Market, Hisar 125001 Hoshiarpur: 1st Floor The Mall Tower, Opp Kapila Hospital, Sutheri Road, Hoshiarpur 146001 Hubli: No.204 205 1st Floor, 'B' Block Kundagol Complex, Opp. Court Club Road, Hubli 580029 Hubli: CTC No.483/A1/A2, Ground Floor Shri Ram Plaza, Behind Kotak Mahindra Bank, Club Road, Hubli 580029 Hyderabad: 'KARVY CENTRE' 8-2-609/K, Avenue 4, Street No. 1, Banjara Hills, Hyderabad 500034 Hyderabad: KARVY SELENIUM, Plot No. 31 & 32, Tower B, Survey No. 115 /22, 115/24 & 115/25, Financial District, Gachibowii, Nanakramguda, Serlingampally Mandal, Hyderabad 500032 Indore: 101 Shalimar Corporate Centre, 8-B South Tukoganj, Opposite Green Park, Indore 452001 Indore: 2nd Floor 203-205 Balaji Corporates, Above ICICI Manda, Hyderadd Sobos 2 Indore. 101 Strainina Colipbrate Centre, o South Tudgari, Opposite Green Park, mode 452001 Indore. 2010 Pion 205205 Baraji Colipbrates, Adove Nagar Shivaji Putla Road, Jalna 431203 Jalpaiguri: D B C Road, Opp Nirala Hotel, Jalpaiguri 735101 Jammu: JRDS Heights, Lane Opp. S & S Computers, Near Rbi Building Sector 14, Nanak Nagar, Jammu 180004 Jammu: Karvy Computer share Pvt. Ltd., Gupta's Tower, 2nd Floor, CB-12, Rail Head Complex Jammu 180012 Jamnagar: 207 Manek Centre, P N Marg, Jamnagar 361001 Jamnagar: 136-137-138 Madhav Palaza, Opp SBI Bank, Nr Lal Bunglow, Jamnagar 361001 Jamshedpur: Room No. 15 Ist Floor, Millennium Tower "R" Road, Bistupur, Jamshedpur 831001 Jamshedpur: 2nd Floor R R Square, SB Shop Area, Near Reliance Foot Print &, Hotel- BS Park Plaza, Main Road Bistupur, Jamshedpur 831001 Jaunpur: R N Complex 1-1-9-G, In Front of Pathak Honda, Ummarpur, Jaunpur 222002 Jhansi: Opp. SBI Credit Branch, Babu Lal Karkhana Compound, Gwalior Road, Jhansi 284001 Jhansi: 371/01 Narayan Plaza, Gwalior Road, Near Jeevan Shah Chauraha, Jhansi 284001 Jodhpur: 1/5 Nirmal Tower, 1st Chopasani Road, Jodhpur 342003 Jodhpur: 203 Modi Arcade, Chopasni Road, Jodhpur 342001 Junagadh: Aastha Plus 202-A 2nd Floor, Sardarbag Road Nr.Alkapuri, Opp. Zansi Rani Statue, Junagadh 362001 Junagadh: 124-125 Punit Shopping Center, M.G Road Ranavav Chowk, Junagadh 362001 Kadapa: D.No:3/1718 Shop No: 8, Bandi Subbaramaiah Complex, Besides Bharathi Junior College, Raja Reddy Street, Kadapa 516001 Kakinada: No.33-1 44 Sri Sathya Complex, Main Road, Kakinada 533001 Kalyani: A-1/50 Block Akalyani, Dist Nadia, Kalyani 741235 Kannur: Room No. PP 14/435, Casa Marina Shopping Centre, Talap, Kannur 670004 Kannur: 2nd Floor Prabhath Complex, Fort Road Nr.ICICI Bank, Kannur 670001 Kanpur: First Floor 106-108, City Centre Phase II, 63/ 2 The Mall, Kanpur 208001 Kanpur: 15/46 B Ground Floor, Opp: Muir Mills, Civil Lines, Kanpur 208001 Karaikudi: No. 2 Gopi Arcade, 100 Feet Road, Karaikudi 630001 Karaimagar: H.No.7-1-257, Upstairs S.B.H, Mankammathota, Karimnagar 505001 Karimnagar: Sri Projects, Door No.2-10-1298,2nd Floor, Rathnam Arcade, Jyothi Nagar, Karimnagar 505001

Karnal: 18/369 Char Chaman, Kunjpura Road, Behind Miglani Hospital, Karnal 132001 Karur: 126 GVP Towers, Kovai Road, Basement of Axis Bank, Karur 639002 Karur: No.6 Old No.1304 Thiru-Vi-Ka Road, Near G.R. Kalyan Mahal, Karur 639001 Kharagpur: Shivhare Niketan, H.No.291/1 Ward No-15, Malancha Main Road, Opposite Uco Bank, Kharagpur 721301 Kharagpur: 180 Malancha Road, Beside Axis Bank Ltd, Kharagpur 721304 Kolhapur: 2 B 3rd Floor Ayodhya Towers, Station Road, Kolhapur 416001 Kolhapur: 605/1/4 E Ward Shahupuri 2nd Lane, Laxmi Niwas Near Sultane Chambers, Kolhapur 416001 Kolkata: Saket Building, 44 Park Street 2nd Floor, Kolkata 700 016 Kolkata: 2nd Floor Room No-226, 1 R N Mukherjee Road, Kolkata 700001 Kolkata: Karvy Computershare Pvt. Ltd. Apeejay House (Beside Park Hotel) 15 Park Street, C Block, 3rd Floor Kolkata - 700016 Kolkata: "CHOWRINGHEE COURT",2nd Floor, Unit No.33,55/55/1,Chowringhee Road,Kolkata - 700071 Kollam: Kochupilamoodu Junction, Near VLC Beach Road, Kollam 691001 Kolkata: Sree Vigneswara Bhavan, Shastri Junction, Kadapakada, Kollam 691001 Korba: 1st Floor City Centre, 97 IRCC Transport Nagar, Korba 495677 Kota: B-33 'Kalyan Bhawan',Triangle Part, Vallabh Nagar, Kota 324007 Kota: 29 Ist Floor Near Lala Lajpat Rai Circle, Shopping Centre, Kota 324007 Kottayam: Building No: KMC IX / 1331 A, Thekkumkattil Building, Opp.: Malayala Manorama, Railway Station Road, Kottayam 686001 Kottayam: 1st Floor CSI Ascension Square, Railway Station Road, Collectorate P O, Kottayam 686002 Kumbakonam: Jailani Complex,47 Mutt Street, Kumbakonam 612001 Kurnool: Shop Nos. 26 & 27, Door No. 39/265A & 39/265B, 2nd Floor, Skanda Shopping Mall, Old Chad Talkies, Vaddageri, 39th Ward, Kurnool- 518001 Kurnool: Shop No.43 1st Floor, S V Complex Railway Station Road, Near SBI Main Branch, Kurnool 518004 Lucknow: No. 4 First Floor, Centre Court 5, Park Road, Hazratganj,Lucknow 226001 Lucknow: KSM Tower CP-1 Sinder Dump, Near Alambagh Bus Station, Alambagh, Lucknow - 226005 Lucknow: B-1/2 Vijay Khand, Near Union Bank of India, Gomtinagar, Lucknow 226010 Lucknow: 1st Floor, AA Complex, Thaper House, 5 Park Road, Hazratganj,Lucknow 226001 Lucknow: B-1/2 Vijay Khand, Near Union 226024 Ludhiana: U/GF Prince Market, Green Field Near Traffic Lights, (Above Dr. Virdis Lab), Sarabha Nagar, Pulli Pakhowal Road, P.O. Model Town,Ludhiana 141002 Ludhiana: SCO 136, 1st Floor Above Airtel Showroom, Feroze Gandhi Market, Ludhiana 141001 Madurai: # Ist Floor 278, North Perumal Maistry Street, (Nadar Lane), Madurai 625001 Madurai: Rakesh Towers, 30-C Ist Floor, Opp Nagappa Motors,Bye Pass Road, Madurai 625010 Malappuram; First Floor Cholakkal Building, Near U P School Up Hil, Malappuram 676505 Malda: Sahis Tuli Under Ward No.6, No.1 Govt Colony, English Bazar Municipality, Malda 732101 Mandi: 149/11 School Bazaar, Mandi 175001 Mangalore: No. G4 & G5 Inland Monarch, Opp. Karnataka Bank, Kadri Main Road Kadri, Mangalore 575003 Mangalore: Mahendra Arcade Opp Court Road, Karangal Padi, Mangalore 575003 Margao: Virginkar Chambers I Floor, Near Kamat Milan Hotel, Old. Station Road, New Market Near Lily Garments, Margao 403601 Margao: 2nd Floor Dalal Commercial Complex, Pajifond, Margao 403601 Mathura: Ambey Crown IInd Floor, In Front of BSA College, Gaushala Road, Mathura 281001 Meerut: 108 1st Floor Shivam Plaza, Opposite Eves Cinema, Hapur Road, Meerut 250002 Meerut: 1st Floor Medi Centre, Opp ICICI Bank, Hapur Road Near Bachha Park, Meerut 250002 Mehsana: 1st Floor Subhadra Complex, Urban Bank Road, Mehsana 384002 Mehsana: Fort, Mumbai 400023 Mumbai: 131 Andheri Industrial Estate, Veera Desai Road, Andheri (West), Mumbai 400053 Mumbai: 104 Sangam Arcade, V P Road Opp: Railway Station, Above Axis Bank, Vile Parle (West), Mumbai 400056 Mumbai: 24/B Raja Bahadur Compound, Ambalal Doshi Marg, Behind BSE Bldg, Fort, Mumbai 400001 Mumbai: A-1 Himanshu Bldg., Sodawala Cross Lane, Near Chamunda Circle, Borivali West, Mumbai 400092 Mumbai: Shop No.4 Ground Floor, Shram Saflya Bldg, N. G. Acharya Marg, Chembur, Mumbai 400071 Mumbai: No: 114, 1st floor, Commerce House, 140, Nagindas Master Road, Fort, Mumbai - 400023 Muzaffarpur: Brahman Toli, Durgasthan Gola Road, Muzaffarpur 842001 Muzaffarpur: Mumbal: No. 114, 1st hoor, Commerce House, 140, Nagindas Master Rodo, Fort, Multimati - 400023 Muzamarpur: Brainman Toin, Durgastrian Gola Road, Muzamarpur 842001 Muzamarpur: Ist Floor Uma Market, Thana Gumtimoti Jheel, Muzaffarpur 842001 Mysore: No.1 1st Floor Ch.26, 7th Main 5th Cross, Saraswati Puram, Above Trishakthi Medicals, Mysore 570001 Nagine: L-350 Silver Tower, Ashoka Road Opp.Clock Tower, Mysore 570001 Nadiad: 104/105 Near Paras Cinema, City Point Nadiad, Nadiad 387001 Nagercoil: 45, East Car Street, 1st Floor, Nagercoil- 629001 Nagpur: 145 Lendra Park, Behind Shabari, New Ramdaspeth, Nagpur 440010 Nagpur: Plot No 2/1 House No 102/1, Mangaldeep Appartment,Opp Khandelwal Jewelers, Mata Mandir Road, Dharampeth, Nagpur 440010 Namakkal: 105/2 Arun Towers, Paramathi Street, Namakkal 637001 Nanded: Shop No.4 Santakripa Market, G G Road Opp.Bank of India, Nanded 431601 Nasik: Ruturang Bungalow 2, Godavari Colony,Behind Big Bazar, Near Boys Town School,Off College Road,Nasik 422005 Nasik: F-1 Suyojit Sankul, Sharanpur Road,Nasik 422002 Navsari: 16 1st Floor Shivani Park, Opp. Shankheswar Complex, Kaliawadi, Navsari 396445 Navsari: 10 chinmay Aracade, Opp. Sattapir Rd, Tower Rd, Navsari 396445 Nellore: 9/756 First Floor, Immadisetty Towers, Ranganayakulapet Road, Santhapet, Nellore 524001 Nellore: 16-2-230 Room No: 27, 2nd Floor Keizen Heights, Gandhi Nagar, Pogathota, Nellore 524001 New Delhi: 7-E 4th Floor, Deen Dayaal Research Institute Bldg, Swamiram Tirath Nagar, Jhandewalan Extn, Near Videocon Tower,New Delhi 110055 New Delhi: 305 New Delhi House, 27 Barakhamba Road,New Delhi 110001 New Delhi: 605, Sixth Floor `Ashoka Estate Building',24, Barakhamba Road,New Delhi - 110001 Nizamabad: H No.5-6-430, Above Bank of Baroda First Floor, Beside HDFC Bank,Hyderabad Road,Nizamabad 503003 Noida: C-81 First Floor, Sector 2, Noida 201301 Noida: 405,4th Floor,Vishal Chamber,Plot No. 1,Sector-18,Noida 201301 Palakkad: 10 / 688 Sreedevi Residency, Mettupalayam Street, Palakkad 678001 Palakkad: No: 20 & 21 Metro Complex, H.P.O.Road, Palakkad 678001 Panipat: SCO 83-84 Ist Floor, Devi Lal Shopping Complex, Opp Rbs Bank, G T Road,Panipat 132103 Panipat: 1st Floor Krishna Tower, Above Amertex, G.T. Road, Panipat 132103 Panipat: No. 108 First Floor, Gurudutta Bldg, G Road,Above Weekenderm, Panjim 403001 Panjim: Flat No.1-A, H. No. 13/70, Timotio Bldg,Next to Navhind Bhavan (Market Area),Heliodoro Salgado Road, Panaji,Goa - 403001 Pathankot: 1st Floor 9 A, Improvement Trust Building, Patel Chowk, Pathankot 145001 Patiala: 35 New Lal Bagh Colony, Patiala 147001 Patiala: SCO 27 D , Chotti Baradari, Near Car Bazaar, Patiala 147001 Patna: G-3 Ground Floor, Om Vihar Complex, SP Verma Road, Patna 800001 Patna: G-3 Ground Floor, Om Vihar Complex, SP Verma Road, Patna 800001 Patna: G-3 Ground Floor, SP Verma Road, Pollachi 642002 Pondicherry: S-8 100 Jawaharlal Nehru Street, (New Complex Opp. Indian Coffee House), Pondicherry 605001 Pondicherry: No:7 Thiayagaraja Street, Pondicherry 605001 Proddatur: Karvy Computer share Pvt. Ltd., D no . 4/625, Bhairavi Complex, Upstairs Karur Vysya Bank, Gandhi Road, Proddatur - 516360 Pudukottai: Sundaram Masilamani Towers, TS No. Karvy Computer State PV: Ed., Difference, Difference, Obsens Karu Gysya Danis, Canton Koda, Productin - 510500 Pudduottal. Scholar Mathematikanian Meets, 15 No. 5476 5479, PM Road Old Tirumayam Salai, Near Anna Statue Jublie Arts, Pudukottai 622001 Pune: Nirmiti Eminence Off No. 6, I Floor Opp Abhishek Hotel, Mehandale Garage Road, Erandawane, Pune 411004 Pune: Mozaic Bldg, CTS No.1216/1, Final, Plot No.576/1 TP, Scheme No.1, F C Road, Bhamburda, Shivaji Nagar, Pune 411004 Raipur: HIG C-23 Sector 1, Devendra Nagar, Raipur 492004 Raipur: Karvy Computershare Pvt. Ltd., Office No S-13, 2nd Floor, Raheja Tower, Fafadih Chowk, Jail Road, Raipur 492001 Rajahmundry: Door No: 6-2-12 1st Floor, Rajeswari Nilayam Near, Vamsikrishna Hospital, Nyapathi Vari Street, T Nagar, Rajahmundry 533101 Rajahmundry: D.No.6-1-4 Rangachary Street, T.Nagar Near Axis Bank Street, Rajahmundry 533101 Rajapalayam: Sri Ganapathy Complex, 14B/5/18 T P Mills Road, Virudhungar Dist, Rajapalayam 626117 Rajkot: Office 207 210 Everest Building, Opp Shastri Maidan, Limda Chowk, Rajkot 360001 Rajkot: 104 Siddhi Vinyak Com., Opp Ramkrishna Ashram, Dr Yagnik Road, Rajkot 360001 Ranchi: 4 HB Road No: 206, 2nd Floor Shri Lok Complex, Ranchi 834001 Ranchi: Room No 307 3rd Floor, Commerce Tower, Beside Mahabir Tower, Ranchi 834001 Ratlam: 1 Nagpal Bhawan, Free Ganj Road, Do Batti Near Nokia Care, Ratlam 457001 Renukoot: Radhika Bhavan, Opp. Padmini Hotel, Murdhwa, Renukoot 231217 Rewa: Ist Floor Angoori Building, Besides Allahabad Bank, Trans University Road, Civil Lines, Rewa 485001 Rohtak: 205 2nd Floor Building No: 2, Munjal Complex, Delhi Road, Rohtak 124001 Rohtak: 1st Floor Ashoka Plaza, Delhi Road, Rohtak 124001 Roorkee: Shree Ashadeep Complex, 16 Civil Lines, Near Income Tax Office, Roorkee 247667 Rourkela: 1st Floor Mangal Bhawan, Phase II Power House Road, Rourkela 769001 Rourkela: 1st Floor Sandhu Complex, Kachery Road, Uditnagar,Rourekla 769012 Sagar: II Floor, Above Shiva Kanch Mandir, 5 Civil Lines, Sagar- 470002, Saharanpur: I Floor Krishna Complex, Opp. Hathi Gate Court Road, Saharanpur 247001 Saharanpur: 18 Mission Market, Court Road,Saharanpur 247001 Salem: No.2 I Floor Vivekananda Street, New Fairlands, Salem 636016 Salem: No:40 Brindavan Road, Fairlands, Near Perumal Koil, Salem 636016 Sambalpur: Opp. Town High School, Sansarak, Sambalpur 768001 Sambalpur: Karvy Computer Share Pvt Ltd.,Koshal Builder Complex, Near Gopal Bazar Petrol Pump, Sambalpur 768001 Sangli: Jiveshwar Krupa Bldg, Shop. No.2 Ground Floor, Tilak Chowk Harbhat Road, Sangli 416416 Satara: 117 / A / 3 / 22 Shukrawar Peth, Sargam Apartment, Satara 415002 Satna: 1st Floor Gopal Complex, Near Bus Stand, Rewa Road, Satna 485001 Secunderabad: 208 II Floor Jade Arcade, Paradise Circle, Secunderabad 500003 Secunderabad: 1st Floor Thirumala Complex, Paradise Circle S.D.Road, Opp. Hotel Kamat, Secunderabad 500003 Shaktinagar: 1st/A-375 V V Colony, Dist Sonebhadra, Shaktinagar 231222 Shillong: Annex Mani Bhawan, Lower Thana Road, Near R K M LP School, Shillong 793001 Shimla: 1st Floor Opp Panchayat Bhawan, Main Gate, Bus Stand, Shimla 171001 Shimla: Triveni Building, By Pas Chowkkhallini, Shimla 171002 Shimoga: Near Gutti Nursing Home, Kuvempu Road, Shimoga 577201 Shimoga: Sri Matra Naika Complex 1st Floor, Above Shimoga Diagnostic Centre, LLR Road Durgigudi, Shimoga 577201 Shivpuri: 1st Floor M.P.R.P. Building, Near Bank of India, Shivpuri 473551 Sikar: First Floor Super Tower, Behind Ram Mandir, Near Taparya Bagichi, Sikar 332001 Silchar: N.N. Dutta Road, Chowchakra Complex, Premtala, Silchar 788001 Siliguri: 17B Swamiji Sarani, Siliguri 734001 Silguri: Nanak Complex, Sevoke Road, Siliguri 734001, Sitapur: 12/12-A Sura Complex, Arya Nagar, Opp Mal Godam, Sitapur 261001 Sivakasi: 363 Thiruthangal Road, Opp: TNEB, Sivakasi 626123, No. 70 Nalliah Complex Solan: Sahni Bhawan, Adjacent Anand Cinema Complex, The Mall, Solan 173212 Solapur: Flat No 109 1st Floor, A Wing Kalyani Tower, Near Pangal High School, 126 Siddheshwar Peth, Solapur 413001 Solapur: Block No 06 Vaman Nagar, Opp D-Mart Jule Solapur, Solapur 413004 Sonepat: 205 R Model Town, Above Central Bank of India, Sonepat 131001 Sri Ganganagar: 18 L Block, Sri Ganganagar 335001 Sri Ganganagar: 35E Block, Opp: Sheetla Mata Vaateka, Sri Ganganagar 335001 Srikakulam: D No. 4-4-97, 1st Floor, Behind Sri Vijayaganapathi Temple, Pedda Relli Veedhi, Palakonda Road, Srikakulam, Andra Pradesh- 532001 Sultanpur: Rama Shankar Complex, Civil Lines, Faizabad Road, Sultanpur 228001 Surat: Pito No.629 2nd Floor, Office No.2-C/2-D, Mansukhlal Tower, Beside Seventh Day Hospital, Opp. Dhiraj Sons Athwalines, Surat 395001 Surat: Road, Sultanpur 228001 Surat: Pito No.629 2nd Floor, Office No.2-C/2-D, Mansukhlal Tower, Beside Seventh Day Hospital, Opp. Dhiraj Sons Athwalines, Surat 395001 Surat: Karvy Computershare Pvt. Ltd., Office no.-516,5th Floor, Empire State Building, Near Udhna Darwaja, Ring Road, Surat-395002 Thane: 3rd Floor Nalanda Chambers B Wing, Gokhale Road, Naupada, Near Hanuman Temple, Thane (West) 400602 Thane: Flat No. 201, 2nd Floor, Matru Chhaya Building Above Rejewel Jewellery Showroom, Opp. Bedekar Hospital, Near Gaodevi Ground, Thane (West) 400602 Thanjavur: No. 70 Nalliah Complex, Srinivasam Pillai Road, Tanjore 613001 Thiruvalla: 2d/590-14, C.V.P Pariament Square Building, Cross Junction, Thiruvalla 689101 Thiruvalla: 2nd Floor Eringery Complex, Ramanchira, Darak triburalla 6904/27 Timekarbait at Floor Mang Pariament Square Building, Cross Junction, Thiruvalla 689101 Thiruvalla: 2nd Floor Eringery Complex, Ramanchira, Darak triburalla 6904/27 Timekarbait at Floor Mang Pariament Square Building, Cross Junction, Thiruvalla 689101 Thiruvalla: 2nd Floor Kanada Chambers Pariament Square Building, Cross Junction, Thiruvalla 689101 Thiruvalla: 2nd Floor Kanada Chambers Pariament Square Building, Construction, Thiruvalla 689101 Thiruvalla: 2nd Floor Kanada Chambers Pariament Square Building, Cross Junction, Thiruvalla 689101 Thiruvalla: 2nd Floor Kanada Chambers Pariament Square Building, Cross Junction, Thiruvalla 689101 Thiruvalla: 2nd Floor Mark Atariament Square Shubert Hospital (Schere Kanada Chambers) Atariament Square Building, Cross Junction, Thiruvalla 689101 Thiruvalla Complex, Ramanchira, Chambert Bark, Thiruvalla 689101 Thiruvalla Complex, Ramanchira, Chambert Bark, Thiruvalla Complex, Ramanchira, Chamber Complex, Ramanchira, Chambert Bark Opp Axis Bank, Thiruvalla 689107 Tirunelveli: 1st Floor Mano Prema Complex, 182/6 S. N High Road, Tirunelveli 627001 Tirunelveli: 55718 Jeney Building, S N Road Near Aravind Eye Hospital, Tirunelveli 627001 Tirunetthi: Shop No: 6 Door No: 19-10-8, (Opp To Passport Office), Air Bypass Road, Tirupathi 517501 Tirunetthi: H.No:10-13-425 1st Floor, Tilak Road Opp: Sridevi Complex, Tirupathi 517501 Tirupur: 1 (1) Binny Compound, 2nd Street Kumaran Road, Tirupur 641601 Tirupur: First Floor 244 A, Kamaraj Road, Opp To Cotton Market Complex, Tirupur 641604 Trichur: Room No 26 & 27, Dee Pee Plaza, Kokkalai, Trichur 680001 Trichur: 2nd Floor Brothers Complex, Naikkanal Junction Shornur Road, Near Dhanalakshmi Bank H O, Thrissur 680001 Trichy: No 8 I Floor 8th Cross, West Extn. Thillainagar, Trichy 620018 Trichy: 60 Sri Krishna Arcade, Thennur High Road, Trichy 620017 Trivandrum: R S Complex, Opposite of LIC Buildings, Pattom P O, Trivandrum 695004 Trivandrum: 2nd Floor Akshaya Tower, Sasthamangalam, Trivandrum 695010 Tuticorin: 4 B A34 A37, Mangalmal Mani Nagar, Opp. Rajaji Park, Palayamkottai Road, Tuticorin 628003 Udaipur: Shree Kalyanam, 50, Tagore Nagar, Sector-4, Hiranmagri, Udaipur- 313001 Udaipur: 201-202 Madhav Chambers, Opp G P O, Chetak Circle, Udaipur 313001 Ujjain: 101 Aashta Tower, 13/1 Dhanwantri Marg, Freeganj, Ujjain 456010 Vadodara: 103 Aries Complex BPC Road, Off R.C. Dutt Road, Alkapuri, Vadodara 390007 Vadodara: 203, Corner point, Jetalpur Road, Baroda 390007 Valsad: Gita Nivas 3rd Floor, Opp. Head Post Office, Halar Cross Lane, Valsad 396001 Valsad: Shop No 2 Phiroza Corner, Opp Next Show Room, Tithal Road, Valsad 396001 Vaji: 208 2nd Floor Heena Arcade, Opp. Tirupati Tower, Near G.I.D.C. Char Rasta, Vapi 396195 Vapi: Shop No-12 Ground Floor, Sheetal Appatment, Near K P Tower, Vapi 396195 Varanasi: Office No 1 Second Floor, Bhawani Market, Building No. D58/2A1 Char Rasta, Vapi 396195 Vapi: Shop No-12 Ground Floor, Sheetal Appatrent, Near K P Tower, Vapi 396195 Varanasi: Office No 1 Second Floor, Bhawani Market, Building No. D58/2A1 Rathyatra, Beside Kuber Complex, Varanasi 221010 Varanasi: D-64/1321st Floor, Anant Complex Sigra, Varanasi 221010 Vashi: Shop No.43-A Ground Floor, Vashi Plaza Sector-17, Near Apna Bazar, Vashi 400705 Vellore: No.1 Officer's Line 2nd Floor, MNR Arcade Opp. ICICI Bank, Krishna Nagar, Vellore 632001 Vellore: Karvy Computershare Pvt Ltd, No.6, Nexus Towers, 2nd Floor, Officer's Line, Above Peter England & Bata Showroom, Opp. To Voorhees School, Vellore 632001 Vijayawada: 40-1-68 Rao & Ratnam Complex, Near Chennupati Petrol Pump, M.G Road Labbipet, Vijayawada 520010 Vijayawada: 39-10-7 Opp: Municipal Water Tank, Labbipet, Vijayawada 520010 Visakhapatnam: 47/9/17 1st Floor,3rd Lane Dwaraka Nagar, Visakhapatnam 530016 Visakhapatnam: Door No: 48-8-7, Dwaraka Diamond, Ground Floor Srinagar, Visakhapatnam 530016 Vizianagaram: Soubhagya 19-6-1/3, 2nd Floor Near Fort Branch, Opp: Three Temples, Vizianagaram 535002 Warangal: A.B.K Mall, Near Old Bus Depot Road,F-7 Ist Floor Ramnagar, Hanamkonda, Warangal 506001 Warangal: 5-6-95 1 St Floor, Opp: B.Ed Collage, Lashkar Bazar, Chandra Complex, Hanmakonda, Warangal 506001 Yamuna Nagar: 124 B/R Model Town, Yamuna Nagar 135001 Yamuna Nagar: Jagdhari Road, Above Uco Bank, Near D.A.V. Girls College, Yamuna Nagar 135001

### Computer Age Management Services Private Limited (CAMS) / CAMS Service Centre

Agartala: Advisor Chowmuhani (Ground Floor), Krishnanagar, Agartala, 799001. Agra: No. 8, II Floor, Maruti Tower, Sanjay Place, Agra 282002 Ahmedabad: 111-113, 1st Floor - Devpath Building, Off C G Road, Behind Lal Bungalow, Ellis Bridge, Ahmedabad, 380006 Ahmednagar: B, 1+3, Krishna Encloave Complex, Near Hotel Natraj, Nagar-Aurangabad Road, Ahmednagar, 414001 Ajmer: AMC No. 423/30, Near Church, Brahampuri,Opp T B Hospital, Jaipur Road, Ajmer, 305001. Akola : Opp.RLT Science College, Civil Lines, Akola, 444001. Aligarh: City Enclave, Opp. Kumar Nursing Home, Ramghat Road, Aligarh, 202001 Allahabad: 30/2, A&B, Civil Lines Station, Besides Vishal Mega Mart, Strachey Road, Allahabad., 211001. Alleppey: Doctor's Tower Building, Door No. 14/2562, 1st floor, North of Iorn Bridge, Angan, 20201 Anarbadu. 30/2, Ado, Civil Lines Statuoli, Besides Visital Mega Walt, Strately Rodd, Anarbadu, 211011. Anarby Ductor Stower Building, Door No. 1472(302, 1st individual), North Orion Biologe, Near Hotel Arcadia Regency., Alleppey, 688001 Alwar: 256A, Scheme No:1, Arya Nagar, Alwar, 301001. Amaravati : 81, Guisham Tower, 2nd Floor, Near Panchsheel Talkies, Amaravati, 444601 Ambala: Opposite PEER, Bal Bhavan Road, Ambala, Ambala, 134003. Amritsar: SCO - 18J, 'C', Block Ranjit Avenue, Amritsar, 140001. Anand: 101, A.P. Tower, B/H, Sardhar Gunj, Next to Nathwani Chambers, Anand, 388001. Anantapur: 15-570-33, I Floor, Pallavi Towers, Subhas Road, Opp Canara Bank, Anantapur, 515 001. Andheri: 351, Icon,501, 5th floor, Western Express Highway,Andheri East,Mumbai - 400069. Ankleshwar: 1st Floor, Prem Prakash Tower, B/H B.N. Chambers, Ankleshwar, Mahadev Road, Ankleshwar- 389 001 Asansol: Block – G 1st Floor, P C Chatterjee Market Complex, Rambandhu Talab P O Ushagram, Asansol, 713303 Aurangabad : 2nd Floor, Block No D - 21-D-22, Motiwala Trade Center, Nirala Bazar, New Samarth Nagar, Opp HDFC Bank, Aurangabad, 431001. Balasore: B C Sen Road, Balasore, 756001. Bangalore: Trade Centre, 1st Floor, 45, Dikensen Road, (Next to Manipal Centre), Bangalore, 560 042. Bangalore: First Floor, 17/1-(272) 12th Cross Road, Wilson Garden, Banglore-560027 Bareilly: F-62-63, Second Floor, Butler Plaza, Civil Lines, Bareilly 243001 Basti: Office no 3, Ist Floor, Jamia Shopping Complex, (OppositePandey School)., Station Road, Basti, 272002. Belgaum: Classic Complex, Block No.104, 1st Floor, Saraf Colony, Khanapur Road, Tilakwadi, Belgaum-590006. Bellary: 60/5, Mullangi Compound, Gandhinagar Main Road, (Old Gopalswamy Road), Bellary, 583101. Berhampur: Kalika Temple Street, Beside SBI Bazar Branch, Berhampur, 760002 Bhagalpur: Krishna, I Floor, NarrMahadev Cinema, Dr.R.P.Road, Bhagalpur, 812002. Bharuch (Parent: Ankleshwar TP): F-108, 1st Floor, Rangoli Complex, Station Road, Bharuch 392001. Bhatinda: 2907 GH, GT Road, Near Zila Parishad, BHATINDA, 151001. Bhavnagar: 305-306, Sterling Point, Waghawadi Road, OPP. HDFC BANK, Bhavnagar, 364002. Bhilai: 1st Floor, Plot No. 3, Block No. 1, Priyadarshini Parisar West, Behind IDBI bank, Nehru Nagar, Bhilai- 490020 Bhilwara: Indraparstha tower, Second floor, Shyam ki sabji mandi, Near Mukharji garden, Bhilwara, 311001. Bhopal: Plot no 10, 2nd Floor, Alankar Complex, Near ICICI Bank, MP Nagar, Zone II, Bhopal, 462011. Borivali: Hirji Heritage, 4th Floor, Office No. 402, Above Tribhuwandas Bhimji Zaveri (TBZ), L.T. Road, Borivali- West, Mumbai- 400092 Bhubaneswar: Plot No - 111, Varaha Complex Building, 3rd Floor, Station Square, Kharvel Nagar, Unit 3, Bhubaneswar, 751001 Bhuj: Data Solution, Office No.17, I st Floor, Municipal Building Opp Hotel Prince, Station Road, Bhuj - Kutch, 370001. Bhusawal(Parent: Jalgaon TP): 3, Adelade Apartment, Christain Mohala, Behind Gulshan-E-Iran Hotel, Amardeep Talkies Road, Bhusawal, 425201 Bikaner: Behind Rajasthan Patrika, In front of Vijaya Bank, 1404, Amar Singh Pura, Bikaner, 334001. Bilaspur: 2nd Floor, Gwalani Chambers, St Xavier School Road, In front of CIT (Income Tax Office), Vyapar Vihar Bilaspur, 495 001. Bokaro: Mazzanine Floor, F-4, City Centre, Sector 4, Bokaro Steel City, Bokaro, 827004. Burdwan: 1st Floor, Above Exide Showroom, 399, G T Road, Burdwan, 713101. Calicut: 29/97G 2nd Floor, Gulf Air Building, Mavoor Road, Arayidathupalam, Calicut: 673016. Chandigarh: Deepak Tower, SCO 154-155,1st Floor, Sector 17-C, Chandigarh, 160 017. Chandrapur: Opp Mustafa Décor, Near Bangalore Bakery, Kasturba Road, Chandrapur, 442402 Chennai: Ground Floor No.178/10, Kodambakkam High Road, Opp. Hotel Palmgrove, Nungambakkam, Chennai, 600 034 . Chhindwara: Shop No 01, Near Puja Lawn, Prarasia Road, Chhindwara, 480 001. Chittorgarh: 3 Ashok Nagar, Near Heera Vatika, Chittorgarh, Rajasthan, 312001. Cochin: Modayil, Door No.39/2638, DJ, 2nd Floor, 2A, M G Road, Cochin 682016 Coimbatore: No 1334; Thadagam Road, Thirumoorthy Layout R.S. Puram, Behind Venkteswara Bakery, Coimbatore - 641002 Cuttack: Near Indian Verkeseas Bank, Cantonment Road, Mata Math, Cuttack, 753001. Darbhanga: Shahi Complex, 1st Floor, Near RB Memorial hospital, VI.P. Road Benta, Laheriasarai, Darbhanga: 846001 Davenegere: 13, Ist Floor, Akkamahadevi Samaj Complex, Church Road, P.J.Extension, Devengere, 577002. Dehradun: 204/121 Nari Shilp Mandir Marg, Old Connaught Place, Dehradun, 248001. Deoghar: S S M Jalan Road, Ground floor, Opp. Hotel Ashoke, Caster Town, Deoghar, 814112 . Dhanbad: Urmila Towers, Room No: 111(1st Floor), Bank More, Dhanbad, 826001 Dharmapuri: 16A/63A, Pidamaneri Road, Near Indoor Stadium, Dharmapuri, 636 701 Dhule : House No 3140, Opp. Liberty Furniture, Jamnala Bajaj Road, Near Tower Garden, Dhule - 424001 Durgapur: Plot no. 3601, Nazrul Sarani, City Centre, Durgapur-713216 Erode: 171E, Seshaiyer Complex, 1st Floor, Agraharam Street, Erode, 638001. Faizabad: 1/13/196, A, Civil Lines, Behind Tirupati Hotel, Faizabad: 224001 Faridhabad: B-49, Ist Floor, Nehru Ground, Behind Anupam Sweet House, NIT, Faridhabad, 121001. Gandhidham: S-7, Ratnakala Arcade, Plot No 231, Ward 12/B, Gandhidham-370201 Gandhinagar: 507, 5th Floor, Shree Ugati Corporate Park, Opp Pratik Mall, Nr HDFC Bank, Kudasan, Gandhinagar – 382421. Ghaziabad: B-11, LGF RDC, Rajnagar, Ghaziabad 201002 Ghatkopar(Mumbai): Platinum Mall, Office No.307, 3rd Floor, Jawahar Road, Ghatkapor East, Mumbai-400077 Goa: Lawande Sarmalkar Bhavan, 1st Floor, Office No. 2, Next to Mahalaxmi Temple, Panaji, Goa- 403001 Gondal (Parent Rajkot): A177, Kailash Complex, Opp. Khedut Decor, GONDAL, 360 311. Gorakhpur: Shop No. 5 & 6, 3rd Floor, Cross Road The Mall, A D Traha Bank Road, Gorakhpur 273001 Gulbarga: Pal Complex, Ist Floor, Opp. City Bus Stop,SuperMarket, Gulbarga, 555 101. Guntur: Door No 5-38-44, 5/1 BRODIPET, Near Ravi Sankar Hotel, Guntur, 522002. Gurgaon: SCO - 16, Sector - 14, First floor, Gurgaon, 122001. Kailash Vihar Colony, Guwahati: Piyali Phukan Road, K C Path, House no - 1, Rehabari, Guwahati - 781008 Gwalior: G-6 Global Apartment, Opp. Income Tax Office, City Centre., Gwalior, 474002. Haldia: 1st Floor, New Market Complex, Durgachak Post Office, Purba Medinipur District, Haldia, 721 602. Haldwani: Durga City Centre, Nainital Road, Haldwani, 263139. Haridwar: F-3, Hotel Shaurya, New Model Colony, Haridwar, Uttarkhand-249408 Hazaribag: Municipal Market, Annanda Chowk, Hazaribagh, 825301. Himmatnagar: D-78 First Floor, New Durga Bazar, Near Railway Crossing, Himmatnagar, 383 001. Hisar: 12, Opp. Bank of Baroda, Red Square Market, Hisar, 125001. Hoshiarpur : Near Archies Gallery, Shimla Pahari Chowk, Hoshiarpur, 146 001. Hosur: No 9/2, 1st Floor, Attibelle Road, HCF Post, Behind RTO Office, Mathigiri, Hosur, 645010. Hubli: No.204 - 205, 1st Floor, 'B ' Block, Kundagol Complex, Opp. Court, Club Road, Hubli, 580029. Hyderabad: No. 15-31-2M-1/4, 1st Floor, 14-A, MIG KPHB Colony, Kukutpally, Hyderabad 500072 Hyderabad: 208, II Floor, Jade Arcade, Paradise Circle, Secunderabad, 500 003. Indore: 101, Shalimar Corporate Centre, 8-B, South tukogunj, Opp. Greenpark, Indore, 452 001. Jabalpur: 8, Ground Floor, Datt Towers, Behind Commercial Automobiles, Napier Town, Jabalpur,482001. Jaipur: R-7, Yudhisthir Marg,C-Scheme, Behind Ashok Nagar Police Station, Jaipur, 302 001. Jalandhar: 367/8, Central Town, Opp. Gurudwara Diwan Asthan, Jalandhar, 144001. Jalgaon: 70, Navipeth, Opp. Old Bus Stand, Jalgaon, 425001. Jalana : Shop No 6, Ground Floor, AnandPlaza Complex, Bharat Nagar,Shivaji Putla Road, Jalna, 431 203. Jalpaiguri: Babu Para, Beside Meenaar Apartment, Ward No. VIII,Kotwali Police Station, PO & Dist Jalpaiguri 735101,West Bengal Jamnagar: 207, Manek Centre, P.N. Marg, Jamnagar, 361008. Jammu: JRDS Heights, Lane Opp. S&S Computers, Near RBI Building, Sector 14, Nanak Nagar, 180004. Jamshedpur: Millennium Tower, "R" Road, Room No:15 First Floor, Bistupur, Jamshedgur, 831001 Janakpuri: 306,3rd Floor,DDA-2 Building,District Centre,Janakpuri,New Delhi-110058 Jaunpur : 248, Fort Road, Near Amber Hotel, Jaunpur, 222001. Jhansi: 372/18 D, 1st Floor above IDBI Bank, Beside V-Mart, Near "RASKHAN", Gwalior Road, Jhansi – 284001 Jodhpur: 1/5, Nirmal Tower, Ist Chopasani Road, Jodhpur, 342003. Junagadh: "Aastha Plus", 202A, 2nd Floor, Sardarbag Road, NR Alkapuri, Opp. Zansi Rani Statue, Junagadh, 362001 Kadapa: Bandi Subbaramaiah Complex, D.No:3/1718, Shop No: 8, Raja Reddy Street, Kadapa, 516001 Kakinada: Door 2nd Floor, Sardarbag Road, NR Alkapuri, Opp. Zansi Rahi Statue, Junagadh, 362001 Kadapa: Bandi Subbaramaiah Complex, D.No.3/1718, Shop No: 8, Raja Reddy Street, Kadapa, 516001 Kakinada: Door No. 25-4-29, 1st Floor, Kommireddy Vari Street, Beside Warf Road, Opp.Swathi Medicals, Kakinaa-533001 Kalyani: A - 1/50, Block- A, Dist Nadia, Kalyani, 741235 Kennur: Room No.14/435, Casa Marina Shopping Centre, Talap, Kannur, 670004. Kanpur: I Floor 106 to 108, CITY CENTRE Phase II, 63/2, THE MALL, Kanpur, 208 001. Karinnagar: HNo.7-1-257, Upstairs S B H, Mangammathota, Karinnagar, 505 001. Karnal (Parent :Panipat TP): 29, Avtar Colony, Behind Vishal Mega Mart, Karnal, 132001. Karur: 126, G.V.P.Towers, Kovai Road, Basement of Axis Bank, Karur, 639002. Katni: 1st FLOOR, GURUNANAK DHARMAKANTA, Jabalpur Road, BARGAWAN, KATNI, 483 501. Khammam : Shop No: 11 - 2 - 31/3, 1st floor, Philips Complex, Balajinagar, Wyra Road, Near Baburao Petrol Bunk, KHAMMAM, 5070. Kharagpur:- "Silver Palace", OT Road, Inda- Kharagpur, G.P.Barakola, P.S.-Kharagpur Local, Pin-721305, Dist-West Midnapore Kolhapur: 2 B, 3rd Floor, Ayodhya Towers, Station Road, Kolhapur, 416001. Kolkata: Saket Building, 44 Park Street, 2nd Floor, Kolkata; 20016. Kolkata; :2A, Ganesh Chandra Avenue, Room No.34, Commerce House"(4th Floor), Kolkata, 700013 Kollam: Kochupilamoodu Junction, Near VLC, Beach Road, Kollam, 691001. Kota: B-33 'Kalyan Bhawan, Triangle Part, Vallabh Nagar, Kota, 324007. Kottayam: Thamarapallil Bldg,Door No.XII/658,ML Road,Near KSRTC Bus Stand Road, Kottayam-686001 Kumbakonam: Jaiani Complex, 47, Mutt Street, Kumbakonam, 612001. Kurnool: Shop Nos. 26 & 27, Door No. 39/265A & 39/265B, 2nd Floor, Skanda Shopping Mall, Old Chad Road, Hard Kottayam-646aneri 30th Ward Kurmool-5180011 Lucknow: Off # 4 1st Elor Centre Court Bruiding 3/c 5 - Eark Road Haratrataria Lucknow: 226001. Udbana: Sith Ward Kurmool-5180011 Lucknow: Conte Court Bruiding 3/c 5 - Eark Road Haratrataria Lucknow: 226001 Ludbana: Sith Ward Kurmool-5180011 Lucknow: Conte Court Bruidin Talkies, Vaddageri, 39th Ward, Kurnool- 518001 Lucknow: Off # 4,1st Floor, Centre Court Building, 3/c, 5 - Park Road, Hazratganj, Lucknow, 226 001. Ludhiana: U/GF, Prince Market, Green Field, Near Traffic Lights, Sarabha Nagar Pulli, Pakhowal Road, Ludhiana, 141 002. Madurai: Ist Floor,278, NorthPerumal Maistry street, Nadar Lane, Madurai, 625 001 Malda: Daxhinapan Abasan, Opp Lane of Hotel Kalinga, SM Pally, Malda, 732 101 Mangalore: No. G 4 & G 5, Inland Monarch, Opp. Karnataka Bank, Kadri Main Road, Kadri, Mangalore, 575 003. Manipal: Basement Floor, Academy Tower, Opposite Corporation Bank, Manipal, 576104 Mapusa (Parent ISC : Goa): Office no. CF-8, 1st Floor, Business Point, Above Bicholim Urban Co-op Bank, Angod, Mapusa, 403 507. Margao: F4 - Classic Heritage near Axis Bank, opp. Barls, Mailigal, 970104 Wapusa (ratem to C. Sod). Office filo.CF-o, 1st Floor, Natives Form, Adversaria, Deprivation of Dank, Angol, Mapusa, 400 507. Margad, F4 - Classic Fernia, Adversaria, Deprivational Corolo Barls, Angol, Mapusa, 400 507. Margad, F4 - Classic Fernia, Adversaria, BBPS club Pajifold Margao, Goa 403601 Mathura: 159/160 Vikas Bazar, Mathura, 281001. Meerut: 108 Ist Floor Shivam Plaza, Opposite Eves Cinema, Hapur Road, Meerut, 250002. Mehsana: 1st Floor, Subhadra Complex, Urban Bank Road, Mehsana, 384 002. Moga: Gandhi Road, Opp Union Bank of India, Moga, Moga, 142001 Moradabad; H 21-22, 1st Floor, Ram Ganga Vihar Shopping Complex, Moradabad, 244001. Mumbai: Rajabahdur Compound, Ground Floor, Opp Allahabad Bank, Behind ICICI Bank, 30, Mumbai Samachar Marg, Fort, Mumbai, 400 023 Muzaffarpur: Brahman Toli Durgasthan, Gola Road, Muzaffarpur, 842001. Mysore: No.1, 1st Floor, CH.26 7th Main, 5th Cross, (Above Tishakthi Medicals), Saraswati Puram, Mysore, 570009 Nadiad : F 134, 1st Floor, Ghantakarna Complex, Gunj Bazar, Nadiad - 387001 Nagpur: 145 Lendra, New Ramdaspeth, Nagpur, 440 010. Namakkal: 156A/1, First Floor, Lakshmi Vilas Building, Opp. To District Registrar Office, Trichy Road, Namakkal, 637001. Nanded: Shop No.8,9,Cellar Raj Mohammed Complex, Main Road, Shri Nagar, Nanded 431605 Nasik: 1st Floor, Shraddha Niketan, Tilak Wadi, Opp. Hotel City Pride, Shraranpur Road, Nasik-422002. Navasari: 16, 1st Floor, Shivani Park, Opp. Shankheswar Complex, Kaliawadi, Navasari, 396445 Nellore: 97/56, I Floor Immadisetty Towers, Ranganayakulapet Road, Santhapet, Nellore, 524001. New Delhi : 7-E, 4th Floor, Deen Dayaal Research Institute Building, Swami Ram Tirath Nagar, Near Videocon Tower Jhandewalan Extension, New Delhi, New Delhi, 110 055. New Delhi-Flat no.512, Narian Manzil, 23, Barakhamba Road, Connaught Place, New Delhi - 110 001 Noida: E-3, Ground Floor, Sector 3, Near Fresh Food Factory, Noida- 201301 Palakkad: 10/688, Sreedevi Residency, Mettupalayam Street, Palakkad, Delhi 110034. Patna: G-3, Ground Floor, Om Vihar Complex, SP Verma Road, Near Saket Tower, Patna, 800 001. Pondicherry: S-8, 100, Jawaharlal Nehru Street, (New Complex, Opp. Indian Coffee House), Pondicherry, 605001. Pune: Vartak Pride, 1st Floor, Survay No.46, City Survay No.1477 Hingne Budruk, D.P. Road, Behind Dinanath Mangeshkar Hospital, Karvenagar, Pune 411052 Rae Bareli: 17, Anand Nagar Complex, Rae Bareli, Rae Bareli, 229001. Raipur: HIG,C-23, Sector - 1, Devendra Nagar, Raipur, 492004. Rajahmundry: Door No: 6-2-12, 1st Floor, Rajeswari Nilayam, Near Vamsikrishna Hospital, Nyapathi Vari Street, T Nagar, Rajahmundry, 533 101. Rajapalayam: No 59 A/1, Railway Feeder Road, Near Railway Station, Rajapalayam, 626117. Rajkot: Office 207 - 210, Everest Building, Harihar Chowk, Opp Shastri Maidan, Limda Chowk, Rajkot, 360001. Ranchi: 4, HB Road, No: 206, 2nd Floor Shri Lok Complex, H B Road Near Firayalal, Ranchi, 834001 Rattam: 18, Ram Bagh, Near Scholar's School, Ratiam, 457001. Ratnagiri: Kohinoor Complex, Near Natya Theatre, Nachane Road, Ratnagiri, 415 639. Rohtak: SCO - 34, Ground Floor, Ashoka Plaza, Delhi Road, Rohtak - 124001 Roorkee: 22 CIVIL LINES GROUND FLOOR, HOTEL KRISH RESIDENCY, Roorkee, 247667. Rourkela:1st Floor, Mangal Bhawan, Phase II, Power House Road, Rourkela, 769001. Sagar: Opp. Somani Automobiles, Bhagwanganj, Sagar, 470002 Saharanpur: I Floor, Krishna Complex, Opp. Hathi Gate, Court Road, Saharanpur, 247001 Salem: No.2, I Floor Vivekananda Street, New Fairlands, Salem, 636016. Sambalpur: Opp. Town High School, Sansarak, Sambalpur, 768001. Sangli : Jiveshwar Krupa Bldg, Shop. NO.2, Ground Floor, Tilak Chowk, Harbhat Road, Sangli – 416416 Satara: 117/A/3/22, Shukrawar Peth, Sargam Apartment, Satara, 415002. Shahjahanpur: Bijlipura, Near Old Distt Hospital, Near Old Distt Hospital, Shahjahanpur, 242001. Shillong: 3rd Floor, RPG Complex, Keating Road, Shillong, 793001 Shima: I Floor, Opp. Panchayat Bhawan Main gate, Bus stand, Shimla,171001. Shimoga: Near Gutti Nursing Home, Kuvempu Road, Shimoga, 577201 Siliguri: 78, Haren Mukherjee Road, 1st floor,Beside SBI Hakimpara,Siliguri 734001 Sirsa: Beside Overbridge, Next to Nissan car showroom, Hissar Road, Sirsa, 25055. Sitapur: Arya Nagar, Near Arya Kanya School, Sitapur, 261001 Solan : 1st Floor, Above Frankingar, Singur 7 Scholl Singa, Deside Overbridge, Next to Nissan Cala Stromobility, Next No. 2007, Next No. 2007, Statuar, Next No. 2007, Statuar, St Cinema Theatre, West Tambaram, Chennai-600045 Thane: Dev Corpora, 1st Floor, Office No. 102, Cadbury Junction, Eastern Express way, Thane(West) 400 601. Tirupur:1(1), Binny Compound, II Street, Kumaran Road, Tirupur, Tamil Nadu, 641601. Thiruvalla: 25/590-14, C.V.P. Parliament House Building,Cross Junction, Thiruvalla, 689101 Tinsukia: Dhawal Complex, Ground Floor, Durgabari, Rangagora Road,Near Dena Bank, Tinsukia, 786125. Tirunelveli: 1 Floor, Mano Prema Complex, 182/6, S.N High Road, Tirunelveli, 627001. Tirupathi: Shop No 6, Door No 19-10-8 (Opposite Passport office),AIR Bypass Road, Tirupathi 517501. Trichur: Room No. 26 & 27, DEE PEE PLAZA, Kokkalai, Trichur, 680001. Trichy: No 8, I Floor, 8th Cross West Extn, Thillainagar, Trichy, 620018. Kokkalai, 680001. Trivandrum: R S Complex, Opposite of LIC Building, Pattom PO, Trivandrum, 695004. Tuticorin: 4B/A 16, Mangal Mall Complex, Ground Floor, Mani Nagar, Tuticorin, 628 003. Údaipur: Shree Kalyanam, 50, Tagore Nagar, Sector-4, Hiranmagri, Udaipur-31301. Ujjain : 123, 1st Floor, Siddh Vinanyaka Tade Centre, Saheed Park, Ujjain, 456 010. Vadoara: 103 Aries Complex, BPC Road, Off R.C. Dutt Road, Alkapuri, Vadodara, 390 007. Valsad: 3rd floor, Gita Nivas, opp Head Post Office, Halar Cross Lane, Valsad, 396001. Vapi: 208, 2nd Floor, Heena Arcade, Opp: Tirupati Tower Near G I D C Char Raasta, Vapi, 396195 Varanasi: Office No 1, 2nd Floor, Bhawani Market, Building No D-58/2-A1, Rathyatra, Beside Kuber Complex Varanasi, 221010 Vashi: BSEL Tech Park,B-505,Plot no 39/5 & 39/5A,Sector 30A,Opp. Vashi Railway Station, Vashi, Navi Mumbai-400705. Vaso(Parent Goa): No DU8, Upper Ground Floor, Behind Techoclean Clinic, Suvidha Complex, Near ICICI Bank, Vasco da gama, 403802. Vellore: No.1, Officer's Line, 2nd Floor, MNR Arcade, Opp. ICICI Bank, Krishna Nagar, Vellore, 632 001. Vijayawada: 40-1-68, Rao & Ratnam Complex, Near Chennupati Petrol Pump, M.G Road, Labbipet, Vijayawada, 520 010. Visakhapatnam: Door No. 48-3-2, Flat No. 2, 1st Floor, Siddhi Plaza, Near Visakha Library, Srinagar, Visakhapatnam, 530 016. Warangal: A.B.K Mall, Near Old Bus Depot road, F-7, Ist Floor, Ramnagar, Hanamkonda, Warangal, 506001. Yamuna Nagar: 124-B/R Model Town, Yamunanagar, 135 001. Yavatmal: Pushpam, Tilakwadi, Opp. Dr. Shrotri Hospital, Yavatma, 445 001



### L&T Investment Management Limited - Investor Service Centres

Ahmedabad : Second Floor, Shital Varsha Arcade, Vijay Cross Road, Navarangpura, Ahmedabad - 380009 Bengaluru (Manipal Center) : N-111(47-43), Manipal Cenre, First Floor, North Block, Dickenson Road, Banglore 560042 Bengaluru (Lalbagh Road) : Unit No. 1, 3rd Floor, Pride Hulkul, No. 116, Lalbagh Road, Opp. Passport Office, Bengaluru-560027 Bhavnagar: L&T Financial Services, Shop No.FF-5, Gopi Arcade, Waghawadi Road, Bhavnagar 364002 Bhopal : Alankar Complex, Mezannine Floor, Above ICICI Bank, M.P.Nagar Zone-II, Bhopal-462011 Bhubaneshwar : 428/3818, 2nd Floor, Jaydev Nagar, Kalpana Square, Near Pantho Nivas, Bhubaneswar- 751002 Borivali (Mumbai): 4th Floor, Office No. 405, Orchid Plaza, Off S V Road, Near Railway Platform No. 1, Borivali (West), Mumbai- 400092 Chandigarh : Plot No. 174, 3rd Floor, Industrial Area, Phase-2, Chandigarh- 160002 Chennai : 6th Floor, K.G.N. Towers, No. 62 Ethiraj Salai (Commander- In- Chief Road), Egmore, Chennai-600105 Cochin : Ventura, 2nd Floor, Anjumana, NH 47 By Pass Road, Cochin- 682024 Coimbatore : 1st Floor, "Atria", No. 2/8, Dr. NRN Layout, Bharathiyar Road, Palayam, Coimbatore- 641037 Dalamal (Mumbai) : 407 'A Wing', Dalamal Tower, Free Press Journal Road, Nariman Point, Mumbai 400021 Ghatkopar (Mumbai): Office No. 504, 5th Floor, Zest Business Spaces, M.G. Road, Ghatkopar (East), Mumbai- 400077 Goa: Shop No. F2, 1st Floor, Edcon Tower, Menezes Braganza Road, Panaji-403001 Gurgaon (New Delhi): Office no 221, 2nd Floor, Galleria Market, DLF City Phase 4, Gurgaon - 122002 Hyderabad: 4th floor, APDL Estates, 7-1-21/A, Survey No. 341/1, Diagonally opposite to Country Club, Begumpet, Hyderabad-500016 Indore : "Dhan Trident" Block No. B-3, PU- 4, Scheme No. 54, Near Vijay Nagar Square, Indore- 452010 Jaipur : 2nd Floor, Shree ji Tower, C-99, C- Scheme, Jaipur-302001 Jalandhar : SCO-3, 2nd Floor, Puda Complex, Adjoining Andhra Bank, Opp. Suvidha Centre, Jalandhar City- 144001 Jamnagar : G-43, Ground Floor, Madhav Plaza, Opp SBI Bank, Near Lal Bunglow Jamnagar -361001 Jamshedpur : 3B, Rear Side, 3rd Floor, Fairdeal Complex, H No 7, Main Road Bishtupur, Jamshedpur-831001 Kanpur : 14/1116 D - 2, First Floor, Vodafone Tower, Civil Lines, Kanpur - 208001 Kolhapur : L&T Financial Services, 1st Floor, F01&F02, Jaduben Plaza, 1108/E, Shahupuri, Kolhapur 416001 Kolkata : 4th Floor, 2/1, Kankaria Centre, Russell Street, Kolkata - 700 071 Lucknow : 1st Floor, A-16, Indira Nagar, Faizabad Road, Lucknow- 226016 Ludhiana : SCO 10-11, 2nd Floor, Feroze Gandhi Market, Ludhiana- 141002 Kalina (Mumbai): Ground Floor, Brindavan, Plot No 177, CST Road, Kalina, Santacruz (E), Mumbai-400098. Nagpur : 316, M G House, Rabindra Nath Tagore Road, Civil Lines, Nagpur- 440001 Nasik : 1st Floor, Devi's Zone, West Wing, Opp. Big Bazaar, College Road, Nasik - 422 005. New Delhi : 6th Floor, DCM Building, 16, Barakhamba Road, Connaught Place, Above Barakhamba Road Metro Station, New Delhi -110001 Panipat: NK Tower, 2nd Floor, GT Road, Panipat-132103 Patna: Office no.201,2nd Floor, Grand Aley Manawar, Ward No. 2, Circle No. 6, Street No. 20, Holding No. 256, Survey Plot No. 877, Gandhi Maidan Road, Patna-800001 Pune : Ground Floor, Shop No. 2, CTS 1125, Sheetal Plaza, Near ICICI Wealth Management, Model Colony, Shivaji Nagar, Pune 411016 Rajkot : Business Avenue, 2nd Floor, Near Punjab Honda, KKV Hall Circle, Kalawad Road, Rajkot - 360005 Surat : 2nd Floor, Rockford Business Centre, Udhana Darwaja, Ring Road, Surat- 395002 Thane (Mumbai): FB-23, 1st Floor, High Street cum Highland Corporate centre, Kapurbavdi Junction, Majiwada, Thane-400607 Trichy: 2nd Floor, Sai Krishna Enclave, Block No. 18, Salai Road, Near Hotel Kanappa, Trichy - 620018. Trivandrum : Parmeswara Towers, T C 15/1948(4), Ganapathy Kovil Road, Opp. Canara Bank, Vazhuthacaud, Trivandrum - 695014. Vadodara : Office No .202 - 203 , Second Floor , Sahyog Attrium , Old Padra Road , Vadodara - 390015 Varanasi: 2ND Floor, Unit D-64/127-CH, Arihant Complex, Sigra, Varanasi-221010 Vijayawada: 2nd Floor, Datta Sai Vemuri Towers, N.T.S. No. 452, D.No.39-10-10/1, Veterenary Hospital Road, Labbipeta, Vijayawada, Andhra Pradesh-520010.

### L&T Investment Management Limited - Sales Offices

Agra : First Floor, 108, Anand Vrindavan, Sanjay Place, Agra – 282002. Allahabad : FF109 & FF110, 1st Floor, Vinayak Complex, Elgin Road, Civil Lines, Allahabad- 211 001. Amritsar : G.R Tower, 1st Floor, Mall Road, Amritsar- 143001. Aurangabad : 1st Floor, Renuka Krupa, Bhagya Nagar, Adalat Road, Auragabad-431005. Calicut : 2nd Floor, Trade Link Complex, Challapuram Road,Mankave Junction, Calicut- 673007. Cuttack : 1st Floor, OSL Tower-3, Badambadi Square, Cuttack-753009. Dehradun : 2nd Floor, 75-A, Mak Plaza, Rajpur Road, Dehradun- 248001. Durgapur : B-27, Biplabi Rasbihari ,Basu Sarani, Bidhan Nagar, Sector 2A, Durgapur -713212. Gorakhpur : 3rd Floor, A. D. Tower, Bank Road, Gorakhpur- 273001. Guwahati : 2nd Floor, DD Tower, Christian Basti, Guwahati-781005. Hubli : 1st Floor, Mohinder Plaza,Opp Galgali Nursing Home,Deshpande Nagar, Travellers Bunglow Road, Hubli -580029. Jodhpur : Plot No. 131, KSC, 1st Floor, Mandeep Tower, New Residency Road, Jodhpur- 324002. Madurai : ADR Towers, 2nd Floor, No. 74- Theni Main Road, Kalavasal, Madurai- 625016. Mangalore : 1st Floor, Aadheesh Avenue,Shop No.106,Opposite Besant College, M G Road, Kodiala Bail,Manglore-575003. Meerut : 2nd Floor, Metro arcade, Tezgarhi, Near BSNL Office, Meerut -250004. Mysore : Kiran Mansion, First Floor, No. 646, Chamaraja Double Road, Mysore- 570024. Pondicherry : 1st Floor, No:144, 100 feet road, ECR Main Road, Pakkamudayanpet, Lawspet, Pondicherry-605008. Raipur : 1st floor, Simran Tower, Opposite LIC Building, Pandri, Raipur-492004. Ranchi : 1st Floor,45, Garikhana, Near PNB, Harmu Road, Ranchi -834001. Rourkela : Sector 19, L&T House, Ambagan, Rourkela -769005. Siliguri : 3rd Floor, Infinity Square, Sevoke Road, Siliguri-734001. Udaipur : 31/105, Centre Point, 2nd Floor, Opp. B.N. College, Udaipur - 313001. Vishakapatnam : D.No : 47-14-5/1, Flat No:303, 2rd Floor,Eswara Paradise,Beside StateBank of India,Dwarakanagar Main road,Visakhapatnam - 530016.

# The Fund's website www.ltfs.com will be an official point of acceptance for accepting transactions in the units of the Scheme of the Fund.

Further, CAMS will be the official point of acceptance for electronic transactions received from specified banks, financial institutions, distribution channels, etc. (mobilised on behalf of their clients) with whom the AMC has entered/may enter into specific arrangements for purchase/sale/switch of units.

Applications from Institutional investors will be accepted by LTIML via facsimile on 1800 4190 500 as well as via an electronic email sent at - transact@Intmf.co.in, subject to satisfaction of requirements specified by LTIML.

For further details please call at 1800 2000 400 or 1800 4190 200.

Please note our lines are open from 9 am to 6 pm, Monday to Friday and 9 am to 1 pm on Saturday.